

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Allison K. Rouse, Project Manager		2. Telephone No. 503-823-5598	3. Bureau/Office/Dept. PP&R
4a. To be filed (hearing date): March 6, 2013	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: 2/20/13
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title: * Increase contract 30002642 with Hart Crowser, Inc. for additional geotechnical services provided on the Phase 1 riverbank restoration of the South Waterfront Greenway Central District project. (Ordinance).

2) Purpose of the Proposed Legislation:

Amend a PTE Contract for Geotechnical Services from Hart Crowser, Inc. to cover increased scope and schedule on the Greenway – Central District project.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|---|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This Ordinance does not generate nor reduce current or future Revenue.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

This Ordinance will allow additional payments to the consultant, up to a maximum of \$26,695.00, which will be paid from existing project funds.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

This Ordinance is an administrative matter involving an adjustment to the contract amount for an existing project that has already had extensive public involvement, and which continues to update the public regularly on the progress of the construction.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The community has already been briefed, in person, via web-site update and e-mail blast that costs have been rising on this project. This ordinance may increase pre-existing concern about when unfunded portions of the project will proceed.

The project updates the public on its progress, via e-mail blasts, Facebook posts, website updates and bulletin board updates on site, as a part of its pre-existing PI Plan. This Ordinance will be mentioned in the updates as will future contract amendments that may be needed.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

An extensive public participation process began in 2003 with the master planning process for the SOWA Greenway as a whole and continued with a focused Advisory Group process in 2007 and 2008. Since then, a public information plan has kept the large group of stakeholders informed about progress via website update, e-mail blast supplemented by occasional meetings and Facebook posts. PP&R visited the SOWA neighborhood 4 times in 2012 as well as sent out project updates every 2-3 weeks all year and has already visited the neighborhood once in 2013. Stakeholders contacted include but are not limited to: South Portland Neighborhood Association, South Waterfront Community Association (e-Current + Nature and Greenspaces Committee), e-mail contact lists developed during public meetings, Design Commission, Parks Disabled Advisory Committee and the Audubon Society. The Native Advisory Committee for PP&R has also been involved.

c) How did public involvement shape the outcome of this Council item?

Care has been taken to keep the community informed about the project, so that when a Council action is needed, they are not surprised. Using feedback from the community received during our regular project updates, the Council item has been worded as clearly as possible, so that they have a full understanding of the issue at hand.

d) Who designed and implemented the public involvement related to this Council item?

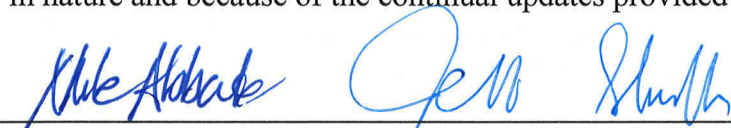
Portland Parks & Recreation's Community Involvement Manager

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Elizabeth Kennedy-Wong (823-5113).

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is anticipated or necessary for this item because it is administrative in nature and because of the continual updates provided already to the public on this project.



Jeff Shaffer, Finance Manager (Interim)

APPROPRIATION UNIT HEAD (Typed name and signature)