April 2012

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	Monday	Tuesday	Wednesday	Thursday	Friday
	Apr 2	3	4	5	6
Apr 2 - 6	Out of Office	8:30am All Staff Meeting 10:00am County Commission LTE Work Session 12:00pm NWPP Volunteer Luncheon 1:00pm PHB Check-in with Comm. Fish 2:00pm Willie Brown 3:00pm Portland Housing Advisory Commission	8:30am Anna Shook Re: BOM Position , 10:00am Andrea Mattiessen Re: BOM Position 10:30am Letimya Clayton Re: BOM Position 11:00am Alissa Mahar Re: Budget 12:00pm Commissioner Fish and Sonia Schmanski 1:00pm Brad Schmidt, Oregonian 3:00pm PDC Council Budget Work Session	7:45am Janet Byrd, NPF 9:30am STRA Presentation for County Commission 11:00am Commissioner Fish 11:30am Bureau Directors Lunch 2:00pm PHB Manager's Team Meeting	8:00am Commissioner Fish 9:00am Multi Unit LTE Program Changes 11:00am Vicki Cram Re: Commissioner Fish DC Trip 12:00pm Hannah Kuhn, Comm. Fish Office 1:30pm Javier Mena Re: PCRI - Follow Up 2:30pm Alissa Mahar Re: Risk Audit Remarks
	9	10	11	12	13
Apr 9 - 13	8:30am Janet Byrd, NPF 9:00am Jacob Fox 1:1 10:30am Exec Team Meeting 1:00pm Anna Shook Re: BOM Position 1:30pm Karl Dinkelspiel 1:1 2:00pm Budget Prep 3:00pm PDC Check-in with Comm. Fish	10:30am Alissa Mahar 1:1 11:30am Metro Candidate Forum 1:00pm Budget Prep 2:00pm PHB check-in with Comm. Fish 3:00pm Budget Prep 4:00pm PHAC Agenda	8:30am Competitive Grants Discussion 10:00am Stephen's Creek Crossing City Council Approval 1:00pm Council Budget Work Session 3:00pm Dante James, OE&HR	8:15am Jane Leo, PMAR 9:30am Alissa Mahar 1:1 10:30am Planning & Development Directors' 4:00pm Federal Funding Oversight Committee (FFOC) Needs Hearing 5:30pm Kate Allen 1:1	8:30am Margie Sollinger, City Auditor's Office 10:00am PHB and AFSCME Local 189 Kick-Off Mtg 11:15am Letimya Clayton Re: Temp Hires 12:30pm Trell Anderson, Clark County Housing Autl 2:00pm CCEH Prep Meeting - Budget Discussion
	16	17	18	19	20
Apr 16 - 20	8:30am Darcy Vincent, Guardian 10:30am Exec Team Meeting 1:00pm Housing Strategy - Prep for Comm Fish 2:30pm PSU URA Story 3:30pm OMF Advisory Committee Meeting	9:00am Fair Housing 11:00am Jim Van Dyke, City Attorney 1:00pm Jennifer Scott, City Auditor's Off. 2:15pm Alissa Mahar 1:1 4:00pm NOFA Briefing 5:30pm Betsy Ames, OMF	7:30am Marc Jolin, JOIN 11:45am Gale Baird, BHR 3:00pm CCEH Meeting 3:00pm Headwaters Update - 4:30pm Portland One Year Action Plan FY 2012-13 6:00pm Portland Plan Testimony	7:30am Lifeworks NW 10th Annual "Something to Talk About" Fundraising Breakfast 9:30am Hannah Kuhn, Comm. Fish Office 10:30am PCRI 2:00pm PHB Manager's Team Meeting	9:00am Cecil Shumway Advisory Committee 10:30am Hannah Kuhn, Comm. Fish Office 11:30am Fair Housing Earth Day Event 1:00pm OHCS and PHB Quarterly Check-in 2:30pm HDS Quality Assurance Check In 3:00pm Competitive Grants
	23	24	25	26	27
Apr 23 - 27	8:30am PHB Manager's AFSCME Contract Training 1:00pm PHB Equity and Diversity Council 4:00pm OMF Check-in with Comm. Fish	8:30am Exec Team Meeting 10:30am Jefferson West 11:00am Jacob Fox 1:1 2:00pm PHB Check-in with Commissioner Fish 4:00pm Cecil Shunway Advisory Committee 6:00pm Urban League Candidates Forum on Equity	7:00am Habitat for Humanity Hope Builders Breakfast 10:30am HDF Meeting 1:00pm TPI Contract 3:00pm 10YP Reset Committee	8:30am PHB Union Contract and Managers Next Steps 9:45am Sonia Schmanski, Comm. Fish Office 10:30am Planning and Development Directors Mtg 12:00pm Mike Abbate, PP&R 3:00pm Jurisdictional Partner Meeting	8:30am Portland Housing Bureau LMC 10:00am Letimya Clayton 1:1 12:15pm Ed Blackburn, CCC
	30	May 1	2	3	4
Apr 30 - May 4	 9:30am Sonia Schmanski, Comm. Fish Office 1:00pm Carmen Marlo, OEM RE: Housing During Emergencies / Vulnerable Buildings 3:00pm Education URA Public Outreach - PDC Board Vote 				

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	Monday	Tuesday	Wednesday	Thursday	Friday
Apr 30 - May 4		May 1 8:30am All Staff Meeting 11:30am Mike Abbaté, PP&R 1:00pm PHB Check-in with Comm. Fish 2:00pm Bryant Enge, OMF 3:00pm Portland Housing Advisory Commission 6:00pm Welcome to the COP	9:00am Bhavna Kumar, Walsh Construction 10:15am Exec Team Meeting 1:00pm Healthy Homes Coordination with Multco 3:15pm PCRI Meeting 4:00pm OCC URA	10:15am HUD Monitoring 11:30am Bureau Directors Lunch 1:00pm Planning & Sustainability Commission 3:30pm PHB Manager's Team Meeting	8:30am Hannah Kahn, Comm. Fish Office 9:30am Gov't Relations/PHB/Housing Alliance RE: Housing, Foreclosures and the Look Ahead 11:00am Art DeMuro & Jessica Engeman, Venerable Properties 1:00pm Mari Watanabe, Portland Business Alliance
	7	8	9	10	11
May 7 - 11	8:30am Jacob Fox 1:1 9:30am Letimya Clayton 1:1 10:30am Exec Team Meeting 1:30pm PHB Check-in with Comm. Fish 2:30pm Commissioner Fish RE: HUD Monitoring 4:00pm Renew Kenton Thank You & Open House	8:00am OMF Strategic Plan Steering Committee Meeting #2	8:30am John Miller, OON 2:00pm Education URA - City Council Public Hearing 4:00pm Alissa Mahar 1:1	7:30am Joanne Fuller, Multnomah County 10:00am P&D Directors Retreat 11:30am Alissa Mahar's Going Away Lunch 1:00pm Expenditure Reports 2:30pm Sonia Schmanski, Comm. Fish Office 4:00pm Glisan Commons: MWESB Outreach Event	Out of Office
	14	15	16	17	18
May 14 - 18	9:00am Stella Martinez 1:1 9:30am Letimya Clayton 1:1 10:30am Exec Team Meeting 1:30pm Susan Myers, Multnomah County 3:00pm PDC Check-in with Comm. Fish 4:00pm Proposed New Housing Strategy	7:30am Barb Sander, CCC 9:00am Pegge McGuire, Fair Housing Council 11:00am Final Data Security Policy and Roll Out to Staff 1:00pm PHB Check-in with Comm. Fish 2:30pm Equity Contractors Meeting Prep	9:30am City Council - Education URA Vote 1:00pm Comm. Fish Office 3:30pm Mike Johnson 1:1	9:00am Equity Agenda Roll-out 12:00pm HDS Funds Management Milestone Celebration 1:00pm Antoinette Pietka 1:1 2:00pm PHB Manager's Team Meeting 3:30pm Staffing Budget 5:30pm Josiah Hill Event	8:30am Hannah Kuhn, Comm. Fish Office 10:00am Commissioner Fish RE: LTE Briefing 12:00pm Commissioner Fish 1:30pm Equity Agenda Regroup 3:00pm Jubilee 4:45pm Ed Blackburn, CCC 6:00pm JOIN 20th
	21	22	23	24	25
May 21 - 25	9:00am Jacob Fox 1:1 10:00am Letimya Clayton 1:1 10:30am Exec Team Meeting 1:00pm Operations Budget 2:00pm Disparity Study Concepts 3:00pm Fair Housing Briefing 3:30pm OMF Advisory Committee Meeting	8:00am Jill Sherman, Gerding Edlen 10:00am Alfonzo Moore, BHR 10:30am LTE Check-in 11:30am Mike Abbate, PP&R 1:00pm City Attorney 1:30pm PHB Check-in with Comm. Fish 4:00pm Gray's Landing Construction Budget	9:00am HR 2.2 Workplace Harassment for Manager & Supervisors 11:30am Mary Li, Multnomah County 1:30pm Equity Agenda Next Steps 2:00pm PHB Public Records Policy Review 3:00pm 10YP Reset Committee	 8:30am Sonia Schmanski, Comm. Fish Office 1:30pm Bronaugh and the Preservation Ordinance 2:00pm Kathy Peoples 1:1 2:30pm Commissioner Fish 4:00pm Kah San Chako Haws Groundbreaking 	10:30am Block 45 Check-in
	28	29	30	31	Jun 1
May 28 - Jun 1		9:00am Bureau Budget Discussions 11:00am PHB Check-in with Comm. Fish 1:30pm OMF Strategic Plan Steering Committee Meeting #3	7:30am Marc Jolin, JOIN 9:30am City Council - Votes on Approved Budget and PDC Budget; BDS RE: Small Multi-family LTE 1:00pm Mike Johnson 1:1 2:15pm Exec Team Meeting 3:30pm HDS Check-in 4:30pm Letimya Clayton 1:1	8:30am Hannah Kuhn, Comm. Fish Office 10:30am Stella Martinez 1:1 2:00pm PHB Manager's Team Meeting 3:30pm HUD - Jubilee	

May 2012

June 2012

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	Monday	Tuesday	Wednesday	Thursday	Friday
May 28 - Jun 1	May 28	29	30	31	8:00am Commissioner Fish 10:00am Records Security Policy Editing Session 11:00am Antoinette Pietka 1:1 1:00pm Jacob Fox 1:1 3:30pm Brian Stewart Recognition
	4	5	6	7	8
Jun 4 - 8	9:00am Jacob Fox 1:1 10:00am Sonia Schmanski, Comm. Fish Office RE: Media Call 10:30am Exec Team Meeting 12:00pm Media Brown Bag 2:30pm Letimya Clayton 1:1	8:30am All Staff Meeting 10:15am Oregonian Editorial Board 11:00am PHB check-in with Comm. Fish 1:30pm Letimya Clayton 1:1 3:00pm Portland Housing Advisory Commission Meeting	8:30am Dante James, OE&HR 9:30am PDC IGA 12-13 10:00am Mike Johnson 1:1	10:30am Alfonzo Moore, BHR 2:00pm John and Mary Czarnecki, Architects 3:30pm Mark O Hatfield Renovation Celebration	1:30pm Lynda Lewis, BHR
	11	12	13	14	15
Jun 11 - 15	9:30am Letimya Clayton 1:1 10:00am Director's Message 10:30am Exec Team Meeting 1:00pm PHB and PDC Leadership Meeting 3:00pm PDC Check-in with Comm. Fish 4:00pm Dike Dame, Williams & Dame Dvpt 5:15pm Steve Rudman, Home Forward	8:30am Stella Martinez 1:1 9:30am PHB Check-in with Comm. Fish 2:00pm PSC Hearing on Multi/TOD LTE Map	9:30am Antoinette Pietka 1:1 2:00pm Mike Johnson 1:1 3:00pm PHB Projects Timeline 4:00pm Jubilee	8:30am BCC Operations 10:30am PCRI Audit Review 12:30pm Ed Blackburn, CCC 2:00pm PHB Manager's Team Meeting 5:30pm Pietro Ferrari, Catholic Charities	9:00am Hannah Kuhn, Comm. Fish Office 3:00pm OEHR/PHB Equity Agenda
	18	19	20	21	22
Jun 18 - 22	12:00am 9:00am Jacob Fox 1:1 10:00am Letimya Clayton 1:1 10:30am Exec Team Meeting 1:30pm PSH Eval Brainstorm 2:00pm City/County Data Coordination 3:10pm Mayor LTE Briefing with BPS	8:00am Brian McCarl, Housing Consultant 11:00am Shanna Smith, Fair Housing Council 11:30am Bureau Directors Lunch 1:30pm PHB Check-in with Comm. Fish 2:30pm Stephanie Harper, City Attorney 3:30pm PHB Charge Off and Write Off Authority	9:00am POP Debrief/Next Steps 11:00am Finance Update	8:00am Martha McLennan, NW Housing 11:00am Letimya Clayton 1:1 12:00pm Rob Prasch, NOAH 2:00pm Sonia Schmanski, Comm. Fish Office	12:00pm 2011 Oregon Legislative Report Card on Racial Equity 2:00pm PCRI Pre-Meeting Prep 2:30pm Jacob Fox 1:1
	25	26	27	28	29
Jun 25 - 29	Out of Office	8:30am Stella Martinez 1:1 10:00am Piset Sao 1:1 10:30am Verity Rate Reductions for Cascadia 1:15pm PHB Check-in with Comm. Fish 2:15pm PCRI Pre-Meeting	8:00am Jefferson West 1:00pm Mike Johnson 1:1 2:00pm Big Look Time Certain 3:00pm 10YP Reset Committee	8:00am Peter Hainley, CASA of Oregon 9:30am Hannah Kuhn, Comm. Fish Office 12:00pm Mike Abbate, PP&R 1:30pm PHB Manager's Team Meeting	7:30am Beckie Lee, Multnomah County 9:00am Fair Housing Group 11:00am Jubilee Update 1:00pm Pre-meeting for TPI Strategic Plan 3:00pm PHB Portfolio Optimization Plan Next Steps

June 2012

3:00pm Jurisdictional Partner Meeting

July 2012

3:00pm Bonamici Housing Meeting Pre-meeting

5:00pm The Big Look Big Cheer

4:00pm Oregon Opportunity Network Quarterly