

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Pete Chism		2. Telephone No. (503) 823-7652	3. Bureau/Office/Dept. Planning and Sustainability
4a. To be filed (date):  September 26, 2012	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		4. Date Submitted to Commissioner's office and FPD Budget Analyst: September 13, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\* Authorize a competitive solicitation for recycling, composting and garbage hauling services for City-owned facilities (Ordinance)

**2) Purpose of the Proposed Legislation:** The City's most current contract for resource management services for City facilities will expire on February 7, 2013. The City requires a contract for annual services for recycling, composting and garbage hauling for City facilities for the next three to five years.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |
|---|------------------------------------|
| <input type="checkbox"/> City-wide/Regional                           | <input type="checkbox"/> Northeast |
| <input type="checkbox"/> Northwest                                    | <input type="checkbox"/> North     |
| <input type="checkbox"/> Central Northeast                            | <input type="checkbox"/> Southeast |
| <input type="checkbox"/> Southwest                                    | <input type="checkbox"/> East      |
| <input type="checkbox"/> Central City                                 |                                    |
| <input checked="" type="checkbox"/> Internal City Government Services |                                    |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.  
Depending on the value of recyclables when sold into the recycling market, this contract may generate an estimated \$120,000 in recycling rebates over a three year period.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate,

*please identify the level of confidence.)*

The estimated not-to-exceed cost is \$1,800,000 over a three-year period, with option to amend for funding for two additional years. Costs for each location will be funded from the individual bureaus' adopted budgets for each fiscal year. Affected bureaus include Office of Management and Finance - Facilities Services, Portland Parks and Recreation, Fire Bureau, Portland Water Bureau, Portland Bureau of Transportation - Bureau of Maintenance, and the Bureau of Environmental Services.

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- Will positions be created or eliminated in *future years* as a result of this legislation?

No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

There is no funding appropriation for Bureau of Planning and Sustainability related to this ordinance.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section – REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ YES: Please proceed to Question #9.  
☒ NO: Please, explain why below; and proceed to Question #10.

This is a required Procurement process for solicitation of a Goods and Services contract over \$500,000.

9) If "YES," please answer the following questions:

- a) What impacts are anticipated in the community from this proposed Council item?
- b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?
- c) How did public involvement shape the outcome of this Council item?
- d) Who designed and implemented the public involvement related to this Council item?
- e) Primary contact for more information on this public involvement process (name, title, phone, email):

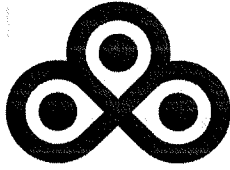
10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

It is hoped the RFP solicitation will draw proposals from multiple local vendors. In accordance with the City's Minority Evaluation Program, a Minority Evaluator who is a non-City employee from the community will serve on the evaluation panel for the subsequent contract.

Susan Anderson



BUREAU DIRECTOR (Typed name and signature)

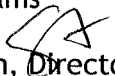


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Bureau of Planning and Sustainability  
Innovation. Collaboration. Practical Solutions.

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## MEMO

DATE: September 11, 2012  
TO: Mayor Sam Adams  
FROM: Susan Anderson,  Director

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1. Ordinance Title:

\* Authorize a competitive solicitation for recycling, composting and garbage hauling services for City-owned and operated facilities.

2. Contact: Pete Chism, 823-7652

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3. Requested Council Date: September 26, 2012

4. ☒ Consent Agenda Item ☐ Regular Agenda Item  
☒ Emergency Item (explain below) ☐ Non-Emergency Item

5. Purpose of Agenda Item: Pursuant to City Procurement rules, authorize Goods & Services RFP solicitation process for contract over \$500,000 for recycling, composting and garbage hauling services for City-owned and operated facilities.

6. History of Agenda Item/Background:

The City's most current contract for recycling, composting and garbage hauling services for City-owned and operated facilities will expire on February 7, 2013. The City requires a contract effective February 8, 2013 for annual services for recycling, composting and garbage hauling services for City facilities for the next three to five years.

7. Legal Issues: This Ordinance to authorize an RFP process over \$500,000 is pursuant to City Procurement procedures established by City Code 5.33.210.



City of Portland, Oregon | Bureau of Planning and Sustainability | [www.portlandonline.com/bps](http://www.portlandonline.com/bps)  
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8. **What individuals or groups are or would be supportive or opposed to this action?**  
This process has not generated any public comment or inquiry.

9. **How does this relate to current City policies?**  
The City's efforts to reduce solid waste and encourage recycling are established in Administrative Rules and support goals and objectives in the City's Climate Action Plan and strategic Portland Plan.

