



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Jack D. Graham, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services
1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

REGULAR CALENDAR

September 12, 2012

TO THE COUNCIL:

The Chief Procurement Officer has advertised and received bids for Bid Number 114575 for Portland Heights Pump Station Electric Work for the Portland Water Bureau, with a project construction estimate of \$655,000.00. The Portland Water Bureau rated the level of project estimate confidence as High.

Bids were opened on July 24, 2012, and three (3) bids were received. The low bid of Stettler Supply Company, Inc. was deemed responsive to the requirements of the solicitation. Therefore, it is recommended that the bid of Stettler Supply Company, Inc. be accepted at the lump sum quoted in their bid for a total amount of \$934,950.00.

The Portland Water Bureau along with Procurement Services, identified eight (8) Divisions of Work as potential M/W/ESB subcontracting opportunities for this project, resulting in \$491,186.00 awarded to subcontractors, none of which were M/W/ESB contractors.

The Divisions of Work identified were:

Concrete Cutting	Clearing/Grubbing/Mowing/Brushing	Crane Service	Demolition	Electrical
Excavation	Traffic Control Services (Includes TPDT)	Site Clean Up		

In their bid Stettler Supply Company, Inc., indicated their intent to self perform the following divisions of work:

Concrete Cutting	Clearing/Grubbing/Mowing/Brushing	Crane Service	Demolition	Excavation
Site Clean Up	Traffic Control Services (Includes TPDT)			

After bids were received and Stettler Supply Company, Inc. was deemed responsive to the bid requirements, additional good faith effort outreach to M/W/ESB subcontractors was carried out. After extraordinary efforts by Stettler, they were unable to achieve M/W/ESB participation. Through the additional outreach efforts the M/W/ESB firms that were solicited declined to bid stating they were too busy to take on extra work.

Stettler Supply Company, Inc. has a current City of Portland Business License and their EEO Certification is current through August 16, 2014. The company is located in Salem, OR, and is not a State Certified

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

5801
M/W/ESB Contractor.

Stettler Supply Company, Inc. is in Full Compliance with the Equal Benefits Program.

Funds are available for this project under Owner Cost Center W01376.DC.

It is further recommended that a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount be furnished by the Contractor.

It is also recommended that a two (2) year Maintenance/Warranty Bond for 20% of the final contract amount be furnished by the Contractor before final payment is released.

The bid sureties of the remaining bidders should be returned immediately in compliance with Section 5.34.410D of the City Code.

Recommended by:



Christine Moody
Chief Procurement Officer

CM:jab

GOOD FAITH EFFORT COMPLIANCE REPORT

ang Y. Pack

Submission substantially complies with Good Faith Effort Requirements		YES NO
Reviewed by:	Angela Y. Pack	
Date:	7/26/2012	

PROJECT INFORMATION

PROJECT NAME & BUREAU	Portland Heights Pump Station Electrical Work (BES)
BID NUMBER	114575
PRE-BID DATE	7/10/2012
BID OPEN DATE	July 24, 2012
BID AMOUNT	\$934,950
CONTRACTOR	Stettler Supply & Construction

AT BID SUBMISSION

QUESTION	YES	NO
Did contractor submit the GFE Form 1 (Subcontractor and Self-Perform Work List)?	X	

M/W/ESB PARTICIPATION – Total Bid

PARTICIPATION TYPE	TOTAL \$	PERCENTAGE OF TOTAL BID AMOUNT
MBE	\$0	0%
WBE	\$0	0%
ESB	\$0	%
Total M/W/ESB Participation	\$0	Total bid – 0 % Subcontract percentage – 0%

M/WBE PARTICIPATION – Subcontracting (35% Aspirational goal)

TOTAL OF ALL SUBCONTRACTS (including non-certified firms)	TOTAL MBE & WBE SUBCONTRACTS	PERCENTAGE OF M/WBE SUBCONTRACTS
\$491,186	\$0	0%

GOOD FAITH DOCUMENTATION (24 HOURS AFTER BID OPENING)

	QUESTION	YES	NO	NOTES
1.	<i>Did prime contractor attend the mandatory pre-bid meeting? (If pre-bid meeting was waived, note in NOTES column.) Check sign-up sheet with Buyer.</i>	X		
2.	<i>Did contractor explain why identified divisions of work (DOW) were not included for subcontracting? (See Form 1)</i>	X		Self-performing
3.	<i>Were letters or faxes sent to all M/W/ESBs (in identified DOW's to be subcontracted) at the pre-bid meeting?(Form 2)</i>		X	Missed contacting electrical pre-bid attendee sub.
4.	<i>Was a minimum of five (5) M/W/ESB firms contacted (in each identified DOW to be subcontracted) by letter or fax to bid on this project?(Form 2)</i>	X		However, 6 were required. Including pre-bid attendee sub.
5.	<i>Were M/W/ESB firms contacted at least seven (7) calendar days before the bid opening?(Form 2)</i>	X		
6.	<i>Is a copy of the letter or fax sent to potential M/W/ESB subs included in Good Faith documentation?</i>	X		
7.	<i>Did prime provide a completed M/W/ESB Contact/Bids Received Log (Form 2)?</i>	X		

GOOD FAITH EFFORT ANALYSIS

1.	<i>Divisions of Work Identified by City: Clearing/Grubbing/Mowing/Brushing; Concrete Cutting; Crane Service; Demolition; Electrical; Excavating; Site Cleanup and Traffic Control Services (includes TPDT).</i>
2.	<i>Rationale for non-utilization of subcontractors for suggested Divisions of Work: Self-performing.</i>
3.	<i>All Divisions of Work to be used on this project: Same as #1. Missed opportunity in Concrete Work; Fencing and HVAC.</i>
4.	<i>Certified Subcontractors' name, Cert Type, and Subcontract amount used on the Project. None.</i>
5.	<i>Subcontractor names and subcontract amounts awarded to non-certified firms: PMC Group (HVAC) - \$9,945; Interstate Fence(Fencing) - \$2,287; Benton Electric Inc.(Electrical) - \$462,000 and Brian R. Green Construction & Plumbing (Concrete) - \$16,954</i>
6.	<i>Divisions of Work retained by Prime: Clearing/Grubbing/Mowing/Brushing; Concrete Cutting; Crane Service; Demolition; Excavating; Site Cleanup and Traffic Control Services (includes TPDT).</i>
7.	<i>Bids received from certified firms (not used): None received.</i>

8.	<i>Check Compliance file for prime contractor. Are there any contract compliance issues in the prime's Compliance file (last 3 years) that should be noted for the Purchasing Agent's Report to Council? No.</i>
9.	<i>Any special Good Faith Efforts undertaken by the Prime Contractor? No.</i>
10.	<i>List of other prime bids received: Note any special Good Faith Efforts taken by the Prime Contractor and if good faith effort documentation submitted (Forms 1/2). PCR, Inc - \$1,149,000 (Submitted 1st Tier and Form 1); Cedar Mill Construction Co, LLC - \$1,144,444.00 (Submitted 1st Tier and Form 1.</i>

Notes:

EEO Cert. Expires: 1/20/13

COP License No.: 434089

CCB License No.: 112712

Issues: (Spoke to Trevor Spires)

1. Form 2 – Contacted Trevor for better copy of Form 2, fax wasn't legible for review.
2. Form 2 - Prime didn't contact electrical sub that attended Mandatory Pre-Bid, La Londe LLC (electrical ESB); therefore 6 M/W/ESBs should have been solicited.

Clarifications:

1. Received emailed copy of Form 2 to check subs solicited and as of 7/27/12 Hale-Stone Electric was not found on the OMWESB website. I contacted Barbara of State Certification Office and it appears that Hale-Stone lost their certification last week on 7/26/12.

Summary of Stettler Supply & Construction Good Faith Efforts:

DOW		Required M/W/ESB Contacts	# M/W/ESBs Contacted	# Bids Received	# Bids Used
91348	ELECTRICAL	6	5	0	0
Total		6	5	0	0

Level of Effort:

	High	Met the aspirational goal.
	Moderate	Exceeded the solicitation requirements and/or achieved some participation.
X	Low	Met the minimal solicitation requirements but achieved NO participation.

Recommendation:

Approval: The contractor is in compliance with the GFE specifications.

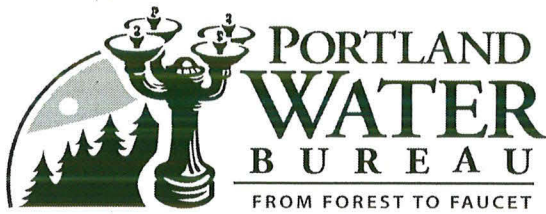
TABULATION OF BIDS

CITY OF PORTLAND
PROCUREMENT SERVICES

Project: Portland Heights Pump Station Electric Work
Bid Opening: July 24, 2012

Bid Number: 114575 Bureau: Portland Water Bureau Estimate: \$ \$740,000.00			
Bidder's Name	Lump Sum Bid Amount	Bid Surety	OCCB License Number
Stettler Supply Company	\$ 934,950.00	Y	33228
Cedar Mill Construction Company	\$ 1,144,444.00	Y	131345
PCR Inc.	\$ 1,149,000.00	Y	134134

Buyer: Jeff Blade



Randy Leonard, Commissioner
David G. Shaff, Administrator

1120 SW 5th Avenue, Room 600
Portland, Oregon 97204-1926
Information: 503-823-7404
www.portlandonline.com/water



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MEMORANDUM

DATE: Jul. 25, 12

TO: Christine Moody
Chief Procurement Officer
Procurement Services

FROM: Mike Stuhr
for Chief Engineer
Portland Water Bureau

[Signature]
7/30/12

SUBJECT: Return of Bids for Portland Heights Pump Station Electric Work, Project # W01376,
Bid No.114575

Returned herewith are the bids and bid tabulations for the construction of the Portland Heights Pump Station Electric Work.

Stettler Supply and Construction of Salem, Oregon submitted the lowest responsive bid in the amount of \$934,950. This bid is in compliance with the specifications.

It is recommended that the City accept the proposal of the Apparent Low Bidder, Stettler Supply and Construction of Salem, Oregon, as the lowest responsive bidder and award them the contract for this project in the amount of \$934,950.

Funds are available. Yes

CC: Mike Angerinos; Leigh Kojiro; Jeff Winner; Jon Johnson; Keith Walker; Marvin Weber; Dave Peters

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DESIGN
DOCUMENT SIGNATURE ROUTING

Project Number: W01376

Date Routing Initiated: 07/25/2012

For Initiated by: MiaS

ROUTE	INITIAL AND DATE WHEN COMPLETED
<u>4</u>	Chief Engineer (M. Stuhr) Initial Document
<u>3</u>	Principal Engineer (D. Peters)
<u>2</u>	Supervising Engineer (M. Weber)
<u>1</u>	Program Manager (K Walker)

gjs 7/30/2012
DWP 7/27/12
MW 7/27/12
KW

5. COPY TO: (please e-mail electronic copy)

Mike Angerinos
Leigh Kojiro
Jeff Winner
Jon Johnson

7/30/2012

Hello Guy:

This was discussed + approved at PRB
this morning. Please sign for Mike +
return to Mia. She will take to CAB/Procurement.

Thanks,
Marvin

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Agenda No.
REPORT NO.
Title

Accept bid of Stettler Supply Company, Inc. for the Portland Heights Pump Station Electric Work for \$934,950.00 (Procurement Report – Bid No. 114575)

<p>INTRODUCED BY Commissioner/Auditor: <i>K. O'Mann on behalf of Mayor Adams</i></p> <p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Adams</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p> <p>BUREAU APPROVAL</p> <p>Bureau: Procurement Services Bureau Head: Christine Moody <i>CM</i></p> <p>Prepared by: Jeff Blade Date Prepared: September 6/2012</p> <p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Council Meeting Date September 12, 2012</p> <p>City Attorney Approval</p>	<p>CLERK USE: DATE FILED <u>SEP 07 2012</u></p> <p style="text-align: right;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <p>ACTION TAKEN: SEP 12 2012 ACCEPTED PREPARE CONTRACT</p>
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AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input type="checkbox"/></p>
<p>REGULAR <input checked="" type="checkbox"/></p> <p>Total amount of time needed: 5 minutes (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Leonard	✓	
Adams	✓	