

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Denise Kleim	2. Telephone No. 503-823-7338	3. Bureau/Office/Dept. BDS/299/5000
4a. To be filed 10/11/12: To be heard 10/24/12	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: 10/15/12
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

Amend fee schedules for building and electrical construction permits (Ordinance)

2) Purpose of the Proposed Legislation:

This ordinance increases the Re-roof Permit and Inspection fee due to an increase in the roof area covered from 3,000 to 10,000 square feet per permit. This ordinance also will add permit fees for wind generation and solar generation systems in excess of 25KVA to the Electrical Permit Fee Schedule in order to comply with OAR 918-309-0410.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

It is anticipated that the proposed fee increases will generate approximately \$20,000 in additional revenue for the remainder of FY 2012-13.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

There are no costs to the City associated with these fee increases. This action will affect bureau revenues only.

6) Staffing Requirements:

Version effective July 1, 2011

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated, or re-classified in the current year as a result of this legislation.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**
No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

This ordinance will increase the fees paid by Bureau of Development Services (BDS) roofing contractor customers and customers purchasing renewable electrical energy permits, but no impacts are anticipated in the larger community.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

BDS has been proactive in keeping customers and stakeholders informed and seeking their input regarding the proposed reroof permit and inspection fee changes. The bureau will publish information about all the fee changes on its website and in the Plans Examiner newsletter.

c) How did public involvement shape the outcome of this Council item?

Direct input from the roofing industry led to the change to re-roof permits, which resulted in the fee increases in order to recover the bureau's costs.

d) Who designed and implemented the public involvement related to this Council item?

BDS's Senior Management Team.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Denise Kleim, Senior Business Operations Manager; (503) 823-7338;
denise.kleim@portlandoregon.gov.

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future public involvement is anticipated or necessary for this ordinance. The proposed fees would go into effect on December 1, 2012.



Paul L. Scarlett, Bureau of Development Services Director

BUREAU DIRECTOR (Typed name and signature)



City of Portland, Oregon
Bureau of Development Services
Office of the Director
FROM CONCEPT TO CONSTRUCTION

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Paul L. Scarlett, Director
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Memorandum

Date: October 24, 2012

To: Mayor Sam Adams
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Randy Leonard
Commissioner Dan Saltzman

From: Paul L. Scarlett, Director
Bureau of Development Services *PLS*

RE: Bureau of Development Services December 2012 Fee Change Ordinance

The Bureau of Development Services (BDS) has prepared an ordinance proposing an increase to the Reroof Permit and Inspection fee and the inclusion of Wind and Solar Generation Systems fees. The ordinance is scheduled to be heard by the Council on the regular agenda on Wednesday, October 24, 2012.

Background

In 1994, the Bureau of Development Services (BDS) initiated an alternative program for commercial reroof permits. The program allows contractors to pre-purchase reroof permits in groups of five for a flat fee. In response to input from roofing contractors, BDS is increasing the square footage of roofing covered by each permit from 3,000 to 10,000 square feet. The proposed fee increase reflects the additional staff time necessary to process the new permits.

The bureau is adding electrical permit fees for wind and solar generation systems in excess of 25KVA in order to comply with the requirements of OAR 918-309-0410 (Renewable Electrical Energy Permit Application).

While BDS recognizes the impact that fee increases have on its customers, the fee increases proposed in this ordinance are needed to help the bureau recover its costs related to reroof permits and to comply with OAR 918-309-0410.

BDS is being proactive in keeping customers informed and seeking their input regarding these proposed fee changes. The bureau is publishing information about the proposed fee increases on its website and in the Plans Examiner newsletter.