

## ORDINANCE No. 185928

\*Amend contract with NTT Centerstance, Inc. to enhance the functionality of the Salesforce database, extend the contractual term for three years and increase the not-to-exceed value by \$62,378 for a contractual total of \$91,128 (Ordinance; amend Contract No. 30002095)

The City of Portland ordains:

Section 1. The Council finds:

1. In 2009, Metro created RAWIS to support the regional Recycle at Work (RAW) program and to report on program outcomes. That same year the City of Portland, Bureau of Planning and Sustainability (BPS) created the Recycle at Work Information System (BRAWIS), using Salesforce, a commercial database software application. BRAWIS was built within the structures and protocols established by Metro's RAWIS. This software enabled Portland's Recycle at Work staff to support the day-to-day operations of the City's program by recording information on the businesses assisted, identifying the assistance provided and tracking and reporting the program's outcomes. Currently eight City personnel use BRAWIS and RAWIS and one of those staff members is the administrator of the system.
2. In August 2011, the City's Bureau of Planning and Sustainability expanded the Recycle at Work program by integrating it with two existing business-focused programs (BEST Business Center and Portland Composts!). The expanded program is called Sustainability at Work (S@W), and offers comprehensive, free resources for any Portland organization looking to create a more sustainable workplace. To support the program launch, BPS incorporated new data fields into BRAWIS to support the program integration.
3. In June 2012, S@W worked with Centerstance to enable BRAWIS to track the specific recommendations that S@W makes to businesses and report on the changes that businesses have made as a result of working with S@W. This enhancement now enables Portland's business assistance program to report on both the outcomes and impacts of the program.
4. BRAWIS is funded by Solid Waste and Recycling funds as well as Metro grant funds.
5. On June 10, 2011, as the result of a competitive RFP process, Contract No. 30002095 was entered into between the City of Portland (City) and Centerstance, Inc. to provide On-Call Salesforce Developer Services. Salesforce is used by more than one City Bureau.
6. BPS has identified a need to complete additional enhancements to the BRAWIS database that will benefit the City by improving businesses' experience of working with S@W and to make changes to the data entry and reporting processes that will increase efficiency and save employees' time.
7. This Ordinance authorizes an amendment to City Contract No. 30002095 with NTT Centerstance to extend the term for three years, to acquire services to enhance the functionality of the Salesforce database, and to add \$62,378.00 to cover these and future

enhancements to BRAWIS. With the proposed amendment, the not-to-exceed value of the contract with NTT Centerstance will increase from \$28,750.00 to \$91,128.00; the new expiration date of the contract will be June 9, 2016.

8. Sufficient funding resides in Bureau of Planning and Sustainability adopted budget, SAP Number PNSD000004, beginning in Fiscal Year 2012-2013.

NOW, THEREFORE, the Council directs:

- a. The City's Chief Procurement Officer is hereby authorized to execute an amendment to City Contract No. 30002095 in a form substantially in conformance with the amendment attached as Exhibit A.

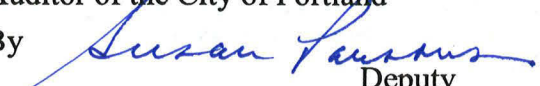
Section 2. The Council declares that an emergency exists because a delay would postpone realization of increased efficiency and cost savings to the City and further use and acceptance of these recycling programs in the business community. Therefore this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council,      MAR 20 2013

Mayor Charlie Hales  
Prepared by Sara Nosanchuck  
Date prepared: February 20, 2013

**LaVonne Griffin-Valade**  
Auditor of the City of Portland

By

  
Deputy

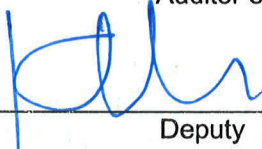

889281

Agenda No.  
**ORDINANCE NO.**

185928

Inc. Title

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<p style="text-align: center;"><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Charlie Hales</b></p>	<p>CLERK USE: DATE FILED <u>MAR 15 2013</u></p>
<p style="text-align: center;"><b>COMMISSIONER APPROVAL</b></p>	<p style="text-align: center;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By:  Deputy</p> <p><b>ACTION TAKEN:</b></p>
<p>Mayor—Finance and Administration - Hales <i>TAA</i></p>	
<p>Position 1/Utilities - Fritz</p>	
<p>Position 2/Works - Fish</p>	
<p>Position 3/Affairs - Saltzman</p>	
<p>Position 4/Safety - Novick</p>	
<p style="text-align: center;"><b>BUREAU APPROVAL</b></p>	
<p>Bureau: Planning and Sustainability Bureau Head: Susan Anderson </p>	
<p>Prepared by: Sara Nosanchuk Date Prepared: February 26, 2013</p>	
<p>Financial Impact &amp; Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>Council Meeting Date <b>March 20, 2013</b></p>	
<p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>6/</i></p>	

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input checked="" type="checkbox"/></p>
<p><b>REGULAR</b> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	