

Portland, Oregon

# FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Ryan Deibert, Program Coordinator		2. Telephone No. 3-2368	3. Bureau/Office/Dept. PHB 157/11
4a. To be filed (date):  August 29, 2012	4b. Calendar (Check One)  Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: August 22, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\*Authorize a contract and provide payment for delivery of short-term rent assistance funded by U.S. Department of Housing and Urban Development Emergency Solutions Grants. (Ordinance)

**2) Purpose of the Proposed Legislation:**

This legislation would authorize contracting of \$520,972 in U.S. Department of Housing and Urban Development Emergency Solutions Grant funds to Home Forward for delivery of short term rent assistance through the consolidated Short Term Rent Assistance (STRA) program.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional     | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                      |                                    |                                    |                                |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

**5) Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

The total cost of the contract is included in the FY 2012-13 Adopted Budget. The amount of contracted Emergency Solutions Grant (ESG) funds are awarded to the City of Portland through the Portland Housing Bureau under FY 2011-12 and FY 2012-13 allocations from the U.S. Department of Housing and Urban Development.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

None

- **Will positions be created or eliminated in future years as a result of this legislation?**

None

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

\$520,972 in ESG-funded short-term rent assistance will be available to eligible households experiencing homelessness through the county-wide Short Term Rent Assistance (STRA) program administered by Home Forward.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

Recent federal regulatory changes resulting from the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act (2009) established the Emergency Solutions Grant (ESG) program, administered by the U.S. Department of Housing and Urban Development (HUD). The City of Portland, through its Housing Bureau (PHB), is the local Recipient of federal ESG funds. In order to receive these funds, PHB must submit to HUD (and HUD must approve) a five-year Consolidated Plan with associated Annual Action Plans. Together, the Consolidated Plan and Annual Action Plans describe local housing and community development needs, outline general priorities for use of federal and local resources to address these needs, and identify recipients of annually-awarded federal funding to specific community-based agencies for specific projects. The current Consolidated Plan covers 2011-2016, and was adopted through City Council Resolution in 2011. Where Consolidated Plan resources are identified to prevent or end homelessness, those strategies are directly aligned with Home Again: A 10-year Plan to End Homelessness in Portland and Multnomah County (Home Again).

As required by federal regulations, the Consolidated Plan includes a Citizen Participation Plan (CPP) describing the overall framework for public involvement in developing and implementing the Consolidated Plan and its Annual Action Plans. Following the process outlined in the CPP, a series of hearings and public meetings are held annually regarding the development of the Consolidated Plan and its Annual Action Plans in all areas of the city to ensure access to a broad range of community members. Translation services are provided when requested. All hearings locations are accessible to persons with disabilities. All documents are posted on the Portland Housing Bureau website.

In addition to the CPP process, the Portland Housing Advisory Commission, the bureau's advisory body, and the Federal Funding Oversight Committee, a representative body of the three jurisdictions included in the Consolidated Plan (Portland, Gresham, and Multnomah County), reviewed the Consolidated Plan and its recommendations. Also, PHB conducted a series of public meetings and focus groups focused on the topic of prevention, housing and support services for people experiencing homelessness in the development of its Consolidated Plan.

Further community and inter-jurisdictional involvement was provided in approving the funding priorities represented in the FY 2011 and 2012 Action Plans through coordinated public hearings with the Coordinating Committee to End Homelessness (CCEH). The Steering Committee of CCEH also review and commented on the housing and homeless services priorities presented in Action Plans. CCEH represents a committee of stakeholders committed to preventing and ending homelessness efforts, including: nonprofit agencies, governmental departments, faith groups, community advocates and homeless or formerly homeless individuals.

**c) How did public involvement shape the outcome of this Council item?**

In the Consolidated Plan process, public involvement affected the City's understanding of community needs to prevent and end homelessness. For this particular initiative, it emphasized: the continued shortage of permanent supportive housing and other affordable housing; the impact of the economic recession on very low-income households; demand for rent assistance; and the need to promote greater systems alignment of housing and services. The recommended and approved strategy for use of ESG funds included award of \$520,972 in ESG funds for short-term rent assistance through the county-wide Short Term Rent Assistance (STRA) program administered by Home Forward.

These needs also influenced the set of goals outlined in PHB's 2011-13 Strategic Plan and budget decisions. Investment in preventing and ending homelessness efforts is reflected in two of the Strategic Plan's four investment priorities. PHB's Strategic Plan, an outcomes-driven framework guiding Portland's housing investments, synthesizes available data on trends, needs and program outcomes, as well as community input gathered from focus groups, surveys and the strategic plan community forum.

**d) Who designed and implemented the public involvement related to this Council item?**

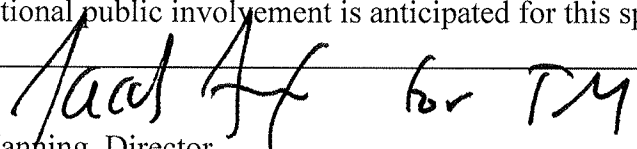
The public involvement process used in the contracting of funds for Housing Access & Stabilization and Ending Homelessness Initiative programs is contained in the Citizen Participation Plan (CPP), within the 2011-2016 Consolidated Plan. The CPP was adopted by the former Housing and Community Development Commission, and reviewed by the new Portland Housing Advisory Commission. Implementation of the CPP is managed by public involvement staff of the Portland Housing Bureau.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Kim McCarty, Program Coordinator, 503.823.5312, [kim.mccarty@portlandoregon.gov](mailto:kim.mccarty@portlandoregon.gov)

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Extensive opportunities for public involvement have been provided to confirm funding priorities. No additional public involvement is anticipated for this specific project/Council item.

  
Traci Manning, Director

BUREAU DIRECTOR (Typed name and signature)