

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT  
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Anna Kanwit (KS)		2. Telephone No. 503-823-3514	3. Bureau/Office/Dept. Bureau of Human Resources
4a. To be filed (date): September 6, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: August 28, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:** Rename and relocate the Citywide Diversity Committee, including development and oversight for an equity strategic plan (Resolution)

**2) Purpose of the Proposed Legislation:** Move responsibilities for Citywide Diversity Committee from Bureau of Human Resources to the Office of Equity and Human Rights; Change the name of the committee to: Citywide Equity Committee and propose to have Council accept a new strategic plan ninety days after the passage of this resolution

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- City-wide/Regional       Northeast       Northwest       North  
 Central Northeast       Southeast       Southwest       East  
 Central City  
 Internal City Government Services

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No impact on generation, reduction or future revenue

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

No additional costs to the City

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

There is no plan to create, eliminate, or reclassify positions as a consequence of passing this resolution

- **Will positions be created or eliminated in future years as a result of this legislation?**

Not expected

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- YES: Please proceed to Question #9.  
 NO: Please, explain why below; and proceed to Question #10.

This resolution addresses structures/issues internal to the City

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

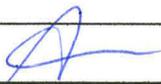
**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

**No future public involvement anticipated in relationship to this Council item. As stated, this resolution allows an internal move of a City structure**

Anna Kanwit, HR Director:



BUREAU DIRECTOR (Typed name and signature)



City of Portland  
Bureau of  
**Human Resources**  
Knowledgeable | Helpful | Responsive

36956

Anna Kanwit, Director  
1120 SW 5th Ave., Rm. 404  
Portland, Oregon 97204-1912  
(503) 823-3572  
Fax (503) 823-4156

Office of Management and Finance

Jack D. Graham, Chief Administrative Officer

**DATE:** August 28, 2012  
**TO:** Mayor Sam Adams  
**FROM:** Anna Kanwit, HR Director

**FOR MAYOR'S OFFICE USE ONLY**  
Reviewed by Bureau Liaison \_\_\_\_\_

**SUBJECT: RESOLUTION TITLE:** Rename and relocate the Citywide Diversity Committee, including development and oversight for an equity strategic plan.

- 1. **INTENDED THURSDAY FILING DATE:** September 6, 2012
- 2. **REQUESTED COUNCIL AGENDA DATE:** September 12, 2012
- 3. **CONTACT NAME & NUMBER:** Kathleen Saadat, 503-823-3514
- 4. **PLACE ON:**  CONSENT  REGULAR
- 5. **BUDGET IMPACT STATEMENT ATTACHED:**  Y  N  N/A
- 6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:**  Yes  No  N/A

**7. BACKGROUND/ANALYSIS:**

This resolution authorizes changing the name of the Citywide Diversity Committee to the Citywide Equity Committee and will move it from the purview of the Bureau of Human Resources and to the Office of Equity and Human Rights. A new equity strategic plan will be developed and brought before Council within ninety days from the passage of this resolution.

**8. FINANCIAL IMPACT**

None

**9. RECOMMENDATION/ACTION REQUESTED**

We recommend that the Mayor and City Council approve this ordinance.

**Sam Adams, Mayor**

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

