

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator David Gray	2. Telephone No. 503-823-7988	3. Bureau/Office/Dept. Water Bureau/Public Safety
4a. To be filed (date): September 6, 2012	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input checked="" type="checkbox"/></span> <span>Consent <input type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: September 6, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

**1) Legislation Title:**

Accept Guaranteed Maximum Price of \$35,000,000.00 from Hoffman Construction Company of Oregon for construction of the Interstate Maintenance Facility Renovation Project (Procurement Report – RFP 112815)

**2) Purpose of the Proposed Legislation:**

Authorize the Chief Procurement Officer to execute the construction contract.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |   |
|--|------------------------------------|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East             |
| <input type="checkbox"/> Central City                      |                                    |                                    |   |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |   |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The Interstate Maintenance Facility Renovation Project cost is \$49.6m and is funded, in whole or in part, by Ordinance Number 184566, passed May 4, 2011. Funding for a portion of this project is included in the Water Bureau FY 2012-13 Budget, and additional funding will be requested in the FY 2013-14 and FY 2014-15 Budgets.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*  
No.
- **Will positions be created or eliminated in *future years* as a result of this legislation?**  
No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## **PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

Regarding Public Involvement and the Interstate Renovation Project:

Neighborhood businesses and adjacent neighbors have been contacted by the PWB's Public Outreach staff in person, via the phone and in writing. A business community open house was held on Thursday, May 17<sup>th</sup> to present information about the project. However, the public will not be using the facilities being constructed at the Interstate site and therefore the public's input to the design was not solicited.

A Public Outreach Plan has been developed and approved by project managers. Water Bureau Community Involvement and Information staff is implementing the plan which consists of such activities as open houses, presentations, mailings, project web page, media releases, mailings and newsletters.

**a) What impacts are anticipated in the community from this proposed Council item?**

The improvements to this City-owned facility will enhance the overall quality of the immediate neighborhood. An increase in trees and plant materials contributes to air quality. Another anticipated impact will be the creation of construction and other family wage earning jobs to redevelop this property.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on June 6, 2011.

**c) How did public involvement shape the outcome of this Council item?**

Public involvement did not impact this Council item. However, as with any Council item the public has the right to participate in the process.

**d) Who designed and implemented the public involvement related to this Council item?**

Procurement Services advertised the project for proposals and held the pre-proposal meeting that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Kathleen Brenes-Morua, Construction Procurement Supervisor, 503-823-5371  
[Kathleen.Brenes-Morua@portlandoregon.gov](mailto:Kathleen.Brenes-Morua@portlandoregon.gov) and Tim Hall, Senior Public Outreach  
Coordinator, 503-823-6926, [Tim.Hall@portlandoregon.gov](mailto:Tim.Hall@portlandoregon.gov)

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No further public involvement is necessary to execute the construction contract.

A handwritten signature in blue ink, reading "David G. Shaff", is written over a horizontal rectangular line.

David G. Shaff, Administrator



# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor

Jack D. Graham, Chief Administrative Officer

Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services

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## MEMORANDUM

**DATE:** September 6, 2012  
**TO:** Mayor Sam Adams  
**FROM:** Christine Moody, Chief Procurement Officer *CM*  
**SUBJECT:** Accept Guaranteed Maximum Price of \$35,000,000.00 from Hoffman Construction Company of Oregon for the construction of the Interstate Maintenance Facility Renovation Project (Procurement Report - RFP Number 112815)

1. **INTENDED THURSDAY FILING DATE:** September 6, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** September 12, 2012
3. **CONTACT NAME & NUMBER:** Christine Moody, 503-823-1095
4. **PLACE ON:** ☐ CONSENT ☒ REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☒ No ☐ N/A

7. **BACKGROUND/ANALYSIS:** Ordinance Number 184566 authorized Procurement Services to use an alternative contracting method to select a Construction Manager/General Contractor, and provided for payment for construction of the Interstate Maintenance Facility Renovation Project.
8. **FINANCIAL IMPACT:** The Engineer's estimate for construction costs was \$40,000,000 with a Low Confidence Level Rating. Funding for a portion of this project is included in the Water Bureau FY 2012-13 Budget and additional funding will be requested in the FY 2013-14 and 2014-15 Budgets.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept Guaranteed Maximum Price of \$35,000,000.00 from Hoffman Construction Company of Oregon for construction of the Interstate Maintenance Facility Renovation Project.
10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision necessary for major renovation of the Interstate Maintenance Facility necessary to reduce system vulnerability and improve site security.

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