

ORDINANCE No. 185499

*Authorize on-call service contracts for Professional, Technical and Expert services for information technology (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The City of Portland's (City) Bureau of Technology Services (BTS) occasionally receives unanticipated and temporary demands for information technology (IT) service requests which may require BTS to establish a small to mid-size IT Professional, Technical, and Expert (PTE) services contract in order to accomplish the requested task.
2. It is both efficient and effective for BTS to respond to these temporary IT service needs by using previously established PTE on-call contracts, thereby expediting the City's response in the most cost effective and timely manner.
3. On-call service contracts allow the issuance of task orders against the contract, authorizing the contractor to proceed with specific work as established by the City in an efficient manner.
4. BTS and Procurement Services (PS) have found that on-call service contracts, as provided for in the City's PTE Services Manual, are an appropriate mechanism to rapidly and effectively respond to small or mid-size, unexpected, and repetitive tasks that exceed current staffing levels or skills.
5. As part of a collaborative effort between BTS and PS, Request for Proposal (RFP) No. 113754 was issued on November 8, 2011 to establish contracts for On-call Information Technology Services for an initial period of three years in the following eighteen service categories:

1) General Application Development	10) Desktop Support/Helpdesk
2) General Application Support	11) Network Operations
3) Data Architecture Engineering	12) Server Support
4) SAP Basis and System Support and Engineering	13) Project Management
5) SAP Development	14) Tech. Focused Professional Development Training and Facilitation
6) SAP Business Objects Development	15) Web Development
7) GIS Application Development	16) Fiber/Copper System Design
8) Quality Assurance	17) Radio System Design
9) Information Security	18) Equipment Testing and Calibration
6. A total of 164 proposals were received representing forty-eight different contractors. Of those forty-eight contractors, twenty-one of the respondents were State of Oregon certified Minority-owned Business Enterprises, Women-owned Business Enterprises, and Emerging Small Business (M/W/ESB) firms. A total of sixty-six different contracts will be established for a combined total value of \$15,700,000. Thirty-nine of those contracts will be established with M/W/ESB firms for different categories of work with a total value of \$9,250,000.

7. Each proposal was reviewed, evaluated and scored in accordance with Portland City Code 5.68. Fourteen Minority Evaluators participated in the evaluations, in some cases sitting on more than one evaluation committee. Each contract has a not-to-exceed (NTE) dollar value specific to the service category as listed in Exhibit B.
8. This project preceded the City's Technology Oversight Committee (TOC) and was therefore not reviewed by the TOC.
9. Expenditures shall be funded by existing budget appropriations and/or interagency agreements, with no additional or new appropriations required, unless adjustments are part of the normal budgetary change and adjustment process, including any required Council approvals.

NOW, THEREFORE, The Council directs:

- a. The Chief Procurement Officer is authorized to execute contracts substantially in accordance with the sample contract attached hereto as Exhibit A, with firms as listed in the attached Exhibit B and by reference made a part hereof.

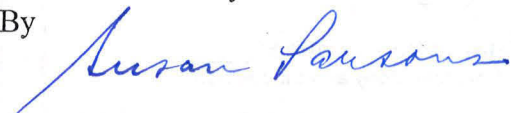
Section 2. The Council declares that an emergency exists in order that the City may respond to bureau needs without delay; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: JUL 18 2012

LAVONNE GRIFFIN-VALADE

Auditor of the City of Portland

By



Mayor Sam Adams

Prepared by: Scott Schneider:MS

Prepared date: June 21, 2012

Deputy

001281

Agenda No.
ORDINANCE NO. 185499
 Title

*Authorize on-call service contracts for Professional, Technical, and Expert services for information technology (Ordinance)

INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams	CLERK USE: DATE FILED <u>JUL 13 2012</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Adams <i>[Signature]</i>	LaVonne Griffin-Valade Auditor of the City of Portland
Position 1/Utilities - Fritz	By: <i>[Signature]</i> Deputy
Position 2/Works - Fish	
Position 3/Affairs - Saltzman	
Position 4/Safety - Leonard	
BUREAU APPROVAL Bureau: BIBS/Procurement Services Bureau Head: Bryant Enge <i>[Signature]</i>	ACTION TAKEN:
Prepared by: Scott Schneider Date Prepared: 06/29/2012	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date July 18, 2012	
City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter	

AGENDA
TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	