

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kelly Davis	2. Telephone No. 503-823-7574	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date): August 23, 2012	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

Accept bid of Civilworks NW, Inc. for 2012 Local Improvement District – Phase 2 for \$595,013.50 (Procurement Report – Bid No. 114626)

2) Purpose of the Proposed Legislation:

Authorize the Chief Procurement Officer to execute the construction contract.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input checked="" type="checkbox"/> Southeast | <input checked="" type="checkbox"/> Southwest | <input checked="" type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

Construction contract cost based on bids received is \$595,013.50

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☒ **YES:** Please proceed to Question #9.
☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

The construction of the project will provide for street improvements at SE 118th Avenue: SE Liebe to SE Pardee Street, SE 82nd Avenue to SW Bybee Blvd, and SW 11th Avenue: SW Curry Street to SW Gibbs Street.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on July 9, 2012.

c) How did public involvement shape the outcome of this Council item?

Bids received resulted in the award of the construction contract.

d) Who designed and implemented the public involvement related to this Council item?

Procurement Services advertised the project for bids and held the prebid meeting that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Kelly Davis, Sr. Procurement Specialist, 503-823-7574, Kelly.davis@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer

BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor

Jack D. Graham, Chief Administrative Officer

Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer

Procurement Services

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MEMORANDUM

DATE: August 23, 2012
TO: Mayor Sam Adams
FROM: Christine Moody, Chief Procurement Officer *CM/oa*
SUBJECT: Accept bid of Civilworks NW, Inc. for the 2012 Local Improvement District – Phase 2 (Procurement Report - Bid No. 114626)

1. **INTENDED THURSDAY FILING DATE:** August 23, 2012
 2. **REQUESTED COUNCIL AGENDA DATE:** August 29, 2012
 3. **CONTACT NAME & NUMBER:** Christine Moody, (503) 823-1095
 4. **PLACE ON:** ☒ CONSENT ☐ REGULAR
 5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
 6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A
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7. **BACKGROUND/ANALYSIS:** Ordinance Numbers 184506, 184595, 185289 and 185290 authorized a contract and provided for payment for the 2012 Local Improvement District – Phase 2.
 8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$731,300.00 and the confidence level was Low. Funding for this project is available in the Bureau of Transportation; Fiscal Year 2011-2012 under owner cost centers T00276 & T00083.
 9. **RECOMMENDATION/ACTION REQUESTED:** Accept recommendation to award the contract to Civilworks NW, Inc. in the amount of \$595,013.50.
 10. **SCOPE OF WORK ON PROJECT:** The purpose of this project is to construct street improvements along SE 118th Avenue: SE Liebe to SE Pardee, SE 82nd Avenue and SE Bybee Blvd and SW 11th Avenue: SW Curry Street to SW Gibbs Street.

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To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.