APPLICANT/TENANT QUESTIONNAIRE

All household members 18 or older (or if under 18 and qualified as Head, Co-Head, or Spouse) must complete a separate questionnaire. Check "Yes" or "No" to each question as they apply to you. **Form to be completed by the applicant/tenant.**

Applicant/Tenant Name: ________________________________ Unit #: _________

Applicant/Tenant Estimated **GROSS** Monthly Income: $ _________

Yes	No	
		I filed a tax return last year for myself, jointly with my spouse, and/or for my business.
		I am married and am entitled to file a joint tax return.
		I am employed and receive wages. If "Yes", are you employed at more than one job? ☐ Yes ☐ No
		I am employed and receive tips/commissions/bonuses.
		I am self-employed and/or own a business.
		I have secured new employment and will begin during the next 30 days (from eff. date of certification).
		I am on leave of absence from work. If yes, for how long? __________
		I receive income from Unemployment, Workers Compensation, Disability Compensation, and/or a Severance.
		I receive/am entitled to receive Child Support and/or Alimony payments.
		I receive Social Security (SS), Supplemental Security (SSI), and/or Social Security Disability (SSD) income.
		I receive Section 8/Welfare/Public Assistance (i.e. AFDC, TANF, etc.) (exclude Food Stamps).
		I am a Part-time or Full-time Student (financial assistance verification may be needed if receiving Section 8).
		I receive income from a household member(s) temporarily absent from the unit.
		I receive income from a household member(s) permanently confined to a hospital or nursing home.
		I receive periodic payments from family, friends, church, etc.
		I receive income from a foster child (unearned) or foster adult (earned/unearned) who resides with me.
		I receive periodic income from Long-Term Care insurance, Disability, and/or Death Benefits.
		I have a Pension, Annuity, IRA, Keogh, 401K, Trust, and/or other retirement account(s).
		I receive income from a Pension, Annuity, IRA, Keogh, 401K, Trust, and/or other retirement account(s).
		I have (check one): ☐ one ☐ multiple Checking account(s).
		I have (check one): ☐ one ☐ multiple Savings account(s).
		I have (check one): ☐ one ☐ multiple Money Market account(s).
		I own (check one): ☐ one ☐ multiple Certificate of Deposit(s).
		I have cash on hand or in a safe deposit box.
		I have investments in Stocks, Bonds, Treasury Bills and/or Mutual Funds.
		I own Real Estate or am in the process of selling real estate.
		I hold a Mortgage or Deed of Trust.
		I have a Life Insurance policy (exclude Term Life).
		I hold personal property as an investment (coin collections, gems, antique cars, etc.).
		I have other forms of income or assets not specified above (i.e. Adoption Assistance, Resident Stipend, etc.).
		I have disposed of assets for more than $1,000 less than Fair Market Value (FMV) during the past two years.

For LIHTC only - does not apply to HOME Assisted Units.

I have assets: ☐ No ☐ **Yes – Combined household** assets are **under $5,000** (complete Under $5,000 Asset Cert.)
☐ **Yes – Combined household** assets are **$5,000 or more** (obtain third-party verification)

Under penalty of perjury, I certify that the information presented in this certification is true and accurate to the best of my knowledge. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of a lease agreement.

________________________________ Signature of Applicant/Tenant

________________ Date

NOTE: Section 1001 of Title 18 of the U. S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction.