

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator John Hunt	2. Telephone No. (503) 823-4302	3. Bureau/Office/Dept. Bureau Internal Business Services/ CityFleet
4a. To be filed (date):	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

**1) Legislation Title:**

\* Authorize upgrade of sedan to SUV for use by Fire Bureau. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The purpose of this ordinance is to authorize CityFleet to upgrade one sedan (#011902) to an SUV for the Fire Bureau in accordance with Resolution 35960 requiring Council approval of leases, upgrades to replacements, and new vehicle additions. The Fire Bureau has requested to upgrade an existing sedan that is scheduled for replacement with an SUV to transport personnel and equipment in all weather conditions.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |                                                                       |                                    |                                    |                                |
|-----------------------------------------------------------------------|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                            | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                                 |                                    |                                    |                                |
| <input checked="" type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Revenues will not be impacted by this decision.

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The Portland Fire Bureau has requested to replace equipment #011902 with an SUV. The cost for this upgrade is \$18,000 and the Fire Bureau will provide funding for this portion of the purchase of this equipment. The remaining portion will be paid for out of fleet replacement funds that would have been the funding source for replacing sedan #011902. Based on estimated usage, the difference in the repair and maintenance and fuel expenses between the sedan and SUV are estimated to be \$900 per year. Annual replacement costs will increase by \$1,951 per year. Charges for replacement, fuel and repair services occur in accordance with the interagency agreement between CityFleet and Fire Bureau. The present interagency agreement for FY 2013 does not include operational costs associated with this equipment and the agreement will have to be adjusted upon receipt of the new equipment.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)
- Will positions be created or eliminated in future years as a result of this legislation?

There are no positions associated with this decision.

(Complete the following section only if an amendment to the budget is proposed.)

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.  
 NO: Please, explain why below; and proceed to Question #10.

The nature of this project is to purchase one SUV for Fire Bureau with the funding coming from the Fire Bureau's authorized budget and CityFleet replacement funds. Public outreach for this purchase is met with the adoption of the City's Budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?


c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No, there is no future plan for public involvement for this request. This project will be finished upon completion of the purchase of the SUV.

  
 BUREAU DIRECTOR (Typed name and signature)



**CITY OF PORTLAND**  
 OFFICE OF MANAGEMENT AND FINANCE  
**Charlie Hales, Mayor**  
**Jack D. Graham, Chief Administrative Officer**  
**Bryant M. Enge, Director, Bureau of Internal Business Services**

**CityFleet**

**John Hunt, Manager  
 City Fleet**  
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 Portland, Oregon 97227  
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**185862**

**DATE:** January 7, 2013  
**TO:** MAYOR CHARLIE HALES  
**FROM:** BRYANT M. ENGE, DIRECTOR  
 BUREAU OF INTERNAL BUSINESS SERVICES

FOR MAYOR'S OFFICE USE ONLY  
 Reviewed by Bureau Liaison \_\_\_\_\_

**RE:** \*Authorize upgrade of sedan to SUV for use by Fire Bureau. (Ordinance)

- 1. **INTENDED THURSDAY FILING DATE:** JANUARY 16, 2013
- 2. **REQUESTED COUNCIL AGENDA DATE:** JANUARY 23, 2013
- 3. **CONTACT NAME & NUMBER:** BRYANT ENGE, DIRECTOR, 503-823-6962
- 4. **PLACE ON:**  X  **CONSENT** \_\_\_\_\_ **REGULAR**
- 5. **BUDGET IMPACT STATEMENT ATTACHED:**  X  **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **N/A**
- 6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**  X  **N/A**

**7. BACKGROUND/ANALYSIS**

The Fire Bureau is requesting an upgrade to a vehicle from a sedan to a SUV. This SUV is needed to transport personnel and equipment in all types of weather conditions.

**8. FINANCIAL IMPACT**

The estimated cost of this vehicle is \$18,000 for upgrading one sedan to a SUV funded by Fire Bureau and CityFleet replacement fund.

**9. RECOMMENDATION/ACTION REQUESTED**

CityFleet recommends approval and requests Council authorization to upgrade this vehicle from a sedan to a SUV.