

ORDINANCE No. 185648

* Amend contracts with Environmental & Engineering Services Inc., HDR Architecture Inc., R&W Engineering Inc. and System Design Consultants Inc. to extend termination dates beyond five years for mechanical engineering on-call services (Ordinance; amend Contract Nos. 37638, 30002583, 37636 and 37711)

The City of Portland ordains:

Section 1. The Council finds:

1. RFP No. BGS025 for mechanical engineering on-call services was issued on July 19, 2007 and eight proposals were received on August 7, 2007. A selection committee recommended all eight firms be awarded contracts in the amount of \$50,000 each.
2. City of Portland Code 5.33.220.D.10 authorizes the renegotiation of existing contracts with incumbent contractors when it is in the best interests of the City. Amendments to the following contracts are necessary to allow for completion of existing task orders and potential utilization of the balances remaining on the contracts. The contract amounts will remain the same.
3. Environmental & Engineering Services Inc. – Contract No. 37638:
Three task orders have been issued for a total of \$31,730. There is a balance of \$18,270 remaining against the balance of the contract. Task order 3 issued July 9, 2012 allowed for mechanical engineering services for the City Kids Heating & Ventilation project at The Portland Building which is in progress.
4. HDR Architecture Inc. – Contract No. 30002583:
Two task orders have been issued for a total of \$25,000. There is a balance of \$25,000 remaining against the balance of the contract. Task order 2 issued November 23, 2011 allowed for mechanical engineering services to replace air handling units at Union Station which is in progress.
5. R&W Engineering Inc. – Contract No. 37636:
Four task orders have been issued for a total of \$28,759. There is a balance of \$21,241 remaining against the balance of the contract. Task order 4 issued June 11, 2012 allowed for mechanical engineering services for the City Hall DDC system upgrade project which is in progress.
6. System Design Consultants Inc. – Contract No. 37711:
Two task orders have been issued for a total of \$31,600. There is a balance of \$18,400 remaining against the balance of the contract. Task order 2 issued June 4, 2012 allowed for mechanical engineering services at The Portland Building for the louver and valve replacement and DDC conversion project which is in progress.
7. The amendments do not change the contract amounts. These are on-call services contracts and are only used when work is needed. The cost of the work is budgeted in various CIP and maintenance projects planned by Facilities Services. The project budgets are covered by the major maintenance reserves in the Facilities Services fund, building rental rates, or are pass through expenses billed to other bureaus.

8. The City of Portland and the Consultants wish to renew Contract No's. 37638, 30002583, 37636 and 37711, attached as Exhibits A, B, C, and D, to extend the contracts from September 23, 2012 through September 23, 2013 to allow for the completion of existing task orders and potential utilization of the balances remaining on the contracts.

NOW THEREFORE, the Council directs:

- a. The Chief Procurement Officer and Auditor are hereby authorized to amend Contract No's. 37638, 30002583, 37636 and 37711 with Environmental & Engineering Services Inc., HDR Architecture Inc., R&W Engineering Inc. and System Design Consultants Inc.; Exhibits A, B, C, and D attached, to extend the termination dates from September 23, 2012 through September 23, 2013 to allow for completion of existing task orders and potential utilization of the balances remaining on the contracts.
- b. The Mayor and Auditor are hereby authorized to draw and deliver checks chargeable to the fiscal year 2012-13 budget of Facilities Services when demand is presented and approved by the proper authorities.

SECTION 2. The Council declares that an emergency exists in order to avoid a lapse in the contracts. Therefore, ordinance shall be in full force and effect from and after its passage by Council.


Passed by the Council: **SEP 26 2012**

Commissioner: Mayor Sam Adams
Prepared by: Diane Seaton
Date Prepared: August 14, 2012

LaVonne Griffin-Valade

Auditor of the City of Portland

By


Deputy

Agenda No.
ORDINANCE NO.
 Title

185648

* Amend contracts with Environmental & Engineering Services Inc., HDR Architecture, Inc., R&W Engineering, Inc. and System Design Consultants, Inc. to extend termination dates beyond five years, (Ordinance; Amend Contract No's. 37638, 30002583, 37636 and 37711) *for mechanical engineering on-call services*

INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams	CLERK USE: DATE FILED SEP 21 2012
COMMISSIONER APPROVAL Mayor—Finance and Administration - Adams Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Leonard	LaVonne Griffin-Valade Auditor of the City of Portland By: <i>[Signature]</i> Deputy ACTION TAKEN:
BUREAU APPROVAL Bureau: OMF/Bureau of Internal Business Services CAO: Jack D. Graham Bureau Head: Bryant M. Enge	
Prepared by: Diane Seaton:pg Date Prepared: September 14, 2012	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date: September 26, 2012	
City Attorney Approval: <i>6F</i>	

AGENDA TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Leonard	4. Leonard	<input checked="" type="checkbox"/>	
Adams	Adams	<input checked="" type="checkbox"/>	