

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT  
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Rich Attridge, Project Manager		2. Telephone No. 3-5566	3. Bureau/Office/Dept. OMF-BIBS-Facilities
4a. To be filed (date):  June 1, 2012	4b. Calendar (Check One)  Regular    Consent    4/5ths <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\* Authorize a contract and provide payment for the purchase of a 24 lane shooting range as a part of the new Police Training Center for The Portland Police Bureau. (Ordinance)

**2) Purpose of the Proposed Legislation:**

This legislation would authorize a contract, not to exceed \$2,086,000, for the purchase of a 24 lane shooting range as a part of the new Police Training Center to be used by The Portland Police Bureau

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |                                    |                                |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                           | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                            | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                                 |                                    |                                    |                                |
| <input checked="" type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT**

4) **Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The total cost of the shooting range is included in the FY 2012-13 Proposed Budget. No payments are anticipated under this contract for FY 2011-12. The total costs are covered in the project budget to be funded out of the Police Training Facility Project bond proceeds.

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

None

- Will positions be created or eliminated in future years as a result of this legislation?

None

*(Complete the following section only if an amendment to the budget is proposed.)*

7) **Change in Appropriations** (If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- YES:** Please proceed to Question #9.  
 **NO:** Please, explain why below; and proceed to Question #10.

This is a routine project included in the FY 2012-13 Proposed Budget.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

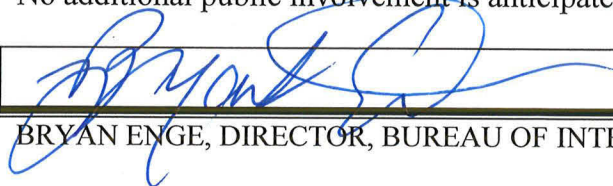
**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No additional public involvement is anticipated or required.



BRYAN ENGE, DIRECTOR, BUREAU OF INTERNAL BUSINESS SERVICES



# CITY OF PORTLAND 185453

Christine Moody  
Chief Procurement Officer  
Procurement Services

OFFICE OF MANAGEMENT AND FINANCE 1120 S.W. Fifth Avenue, Rm. 750  
Portland, Oregon 97204-1912

Sam Adams, Mayor

Jack D. Graham, Chief Administrative Officer

Bryant Enge, Director, Bureau of Internal Business Services

(503) 823-5047

FAX (503) 823-6865

TTY (503) 823-6868

**FOR MAYOR'S OFFICE USE  
ONLY**

Reviewed by Bureau Liaison \_\_\_\_\_

**DATE:** May 22, 2012

**TO:** Mayor Sam Adams

**FROM:** Christine Moody, Chief Procurement Officer *CM*

**RE:** \*Authorize a contract and provide payment for the purchase of a 24 lane shooting range as a part of the new Police Training Center for The Portland Police Bureau for a contractual not to exceed amount of \$2,086,000. (Ordinance)

- 1. **INTENDED THURSDAY FILING DATE:** May 31, 2012
- 2. **REQUESTED COUNCIL AGENDA DATE:** June 13, 2012
- 3. **CONTACT NAME & NUMBER:** Christine Moody x31095
- 4. **PLACE ON:**  CONSENT  REGULAR
- 5. **BUDGET IMPACT STATEMENT ATTACHED:**  Yes  No  N/A
- 6. **ONE (1) ORIGINAL OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY ATTACHED:**  Yes  No  N/A

**7. BACKGROUND/ANALYSIS:**

The Portland Police Bureau (PPB) is anticipating the installation of a 24 lane shooting range as an important part of their new Police Training Center. The estimated cost to build out the 24 lanes to the full 175' length of the building area allocated for the range is \$2,086,000.

A shooting range uses specialized component parts to operate the range and protect the users from the inherent risks in shooting lead bullets of various calibers in an enclosed space. The primary safety factors to consider are keeping the bullets contained in the range, removal of the lead debris as a result of the shooting, noise dampening, and the extraction of the lead contaminated air from the building. Action Target, Inc. of Provo Utah is considered a leader in the design and development of range systems. They have the capability to design and install the necessary components to ensure a safe, secure environment for the users of the range. The City will reduce its risk for the safety and lead contamination issues of the installation by having the manufacturer responsible for installation of the range components and HVAC ventilation systems.

Action Target, Inc. has the proprietary range equipment, installation capability, and after-installation service that is the preferred choice of the PPB for the reasons described in later sections of this document.

Cost Estimate: Not to exceed \$2,086,000 if a full build-out of all 24 full length lanes (175') is achieved.

Total containment trap with dust collection unit and auger:	\$ 575,000
Overhead safety baffles:	\$ 936,000
Target allowance:	\$ 200,000
Range ventilation system (HVAC):	\$ 375,000
<b>\$2,086,000</b>	

The Chief Procurement Officer posted a sole source on May 10, 2012 which provided for

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

comments/protest for a period of 7 days. No protest or comments were received during the posted period.

Action Target, Inc. has a current City of Portland business license, is in compliance with the Equal Benefits Program, and their EEO Certification is current through May 29, 2014. This firm is not a State Certified MWESB contractor.

Awarding a contract to Action Target, Inc. will allow the City move forward with the design and build of the Police Training Facility.

**Legal issues** - none known

**Controversial issues** – none known

**Citizen participation** – none

**Link to current city policies** – none

**Other governmental participation** – none

**8. FINANCIAL IMPACT:**

The total cost of the shooting range is included in the FY 2012-13 Proposed Budget. No payments are anticipated under this contract for FY 2011-12. The total costs are covered in the project budget to be funded out of the Police Training Facility Project bond proceeds.

**9. RECOMMENDATION/ACTION REQUESTED:**

Authorize a contract and provide payment for the purchase of a 24 lane shooting range as a part of the new Police Training Center for The Portland Police Bureau for a contractual not to exceed amount of \$2,086,000.

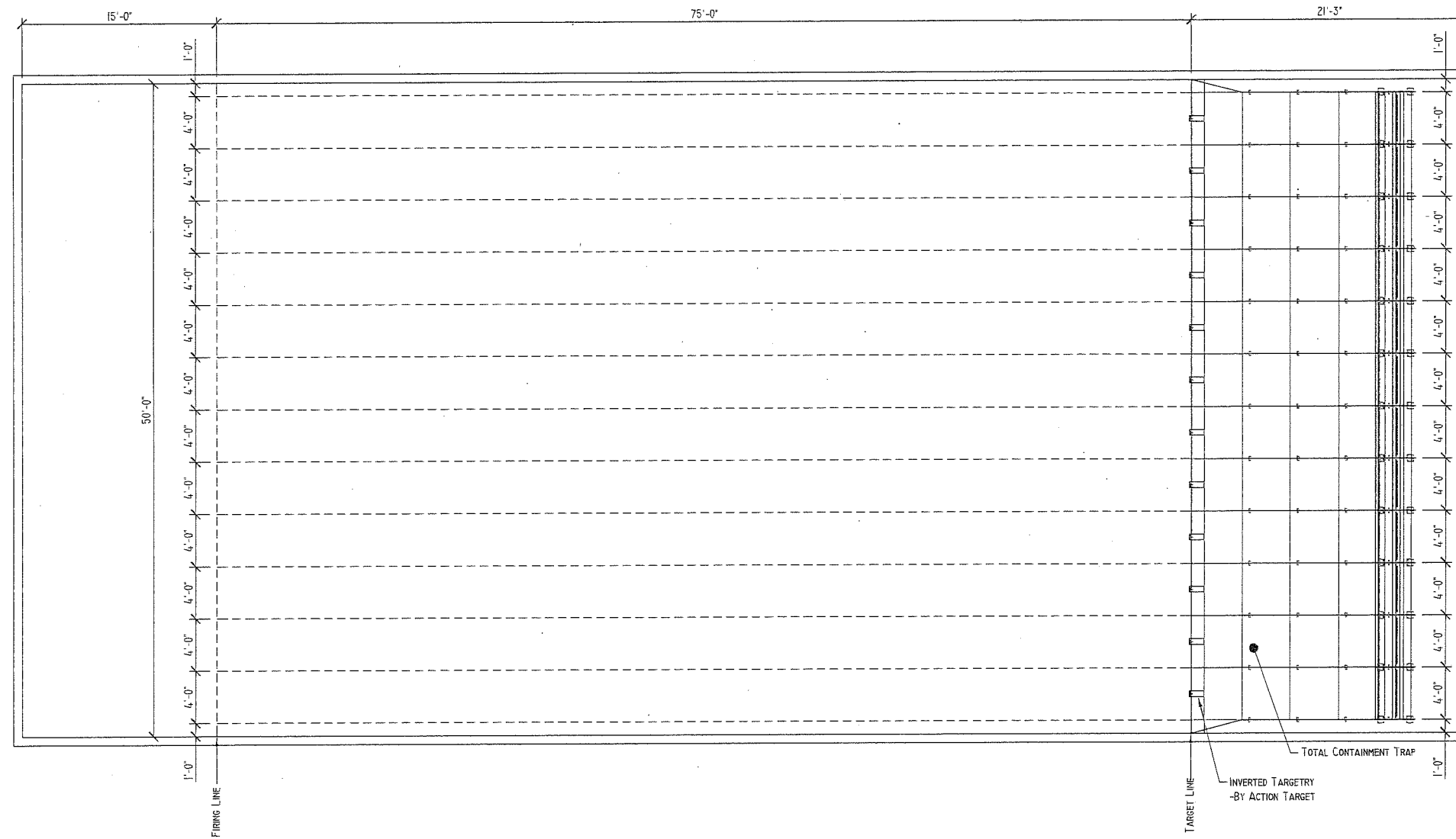




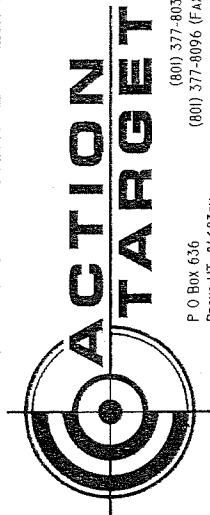
**PORTLAND POLICE BUREAU  
TRAINING FACILITY  
PORTLAND, OREGON**



# NOT FOR CONSTRUCTION



1 RANGE SITE PLAN  
 A101 SCALE: 3/16" = 1'-0"



P O Box 636  
 PROVO UT, 8460304  
 (801) 377-8033  
 (801) 377-8096 (FAX)  
 WWW.ACTIONTARGET.COM

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DRAWING FOR BID  
 PURPOSES ONLY

PROJECT NUMBER	PROJECT NAME	DATE
	KEVIN HILL PJD	APRIL 13, 2009
DESIGNED BY	CHECKED BY	DATE
NOTES		

25 YARD SHOOTING RANGE

NO	BY	REVISION	DATE
1			
2			
3			
4			
5			
6			
7			

DRAWING TITLE:

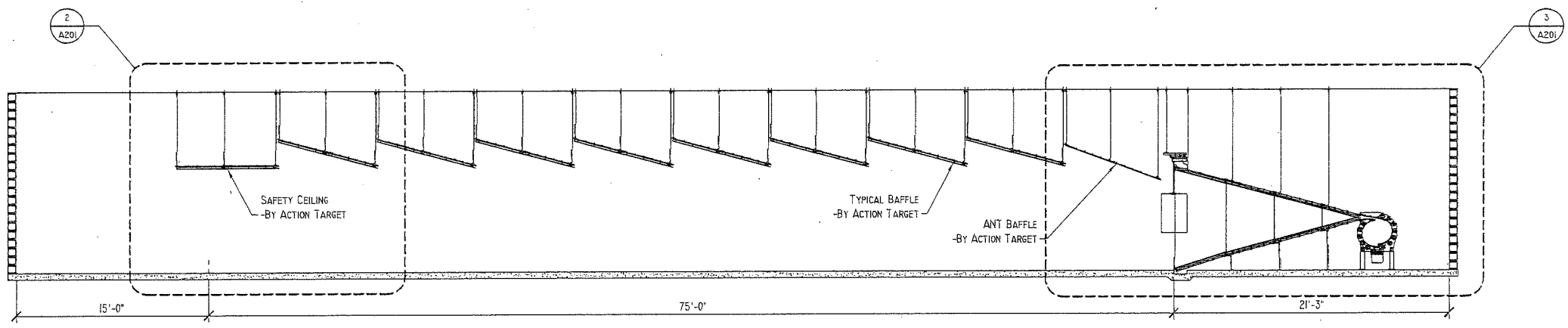
25 YARD  
 RANGE PLAN

SCALED FOR ORIGINAL DRAWING AT 21" X 34"

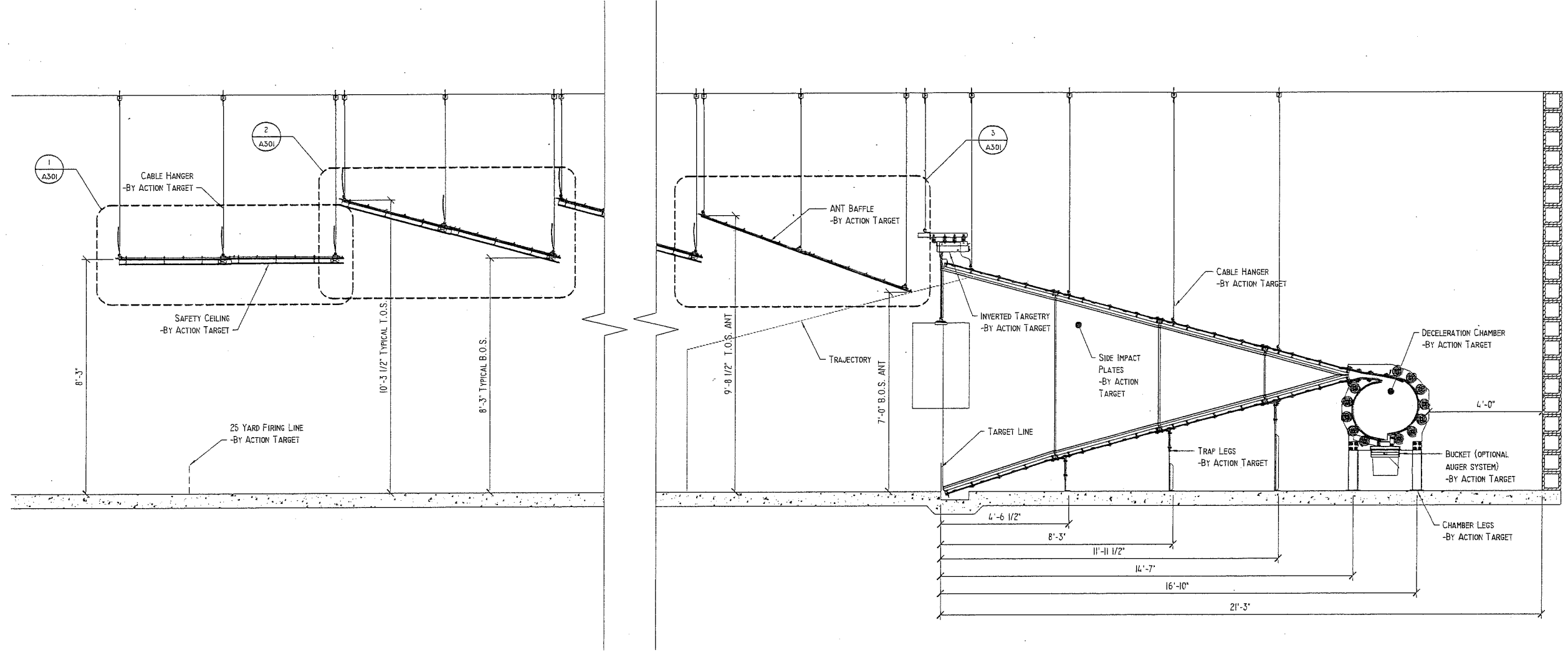
DRAWING NUMBER:

A101

# NOT FOR CONSTRUCTION



1 RANGE SECTION  
SCALE: 3/16" = 1'-0"



2 FIRING LINE SECTION  
SCALE: 1/2" = 1'-0"

3 TRAP SECTION  
SCALE: 1-1/2" = 1'-0"



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PROJECT INFORMATION		NOTES	
PROJECT NUMBER	KEVIN HILL	DATE	APRIL 13, 2009
PROJECT OWNER	PJD	NO.	1
DRAWN BY		BY	2
DATE		REVISION	3
		DATE	4
			5
			6
			7

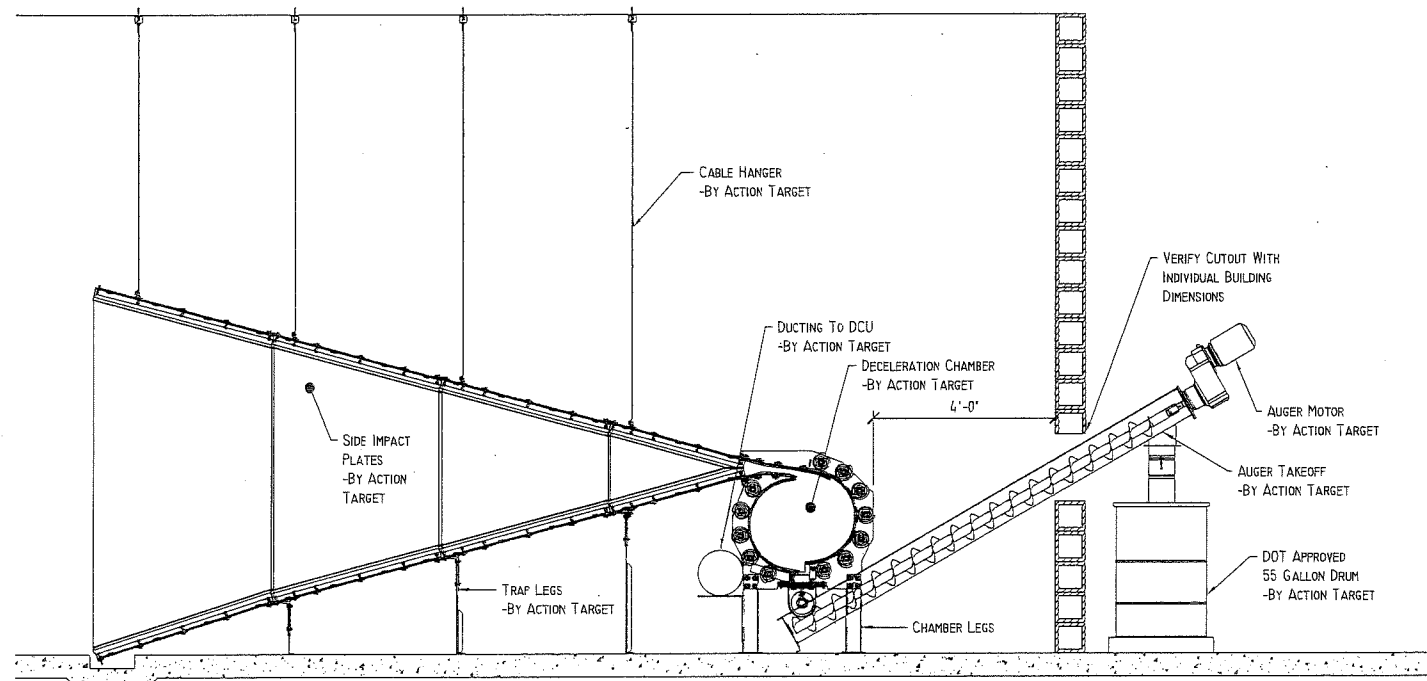
25 YARD SHOOTING RANGE

DRAWING TITLE:  
25 YARD  
RANGE SECTION

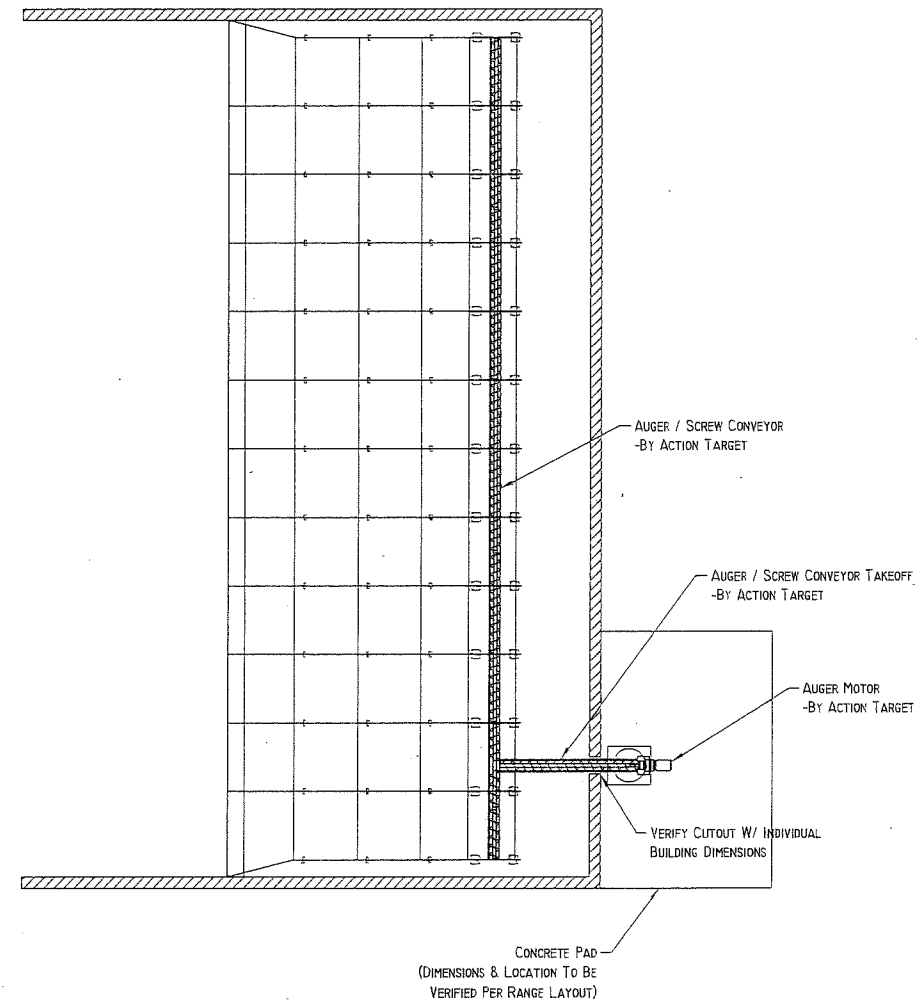
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DRAWING NUMBER:  
A201

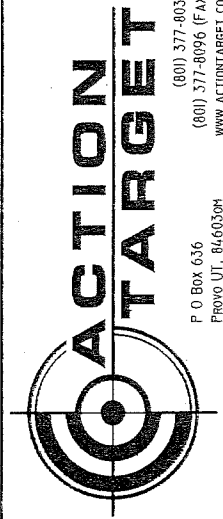




1 TRAP SECTION W/ AUGER  
X101 SCALE: 1/2" = 1'-0"



2 TRAP PLAN W/ AUGER  
X101 SCALE: 3/16" = 1'-0"



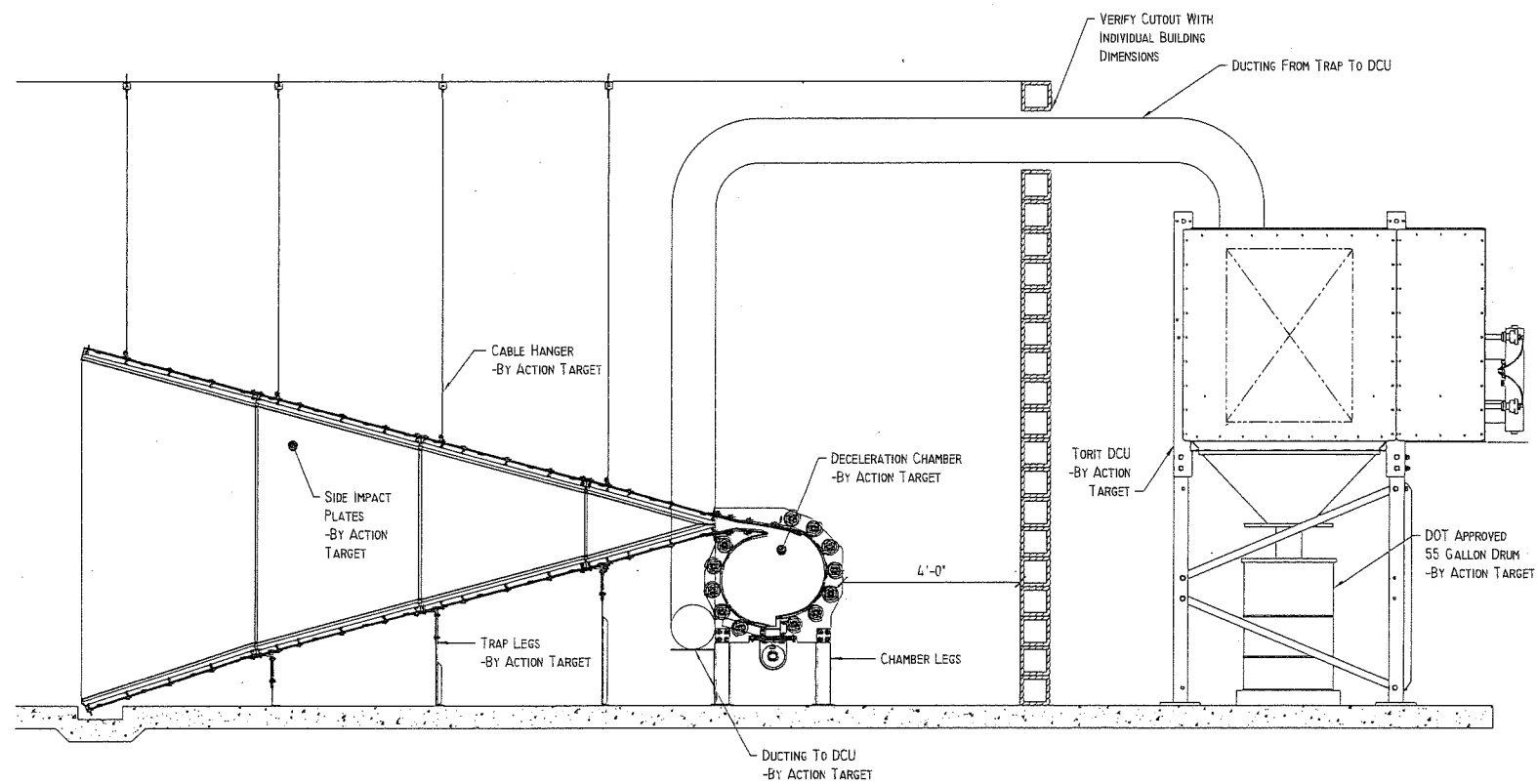
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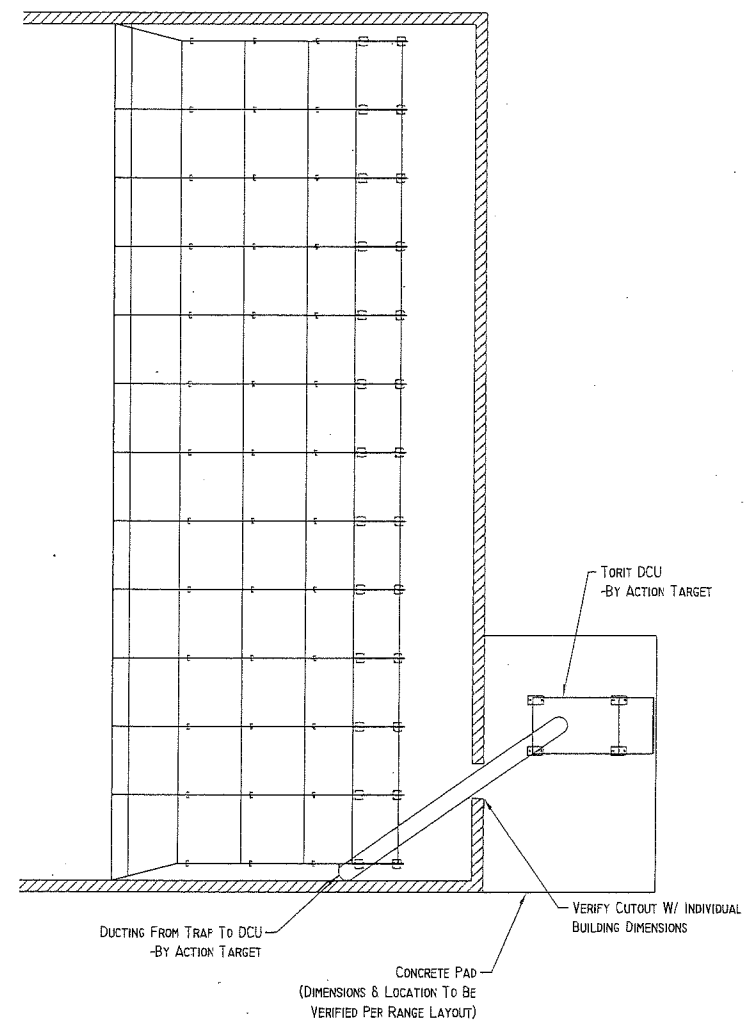
PROJECT ENGINEER	JIM ENGLE	DATE	JULY 15, 2008
PROJECT MANAGER	ADDISON SOVINE	PROJECT ENGINEER	KEVIN HILL
PROJECT NUMBER		PROJECT ID	PJD
DATE		APPROVED BY	
NOTES			
25 YARD SHOOTING RANGE	NO.	BY	DATE
	1		
	2		
	3		
	4		
	5		
	6		

DRAWING TITLE:  
TCT-4 WITH AUGER/  
SCREW CONVEYOR

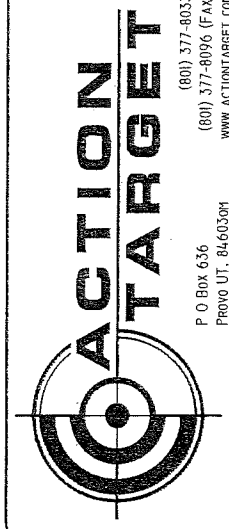
SCALED FOR ORIGINAL DRAWING AT 21" x 34"  
DRAWING NUMBER:  
X101



1 TRAP SECTION W/ DCU  
SCALE: 1/2" = 1'-0"



2 TRAP PLAN W/ DCU  
SCALE: 3/16" = 1'-0"



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NO.	BY	REVISION	DATE
1			
2			
3			
4			
5			
6			
7			

25 YARD SHOOTING RANGE

NOTES

DATE: JULY 15, 2008

PROJECT MANAGER: JIM ENGLE

PROJECT DESIGNER: ADDISON SOVINE

PROJECT ENGINEER: KEVIN HILL

PROJECT NO.: PJD

DATE: JULY 15, 2008

DRAWING TITLE:

TCT-4 SECTION  
WITH TORIT DCU

SCALED FOR ORIGINAL DRAWING AT 21" X 34"

DRAWING NUMBER:

X102