

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Mike Ciolli		2. Telephone No. 3-2438	3. Bureau/Office/Dept. BES – Wastewater Group
4a. To be filed (hearing date):	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title: Authorize new Contract for Sludge Processing Polymer.

2) Purpose of the Proposed Legislation: To allow continued purchases of Polymer in order to continue Sludge Processing at the Columbia Boulevard Wastewater Treatment Plant.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This contract will not generate revenue for the City, nor will it affect revenue.

This expense is an approved line item in the Bureau's budget, and expenditures are not expected to change significantly.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the

level of confidence.)

The source of this budgeted line item is income from sewer fees.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
This contract will not affect staffing levels.
- **Will positions be created or eliminated in future years as a result of this legislation?**
No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item? None, the products are limited to internal business operations.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved? The goods and services contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on August 27, 2012.

c) How did public involvement shape the outcome of this Council item?
Public Involvement did not shape the outcome.

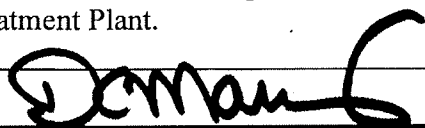
d) Who designed and implemented the public involvement related to this Council item? Procurement Services advertised a competitive Invitation to Bid and held a Pre-Bid Meeting that was open to the contracting community, including contractors certified with the Sate as minority, women, and emerging small businesses.

e) Primary contact for more information on this public involvement process (name, title, phone, email): Denice Henshaw, CPPB, Senior Procurement Specialist, 503-823-2299, denice.henshaw@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is anticipated as this is an already established practice and activity at the Treatment Plant.

Dean Marriott



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services

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(503) 823-5047
FAX (503) 823-6865
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DATE: February 13, 2013

TO: Mayor Charlie Hales

FROM: Christine Moody, Chief Procurement Officer *CM*

RE: *Authorize a price agreement with Polydyne, Inc. to provide sludge processing polymer for a not-to-exceed yearly value of \$700,000.00 and a 5-year contractual total not to exceed \$3,500,000. (Procurement Report ITB No. 114706)

1. **INTENDED THURSDAY FILING DATE:** February 7, 2013
2. **REQUESTED COUNCIL AGENDA DATE:** February 13, 2013
3. **CONTACT NAME & NUMBER:** Christine Moody x31095
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Yes** ☐ **No** ☐ **N/A**
6. **ONE (1) ORIGINAL OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A**

7. BACKGROUND/ANALYSIS:

The Bureau of Environmental Services' Wastewater Group requires an ongoing supply of polymer for the thickening and dewatering of wastewater treatment plant sludge generated at the Columbia Boulevard Wastewater Treatment Plant. The use of polymer is critical for the efficient treatment of solids in regulatory compliance required processes and for the efficient hauling and land application of biosolids. With the passage of Ordinance 185753, the Bureau of Environmental Services received Council authorization to procure this product using a competitive bidding process.

The Chief Procurement Officer advertised ITB No. 114706, issued on August 27, 2012, for de-watering polymer and gravity belt thickening polymer with a pre-bid meeting held with three vendors in attendance. As part of the two step bid process, the City requested samples in order to test the efficiency of the vendor product. BASF and Polydyne, Inc. submitted product sample for testing and only Polydyne, Inc. was found to be in compliance with the testing standards required by the ITB. Subsequently, Polydyne submitted a bid and their bid was found to be responsive and in the best interest of the City. A Notice of Intent to Award a price agreement to Polydyne, Inc. was issued on October 15, 2012 and no protests were received.

Polydyne, Inc. has a current City of Portland business license, is in full compliance with the Equal Benefits Program, and their EEO Certification is current through December 12, 2014. Polydyne, Inc. is a Georgia firm with a local distribution point in Longview, WA. Polydyne is not a State of Oregon Certified MWESB contractor. The Bureau of Environmental Service's level of confidence in the cost estimates for this project is High as the pricing per pound is lower than the City is currently paying. A \$60,000.00 savings has been identified over the life of the contract.

Awarding a price agreement to Polydyne, Inc., will allow the Bureau of Environmental Services to have an on-going supply of the de-watering polymer and gravity belt thickening polymer to continue sludge processing at the Columbia Boulevard Wastewater Treatment Plant.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Legal issues - none known

Controversial issues – none known

Citizen participation – none

Link to current city policies – none

Other governmental participation – none

8. FINANCIAL IMPACT:

The Bureau of Environmental Services anticipates the yearly cost for the price agreement to be approximately \$700,000.00 and funding will be available from the bureau's adopted budgets each year.

9. RECOMMENDATION/ACTION REQUESTED:

Authorize a price agreement with Polydyne, Inc. to provide sludge processing polymer for the Columbia Boulevard Wastewater Treatment Plant for a 5-year contractual total not to exceed \$ 3,500,000.00.