

Portland, Oregon

# FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator <b>Christine Moody</b>		2. Telephone No. <b>823.1095</b>	3. OMF – Bureau of Internal Business Services
4a. To be filed (hearing date): <b>March 6, 2013</b>	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\*Approve settlement of claims with Rachel Browning, Cabell Group. ("Cabell").

**2) Purpose of the Proposed Legislation:**

To accept Settlement and Release Agreement for settlement of claims made by the City against Cabell Group for \$16,995.00.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT****4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Yes, revenue will be released to Procurement Services general ledger expenditure account from this legislation.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? No direct costs from this legislation.**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? No positions will be affected by this legislation.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**  
No positions will be created or eliminated in the future as a result of this legislation.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ YES: Please proceed to Question #9.

☒ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved? .

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

  
A rectangular box containing a handwritten signature in dark ink. The signature appears to read "Bryant Enge".

Bryant Enge, Director, Bureau of Internal Services (Typed name and signature)



# CITY OF PORTLAND

## OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Jack D. Graham, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services  
1120 S.W. Fifth Avenue, Rm. 750  
Portland, Oregon 97204-1912  
(503) 823-5047  
FAX (503) 823-6865  
TTY (503) 823-6868

DATE: February 15, 2013  
TO: Mayor Charlie Hales  
FROM: Christine Moody *CM*  
RE: \*Approve settlement of claims with Rachel Browning, Cabell Group. ("Cabell").

### FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison \_\_\_\_\_

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1. INTENDED THURSDAY FILING DATE: February 28, 2013
2. REQUESTED COUNCIL AGENDA DATE: March 6, 2013
3. CONTACT NAME & NUMBER: Christine Moody ~ 823-1095
4. PLACE ON: ☒ CONSENT ☐ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Yes ☐ No ☐ N/A
6. ONE (1) ORIGINAL OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY  
ATTACHED: ☐ Yes ☐ No ☒ N/A

### 7. BACKGROUND/ANALYSIS:

During a review of various contractor assessments conducted from 2005 through 2007 on behalf of the former Sheltered Market Program, it was found that claims remained outstanding for work performed as requested. With a further forensic review conducted by the City of Portland Police Bureau, it was determined that a claim should be made for the outstanding funds in the amount of \$16,995.00.

A claim for \$16,995.00 was filed. In an effort to avoid protracted litigation and seek a speedy resolution of the dispute, Ms. Browning has agreed to settle with Procurement Services as shown on Exhibit 1 (Settlement and Release Agreement).

**Legal issues** – settlement releases all claims made by the City

**Controversial issues** - none known

**Citizen participation** – none

**Link to current city policies** - none

**Other governmental participation** – none

### 8. FINANCIAL IMPACT:

There will be no financial impact resulting from the acceptance of this Agreement.

### 9. RECOMMENDATION/ACTION REQUIRED:

Authorize the Chief Procurement Officer to sign the Settlement and Release Agreement for the claims identified therein.

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*