Request	Bureau	Description of New Vehicle	Comments	Details	
A-1 [N12020]	Auditors Office, Archives	Personnel lift to pull boxes of records from high shelves.	The Auditor's office needs a small lift to facilitate retrieving boxes of records from high shelving in the new archives center.	Addition to the Fleet?	
				Lease/Rental?	
				Upgrade?	
				SUV?	
				SUV Approved by CAO?	
				Anticipated Capital or Lease/Rental Cost? (See Financial Impact Statement for Operational Expenses)	\$15,970.00
				Funding Source?	Revenue bond, archives space acquisition project