

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Marina Cresswell, Project Manager		2. Telephone No. 503-823-6940	3. Bureau/Office/Dept. OMF-Internal Business Services-Facilities Services
4a. To be filed (date): November 1, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Amend contract with P. & C. Construction Group to increase contract amount by an additional \$435,361 to provide additional construction services for the Union Station Facility Improvement project. (Ordinance; amend Contract No. 30001405)

2) Purpose of the Proposed Legislation:

Amend contract number 30001405 with P. & C. Construction, increasing the contract by \$435,361 to provide additional construction for the Union Station Facility Improvement project. The new total Contract amount will not exceed \$6,942,067.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- City-wide/Regional
- Northeast
- Northwest
- North
- Central Northeast
- Southeast
- Southwest
- East
- Central City
- Internal City Government Services

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The total costs are covered in the FY 2012-13 Union Station Phase II and Phase IIb renovation project budget and is being funded with grants provided by the Federal American Recovery and Reinvestment Act (ARRA) through the ODOT Transportation Enhancement program, in an amount of \$1,892,000, and by the Passenger Rail Investment and Improvement Act of 2008 (PRIIA) as administered by ODOT Rail Division, in the amount of \$7,240,582. Local match requirement in the amount of \$254,483 is being provided by PDC by way of an executed Interagency Agreement with Office of Management and Finance (OMF). The Facilities Services Fund has dedicated \$400,000 for contingency funds, to be used only after all above fund sources have been exhausted. These funds will come out of the Union Station major maintenance account, which is part of the Facilities Services Fund ending fund balance.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- **Will positions be created or eliminated in future years as a result of this legislation?**

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

Not applicable. This project is included in the FY 2012-13 budget.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No additional public involvement is anticipated or required.

BRYANT ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES

BUREAU DIRECTOR (Typed name and signature)





CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Robert F. Kieta, Manager
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(503) 823-5288
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DATE: October 23, 2012

TO: Mayor Sam Adams

VIA: Bryant Enge, Director of Internal Business Services
Bob Kieta, Facilities Services Manager

FROM: Marina Cresswell, Project Manager

RE: * Amend contract with P. & C. Construction Group to increase contract amount by an additional \$435,361 to provide additional construction services for the Union Station Facility Improvement project. (Ordinance; amend Contract No. 30001405)

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison

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- 1. **INTENDED THURSDAY FILING DATE:** November 1, 2012
- 2. **REQUESTED COUNCIL AGENDA DATE:** November 7, 2012
- 3. **CONTACT NAME & NUMBER:** Marina Cresswell, 3-6940
- 4. **PLACE ON:** **CONSENT** **REGULAR**
- 5. **BUDGET IMPACT STATEMENT ATTACHED:** **Y** **N** **N/A**
- 6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** **Yes** **No** **N/A**

7. BACKGROUND/ANALYSIS

Attached is an ordinance to increase P. & C. Construction Group's Contract No. 30001405 by \$435,361 to allow for completion of the subject project. The amendment will allow for completion of Final Design for newly budgeted items and increases from original preliminary estimates; changes to mechanical equipment at Wilf's, and the resulting code requirements due to unforeseen conditions with removing the mechanical equipment to install necessary new roofing.

Ordinance No. 183499 passed by Council January 27, 2010 authorized public improvement contract with lowest responsive and responsible bidder for the Union Station Facility Improvement Phase II project for an estimated cost of \$6,500,000 to \$7,500,000.

An Invitation for Bids was issued February 10, 2010 and contract was awarded to P. & C. Construction Company who was the lowest responsive and responsible bidder.

The Agreement amount was \$4,300,500 with a substantial completion date of January 31, 2011 for Phase II work and December 31, 2011 for Phase IIb work.

Change Order No. 1, dated April 28, 2011, increased the contract amount \$924,758 for a total contract amount of \$5,225,258 and decreased the substantial completion date one month to December 31, 2011 for Phase II work to allow for additional construction for the Union Station Facility Improvement project. Additional services included: changed metal for new roof tiles; unforeseen gravity structural repairs; and additional structural exploration of other roof areas.

Change Order No. 2, dated August 11, 2011, increased the contract amount \$145,594 for a total contract amount of \$5,370,852 to allow for additional construction for the Union Station Facility Improvement project. Additional construction included: revised skylight scope; extra work on steel doors and frames; and removal of membrane product at gutters. Decreased services included: removed storm windows from scope of work.

Change Order No. 3, dated December 20, 2011, increased the substantial completion date six (6) months or until June 30, 2012.

Change Order No. 4, dated January 25, 2012, increased the contract amount \$1,135,854 for a total contract amount of \$6,506,706 to allow for additional construction for the Union Station Facility Improvement project. Additional construction included: additional sandstone repairs; additional bronze door repairs; unforeseen gutter repairs; costs related to unforeseen steel in masonry walls; crawlspace work; annex exterior envelope repairs; and exterior awning repairs.

Change Order No. 5, dated August 22, 2012 increased the substantial completion date one hundred eighty (180) days or until December 30, 2012.

8. FINANCIAL IMPACT

The cost of the amendment is \$435,361.

The total costs are covered in the FY 2012-13 Union Station Phase II and Phase IIb renovation project budget and is being funded with grants provided by the Federal American Recovery and Reinvestment Act (ARRA) through the ODOT Transportation Enhancement program, in an amount of \$1,892,000, and by the Passenger Rail Investment and Improvement Act of 2008 (PRIIA) as administered by ODOT Rail Division, in the amount of \$7,240,582. Local match requirement in the amount of \$254,483 is being provided by PDC by way of an executed Interagency Agreement with Office of Management and Finance (OMF). The Facilities Services Fund has dedicated \$400,000 for contingency funds, to be used only after all above fund sources have been exhausted. These funds will come out of the Union Station major maintenance account, which is part of the Facilities Services Fund ending fund balance.

9. RECOMMENDATION/ACTION REQUESTED

Amend contract with P. & C. Construction Group to increase contract amount by an additional \$435,361 to provide additional construction services for the Union Station Facility Improvement project. (Ordinance; amend Contract No. 30001405)