

**Transportation & Parking Services**

Post Office Box 751 - PARK 503-725-3442 tel  
Portland, Oregon 97207-0751 503-725-6245 fax  
psupark@pdx.edu  
www.transportation.pdx.edu



**Intergovernmental Agreement for Parking Services**  
**City of Portland Contract No.: 30002620**

This Intergovernmental Agreement (IGA) for the use of parking spaces, parking permits, and access cards is effective on the last date of signature below, and is by and between the **City of Portland ("COP") Bureau of Development Services ("BDS"), Bureau of Environmental Services ("BES"), Bureau of Transportation (PBOT), collectively "COP", and the State of Oregon, acting by and through the State Board of Higher Education, on behalf of Portland State University and its Transportation & Parking Services Department (collectively "PSU")**. PSU and COP are collectively referred to as the "Parties".

In exchange for their mutual promises, as well as other good and valuable consideration, the Parties agree to the following terms and conditions:

1. Parking spaces on PSU parking facilities are available, with valid permit, on a first-come first-served basis. PSU may assign reserved parking permits for reserved parking.
2. PSU will issue parking citations to vehicles parked illegally in PSU parking facilities. COP employees who hold reserved parking permits should contact PSU if a vehicle is illegally parked in a reserved parking space. Upon such notice, PSU will direct the COP employee to park in a vacant parking space and cite the illegally parked vehicle.
3. COP understands that vehicles parked in PSU facilities must park within parking space lines and visibly display the parking permit. Failure to visibly display a parking permit may result in the issuance of a separate parking citation for each day the parking permit is not displayed.
4. COP understands that, by parking a vehicle in a PSU parking facility, it is subject to parking citations issued by PSU parking enforcement staff and that the vehicle may be immobilized or towed for violations listed in OAR 577-070-0005 through 577-070-0050.
5. To the extent allowed by law, PSU is not responsible for any loss or damage to vehicles or personal property in PSU parking facilities including, but not limited to, theft or damage caused by other persons, fire, or other causes.
6. To the extent allowed by law, drivers of vehicles shall be responsible for damage or injury caused by hitting other vehicles or PSU property such as posts, kiosks and walls.
7. COP agrees to pay PSU a monthly charge designated below, not later than the 5<sup>th</sup> day of each calendar month, for each permit issued to COP. All past due amounts owed by COP shall accrue interest at the rate of 1.5% per month from the date such amounts became due, or the maximum rate allowed by law, whichever is lesser.

*Payment should be made to:*  
Accounting Office  
Transportation & Parking Services at PSU  
P.O. Box 751  
Portland, OR 97207

8. Monthly payments must be made in full unless parking permit(s) are returned no later than the 20<sup>th</sup> of the month. Monthly rates for returned permits will be pro-rated if returned on or before the 20<sup>th</sup> of the month.

9. COP understands that parking permit(s) will be terminated if payment is not made by the last business day of the month. Terminated parking permits must be returned to PSU. Any vehicle displaying an unpaid parking permit is subject to being immobilized or towed.
10. PSU may terminate this IGA at any time with written notice of at least 30 days to COP or individually BDS, BES, or PBOT. COP or individually BDS, BES, or PBOT, may terminate this IGA at any time by returning all issued parking permits to PSU. COP or individually BDS, BES, or PBOT will be eligible for a credit if parking permits are returned on or before the 20<sup>th</sup> of the month.
11. Liability. The parties acknowledge and agree that each of them shall be responsible only for the acts of their own officers, agents, employees and representatives.
12. No Third Party Beneficiary. Nothing contained in this IGA gives or shall be construed to give or provide any benefit, direct, indirect, or otherwise to third parties unless third persons are expressly described as intended to be beneficiaries of its terms.
13. Merger Clause. This IGA constitutes the entire agreement between the Parties. No waiver, consent, modification or change of terms of this IGA shall bind either Party. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this IGA.

**PSU:** State of Oregon, acting by and through the State Board of Higher Education, on behalf of Portland State University

PSU's Representative: Sarah Renkens Phone #: 503.725.4412

IGA Term for BDS: July 1, 2012 to June 30, 2013 Monthly Rate: \$155/permit  
Number of Parking Permits: Maximum of 110

IGA Term for BES and PBOT: July 1, 2012 to June 30, 2013 Monthly Rate \$165/permit  
Number of Parking Permits: Maximum of 15 total

BDS will serve as the primary contact for all billing and customer service requests and problems

**BDS:** City of Portland, Bureau of Development Services; 1900 SW 4<sup>th</sup> Avenue, Suite 5000, Portland, OR 97201

BDS' Representative: Denise Kleim, Senior Business Operations Manager  
Phone #: 503.823.7338

CITY OF PORTLAND

APPROVED AS TO FORM

By: \_\_\_\_\_  
City Attorney Date

By: \_\_\_\_\_  
Commissioner-in-Charge Date

By: \_\_\_\_\_  
Commissioner-in-Charge Date

STATE OF OREGON, ACTING BY AND  
THROUGH THE STATE BOARD OF HIGHER  
EDUCATION ON BEHALF OF PORTLAND  
STATE UNIVERSITY

By: Sarah Renkens 5/4/12  
Sarah Renkens, Manager Date  
Transportation & Parking Services

By: William C. Terry 5-4-12  
Contracts Officer Date

William C. Terry  
Contracts Officer  
Portland State University