

**MATTERS TO BE CONSIDERED BY THE COUNCIL AT THE MEETING
TO BE HELD WEDNESDAY, MARCH 27, 2013 AT 9:30 A.M.**

FOUR-FIFTHS AGENDA

MAYOR CHARLIE HALES

Office of Management and Finance

Agenda No.

Title

- *278** Amend contract with G4S Secure Solutions USA, Inc. to increase contract by \$200,000 to provide for uniformed security officers services (Ordinance; amend Contract No. 40997)

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Bob Kieta, Facilities Manager		2. Telephone No. 503-823-2039	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date): March 14, 2013	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Amend contract with G4S Secure Solutions USA Inc., to increase contract by \$200,000 to provide for uniformed security officers service. (Ordinance; amend Contract No. 40997)

2) Purpose of the Proposed Legislation:

To amend contract number 40997 with G4S Secure Solutions USA Inc., by increasing the contract by \$200,000 to provide for additional security services at various locations.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- City-wide/Regional
- Northeast
- Northwest
- North
- Central Northeast
- Southeast
- Southwest
- East
- Central City
- Internal City Government Services

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The total cost of the amendment is \$200,000 for a total Contract amount not to exceed \$10,356,122.10. This amendment allows for additional services in the amount of \$160,000 for Parks and \$40,000 for Amtrak. Parks and Recreation is invoiced directly by the Contractor for service provided under this contract. Amtrak pays for their security costs and is not a financial impact to the city.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No

- Will positions be created or eliminated in future years as a result of this legislation?

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

Not applicable. Amendment requests funds to complete contract period through March 31, 2013.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager
Facilities Services
1120 S.W. Fifth Avenue, Rm. 1204
Portland, Oregon 97204-1912
(503) 823-5288
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DATE: March 4, 2013

TO: Mayor Charlie Hales

FROM: Bryant Enge, Director of Internal Business Services
Robert F. Kieta, Facilities Services Manager

**FOR MAYOR'S OFFICE USE
ONLY**

Reviewed by Bureau Liaison

185949

RE: * Amend contract with G4S Secure Solutions USA, Inc. to increase contract by \$200,000 to provide for uniformed security officers services. (Ordinance; amend Contract No. 40997)

- 1. INTENDED THURSDAY FILING DATE: March 14, 2013
- 2. REQUESTED COUNCIL AGENDA DATE: March 27, 2013
- 3. CONTACT NAME & NUMBER: Robert F. Kieta x3-2039
- 4. PLACE ON: CONSENT X REGULAR
- 5. BUDGET IMPACT STATEMENT ATTACHED: X Y N N/A
- 6. (2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: X Yes No N/A

7. BACKGROUND/ANALYSIS

This ordinance authorizes an amendment, Exhibit A attached, to the contract to increase Contract amount by \$200,000 to allow for uniformed security officers services through March 31, 2013. The Contractor was competitively awarded their current price agreement in September 2005 after receiving the highest evaluated points. They have performed well under this price agreement and have consistently offered excellent pricing and service.

This ordinance allows for additional services in the amount of \$160,000 for Parks and \$40,000 for Amtrak. Due to accounting errors, it is necessary to restore some money that was misallocated for Parks. The increase for Amtrak is a result of increasing their security needs at Union Station. They requested an extra person for ten hours a day, seven days a week.

8. FINANCIAL IMPACT

This amendment for uniformed security officer services will increase the contract amount by \$200,000 for a new Contract total value of \$10,356,122.10.

The cost of the security services provided under this contract are charged to the Bureaus directly or recovered through the location rental rates. Parks and Recreation is invoiced directly by the Contractor for services provided under this contract. Amtrak pays for their security costs and is not a financial impact to the city.

8. RECOMMENDATION/ACTION REQUESTED

It is recommended that Council approve this amendment to Contract No. 40997 with G4S Secure Solutions USA, Inc. to provide for uniformed security officers services.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.