

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT  
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Anna Kanwit (BR)		2. Telephone No. 503-823-4217	3. Bureau/Office/Dept. Bureau of Human Resources
4a. To be filed (date): December 26, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: December 18, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\*Create a new Nonrepresented classification of Statistician and establish a compensation rate for this classification. (Ordinance)

**2) Purpose of the Proposed Legislation:**

The Bureau of Environmental Services (BES) requested the creation of the new classification of Statistician in order to describe the specific duties of one full-time, permanent position responsible for the application of statistics and statistical methods used to design studies related to the water quality, hydrology, and ecology of watersheds in the City of Portland. The BES Statistician is responsible for statistical study designs, data management, data analysis, research and communication of results. The Bureau of Human Resources is recommending a Nonrepresented salary grade 8 for the Statistician.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- City-wide/Regional
- Northeast
- Northwest
- North
- Central Northeast
- Southeast
- Southwest
- East
- Central City
- Internal City Government Services

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution

or match required. If there is a project estimate, please identify the **level of confidence.**)

There is no direct cost to create this new classification. One regular, full-time Environmental Specialist position will be reclassified to the new Statistician classification at a salary grade 8, which has a maximum salary that is \$3,390 higher.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)* Yes. One regular, full-time Environmental Specialist position will be reclassified to the new classification.
- **Will positions be created or eliminated in future years as a result of this legislation?**  
No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

**YES:** Please proceed to Question #9.

**NO:** Please, explain why below; and proceed to Question #10.

This action is largely internal to City government processes.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

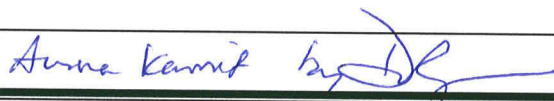
**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not. No. This action is largely internal to City government processes.**

Anna Kanwit



BUREAU DIRECTOR (Typed name and signature)



City of Portland  
Bureau of  
**Human Resources**  
Knowledgeable | Helpful | Responsive

185844

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(503) 823-3572  
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Office of Management and Finance

Jack D. Graham, Chief Administrative Officer

**DATE:** December 18, 2012  
**TO:** Mayor Sam Adams  
*Anna Kanwit*  
**FROM:** Anna Kanwit, Human Resources Director

**FOR MAYOR'S OFFICE USE ONLY**  
Reviewed by Bureau Liaison \_\_\_\_\_

**RE: ORDINANCE TITLE** \*Create a new Nonrepresented classification of Statistician and establish a compensation rate for this classification. (Ordinance)

- 1. **INTENDED WEDNESDAY FILING DATE:** December 26, 2012
- 2. **REQUESTED COUNCIL AGENDA DATE:** January 2, 2013
- 3. **CONTACT NAME & NUMBER:** Brandon Roberts, 503-823-4217
- 4. **PLACE ON:**  CONSENT  REGULAR
- 5. **BUDGET IMPACT STATEMENT ATTACHED:**  Y  N  N/A
- 6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:**  Yes  No  N/A

**7.BACKGROUND/ANALYSIS**

The Bureau of Environmental Services (BES) requested the creation of the new classification of Statistician in order to describe the specific duties of one full-time, permanent position responsible for the application of statistics and statistical methods used to design studies related to the water quality, hydrology, and ecology of watersheds in the City of Portland. The BES Statistician is responsible for statistical study designs, data management, data analysis, research and communication of results. The Bureau of Human Resources is recommending a Nonrepresented salary grade 8 for the Statistician.

**8.FINANCIAL IMPACT**

There is no direct cost to create this new classification. One regular, full-time Environmental Specialist position will be reclassified to the new Statistician classification at a salary grade 8, which has a maximum salary that is \$3,390 higher.

**9.RECOMMENDATION/ACTION REQUESTED**

I recommend that the Mayor and City Council approve this ordinance.

**Sam Adams, Mayor**

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

