

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Afifa Ahmed-Shafi	2. Telephone No. 503-823-5202	3. Bureau/Office/Dept. ONI
4a. To be filed (hearing date): September 26, 2012	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: September 20, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed	6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Appoint five members and re-appoint two members to the Public Involvement Advisory Council

**2) Purpose of the Proposed Legislation:**

To maintain a full and active membership on the Public Involvement Advisory Council.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

No revenue will be generated or reduced.

**5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)**

No cost to the City is resulting from this legislation.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- **Will positions be created or eliminated in future years as a result of this legislation?**

No change in staffing will result from this legislation.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate “new” in Fund Center column if new center needs to be created. Use additional space if needed.)*

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

**YES:** Please proceed to Question #9.

**NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

The anticipated impact of this legislation is that the Public Involvement Advisory Council (PIAC) will continue to have diverse membership that represents various segments of the community as well as various bureaus within government. This diverse group of members will continue to make useful recommendations on public involvement that will enhance the greater community’s ability to interact with City government and have their voices heard and considered on the decisions that affect them.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

PIAC members that are community volunteers helped oversee this process. Since this round of recruitment was largely to replace internal City bureau representatives and to reappoint two existing PIAC members, we did not conduct the usual amount of broad public outreach. A future round of more robust community outreach is planned in a few months, when more community positions are available on the PIAC.

**c) How did public involvement shape the outcome of this Council item?**

The PIAC Coordinating Committee, which includes community volunteers, oversees the PIAC selection process.

**d) Who designed and implemented the public involvement related to this Council item?**


The PIAC staff person and the PIAC Coordinating Committee designed and implemented the public involvement process for this Council item.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Afifa Ahmed Shafi, Public Involvement Best Practices Coordinator, 503-823-5202,  
[Afifa.ahmed-shafi@portlandoregon.gov](mailto:Afifa.ahmed-shafi@portlandoregon.gov)

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Yes, PIAC will continue to have public involvement and outreach each time vacant positions become available on the PIAC.

<p>AMALIA ALARCÓN MORRIS </p>
<p>APPROPRIATION UNIT HEAD (Typed name and signature)</p>



CITY OF

**PORTLAND, OREGON**

OFFICE OF NEIGHBORHOOD INVOLVEMENT

**AMANDA FRITZ, COMMISSIONER**

Amalia Alarcón de Morris, Bureau Director  
1221 SW 4th Avenue, Room 110  
Portland, Oregon 97204

*Enhancing the quality of Portland's Neighborhoods through community participation*

**DATE:** September 20, 2012

**TO:** Mayor Sam Adams

**FROM:** Amalia Alarcón de Morris, Bureau Director *Agallan*

**RE:** Report Title: Appoint five members and re-appoint two members to the Public Involvement Advisory Council

**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison \_\_\_\_\_

- 1. **INTENDED THURSDAY FILING DATE:** September 20, 2012
- 2. **REQUESTED COUNCIL AGENDA DATE:** September 26, 2012
- 3. **CONTACT NAME AND NUMBER:** Afifa Ahmed-Shafi, x35202

4. **PLACE ON**  **CONSENT**  **REGULAR**

5. **BUDGET IMPACT STATEMENT ATTACHED:**  **Y**  **N**  **N/A**

6. **THREE (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:**  **Yes**  **No**  **N/A**

**7. BACKGROUND ANALYSIS**

The Public Involvement Advisory Council (PIAC) was adopted by City Council on Feb. 27, 2008, Resolution No. 36582. The goal of the PIAC is to strengthen and institutionalize the City's commitment to public involvement through adopted principles, policies, and guidelines that assist City bureaus in creating consistent expectations and processes for public involvement activities.

The Public Involvement Advisory Council is a standing body accountable to City Council comprised of community members and City staff working collaboratively. The Public Involvement Advisory Council will develop and advocate for policy and best practices related to improving public involvement across all City of Portland bureaus.

The role of the PIAC is to:

- Review and refine past recommendations regarding citywide public involvement.
- Develop guidelines and policy recommendations for citywide public involvement, to be presented to City Council for approval.
- Provide support and advice to City Council and City bureaus with implementation of shared public involvement guidelines and best practices.



- Encourage ongoing collaboration between the community, City bureaus and City Council in the development of shared public involvement guidelines.

Below is a list of candidates being brought forward for appointment or reappointment with their organizational affiliations. The five members being brought forward for appointments to the PIAC are all city staff members that are replacing former representatives from their bureau. The PIAC values ongoing participation from bureaus and commends bureaus for continuing to send forward highly engaged staff members to serve on the PIAC.

The two members being brought forward for re-appointment have served one full term and have each opted to serve a second term. The PIAC Charter allows members to serve a maximum of two terms. The PIAC Coordinating Committee felt that each of these members have been an immense asset on the PIAC and that the City would benefit from their continued service as they would enhance PIAC’s ability to complete its current goals and initiatives.

<b>Appointment</b>	<b>Affiliation</b>
1 Tim Hall	Portland Water Bureau
2 Muna Idow	Office of Equity & Human Relations
3 Denver Igarta	Portland Bureau of Transportation
4 Colleen Poole	Bureau of Development Services
5 Keith Witcosky	Portland Development Commission

<b>Re-Appointment</b>	<b>Affiliation</b>
1 Khalid Osman	University of Portland
2 Marty Stockton	Bureau of Planning & Sustainability

**8. FINANCIAL IMPACT**

No new revenue will be generated.

**9. RECOMMENDATION/ACTION REQUESTED**

Appoint five members and re-appoint two members to the Public Involvement Advisory Council.