

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

| | | | |
|---|--|---|--|
| 1. Name of Initiator Tamron Keith, Interim PSSRP Program Manager | | 2. Telephone No. 503.823.5540 | 3. Bureau/Office/Dept. OMF / Citywide Projects / PSSRP |
| 4a. To be filed (date): | 4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> | | 5. Date Submitted to Commissioner's office and FPD Budget Analyst: |
| 6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed | | 6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed | |

1) Legislation Title:

* Authorize a contract for PSSRP Quality Assurance Services with CASE Associates Inc. for a total not-to-exceed amount of \$388,080 (Ordinance)

2) Purpose of the Proposed Legislation:

The City requires quality assurance services to provide independent evaluation of each PSSRP project's implementation, which includes the law enforcement records management system, public safety radio system and fire information system.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will have no effect on revenue.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense?

The contract amount is \$388,080.00 for three years and will be funded utilizing existing PSSRP resources.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?**

This legislation will not result in any changes to positions either in the current year or in future years.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No

7) Change in Appropriations

No change in appropriation is required.

PUBLIC INVOLVEMENT**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- YES:** Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:**a) What impacts are anticipated in the community from this proposed Council item?**

This contract will assist the City to in obtaining quality assurance services for the remaining PSSRP projects. All citizens of Portland and partnering agencies and their constituents will be the beneficiaries of successfully implemented public safety technologies.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

This contract is the result of a formal RFP, which was made publically available on the City's Online Procurement website, and advertised within the Daily Journal of Commerce. Two citizens, one a minority representative, participated in the proposal evaluation and selection process.

c) How did public involvement shape the outcome of this Council item?

The two citizen participants' evaluations had equal weight to the other three City evaluators and engaged actively in evaluation discussions.

d) Who designed and implemented the public involvement related to this Council item?

City Procurement Services in collaboration with the PSSRP.

e) Primary contact for more information on this public involvement process (name, title, phone, email):


Barbara Gibson, Procurement Manager

Work: 503.823.7665

Email: Barbara.gibson@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No. The proposal evaluation and selection has been completed.



BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

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DATE: September 7, 2012
TO: Mayor Sam Adams

185636

FROM: Jack D. Graham, Chief Administrative Officer
Tamron Keith, PSSRP Interim Program Office Manager

SUBJECT: * Authorize a three-year contract for PSSRP Quality Assurance Services with CASE Associates Inc. for a total not-to-exceed \$388,080 (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** September 13, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** September 19, 2012
3. **CONTACT NAME & NUMBER:** Tamron Keith, (503) 823-5540

4. **PLACE ON:** xx **CONSENT** **REGULAR**

5. **FINANCIAL IMPACT AND PUBLIC INVOLVEMENT STATEMENT ATTACHED:** XX **Y** **N**
 N/A

6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** Yes XX No **N/A**

7. BACKGROUND/ANALYSIS

This ordinance authorizes a three-year contract for PSSRP Quality Assurance Services with CASE Associates Inc. for a total not-to-exceed \$388,080. The City of Portland's (City) Public Safety Systems Revitalization Program (PSSRP) was established to manage and coordinate the replacement and upgrade of the City's aging Public Safety Technology Systems. Presently, the following projects under review include the law enforcement records management system, public safety radio system and fire information system.

On May 1, 2012, Procurement Services issued Request for Proposals (RFP) No. 114364 in accordance with Section 5.68 of the City Code, to solicit for quality assurance services for the PSSRP. Proposals were opened on May 21, 2012 and five responsive proposals were received. The evaluation committee determined CASE Associates Inc. to be the most qualified proposer.

8. FINANCIAL IMPACT

The contract amount is \$388,080.00 for three years and will be funded utilizing existing PSSRP resources.

9. RECOMMENDATION/ACTION REQUESTED

It is recommended Council authorize the three-year contract for PSSRP Quality Assurance Services with CASE Associates Inc. for a total not-to-exceed \$388,080.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.