

MAJOR TASKS & KEY DEADLINES FOR 2013 STATE LEGISLATIVE AGENDA DEVELOPMENT

MAY 2012

- Bureaus and Council offices develop and research legislative proposals
- Government Relations begins meeting with individual liaisons on bureau agenda development issues
- Government Relations begins meeting with Mayor and Commissioners regarding their priorities
- *May 21st to 23rd* □ *Legislative Committee Days*
- **May 22nd** □ **Deadline for designating bureau Legislative Liaisons**

JUNE 2012

- Bureaus develop and research proposals
- **June 12th** □ **Legislative Liaison Briefing** (2:30-4:00 p.m. in the City Hall Rose Room)
- Council offices and bureaus continue to develop and research issues for agenda, works with Government Relations

JULY 2012

- Bureaus develop and research proposals
- **July 11th** □ **Deadline for bureaus to submit issue sheets on Legislative Priorities and Initiatives to Government Relations**
- Council offices and bureaus continue to work on items for legislative agenda

AUGUST 2012

- **August 8th** □ **Deadline for bureaus to submit issue sheets on Policy Positions to Government Relations**
- Community Engagement Event
- Government Relations works with City Attorney's Office to draft legislative language for City Initiatives

SEPTEMBER 2012

- **September 7th** □ **Deadline for completing legislative drafting by City Attorney's office**
- *September 12th to 14th* □ *Legislative Committee Days*
- *September 17th* □ *Pre-Session Drafting Requests Due to Legislative Council*
- Community Engagement Event

OCTOBER 2012

- Government Relations meets with Execs to provide draft legislative agenda and review remaining stages of agenda development

NOVEMBER 2012

- *November 6th* □ *General Election*
- *November 16th* □ *Pre-Session filing begins*
- Mid-November to early December □ Council Informal work session

DECEMBER 2012

- *December 7th □Pre-session drafts returned from LC*
- *December 21st □Deadline for pre-session filing*

JANUARY 2013

- *January 14th to 17th □2013 Legislative Session Organizational Days*
- Council Approval of Legislative Agenda
- Pre-session breakfast event with legislators to introduce legislative agenda and meet with Mayor and Council.
- Community Engagement Event

FEBRUARY 2013

- *February 4th □2013 Legislative Session Convenes*