

**Portland Housing Bureau
Administrative Services Budget Report
For the Period of JUL 2011 to MAY 2012**

Cost Center: HCMG000001 - Office of Director

8% of Year Remaining

Commitment Item Category	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
529002 - Out Grant Benef	\$27,000	\$1,990	\$0	\$25,010	93%
541000 - Education	\$4,100	\$253	\$0	\$3,847	94%
541100 - Tuition	\$0	\$1,104	\$0	(\$1,104)	0%
541200 - Subscriptns & Public	\$1,500	\$507	\$0	\$993	66%
541300 - Dues	\$16,000	\$14,165	\$0	\$1,835	11%
542000 - Local Travel	\$500	\$6	\$0	\$494	99%
542100 - Local Mileage	\$0	\$103	\$0	(\$103)	0%
542400 - Out-Of-Town Travel	\$9,500	\$2,370	\$0	\$7,130	75%
COST-CENTER TOTAL:	\$58,600	\$20,499	\$0	\$38,101	65%

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Cost Center: HCMG000002 - Business Operations - Fiscal/Admin/Com

8% of Year Remaining

Commitment Item Category	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
541000 - Education	\$15,000	\$5,400	\$0	\$9,600	64%
541100 - Tuition	\$0	\$135	\$0	(\$135)	0%
541200 - Subscriptns & Public	\$2,000	\$720	\$0	\$1,280	64%
541300 - Dues	\$0	\$2,130	\$545	(\$2,675)	0%
542000 - Local Travel	\$0	\$1,890	\$0	(\$1,890)	0%
542100 - Local Mileage	\$0	\$509	\$0	(\$509)	0%
542300 - Local Other	\$15,000	\$10,780	\$0	\$4,221	28%
542400 - Out-Of-Town Travel	\$5,900	\$8,739	\$0	(\$2,839)	(48%)
COST-CENTER TOTAL:	\$37,900	\$30,303	\$545	\$7,052	19%

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Cost Center: HCMG000003 - Policy Plan & Comm

8% of Year Remaining

Commitment Item Category	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
529002 - Out Grant Benef	\$0	\$6,585	\$0	(\$6,585)	0%
541000 - Education	\$3,700	\$9,275	\$0	(\$5,575)	(151%)
541200 - Subscriptns & Public	\$0	\$1,130	\$0	(\$1,130)	0%
542000 - Local Travel	\$1,000	\$255	\$0	\$745	74%
542300 - Local Other	\$0	\$668	\$0	(\$668)	0%
542400 - Out-Of-Town Travel	\$4,000	\$961	\$0	\$3,039	76%
COST-CENTER TOTAL:	\$8,700	\$18,874	\$0	(\$10,174)	(117%)

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Cost Center: HCPG000001 - Homeless Campaign

8% of Year Remaining

Commitment Item Category	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
541000 - Education	\$7,500	\$685	\$0	\$6,815	91%
542000 - Local Travel	\$3,000	\$28	\$0	\$2,972	99%
542300 - Local Other	\$0	\$58	\$0	(\$58)	0%
542400 - Out-Of-Town Travel	\$0	\$1,786	\$0	(\$1,786)	0%
COST-CENTER TOTAL:	\$10,500	\$2,557	\$0	\$7,943	76%

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Cost Center: HCPG000002 - Program Delivery

8% of Year Remaining

Commitment Item Category	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
541100 - Tuition	\$0	\$0	\$0	\$0	0%
541200 - Subscriptns & Public	\$0	\$0	\$0	\$0	0%
542000 - Local Travel	\$0	\$0	\$0	\$0	0%
542400 - Out-Of-Town Travel	\$0	\$0	\$0	\$0	0%
COST-CENTER TOTAL:	\$0	\$0	\$0	\$0	0%

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Cost Center: HCPG000004 - Housing Finance

8% of Year Remaining

Commitment Item Category	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
541000 - Education	\$10,000	\$3,199	\$0	\$6,801	68%
541200 - Subscriptns & Public	\$0	\$153	\$0	(\$153)	0%
542000 - Local Travel	\$1,000	\$24	\$0	\$976	98%
542100 - Local Mileage	\$0	(\$16)	\$0	\$16	0%
542200 - Mileage Reimbursemt	\$2,000	\$0	\$0	\$2,000	100%
542300 - Local Other	\$0	\$6	\$0	(\$6)	0%
542400 - Out-Of-Town Travel	\$5,000	\$1,730	\$0	\$3,270	65%
COST-CENTER TOTAL:	\$18,000	\$5,096	\$0	\$12,904	72%

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Cost Center: HCPG000005 - Neighborhood Housing

8% of Year Remaining

Commitment Item Category	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
541000 - Education	\$4,500	\$565	\$0	\$3,935	87%
541200 - Subscriptns & Public	\$0	\$625	\$0	(\$625)	0%
542000 - Local Travel	\$500	\$405	\$0	\$95	19%
542200 - Mileage Reimbursemt	\$1,700	\$0	\$0	\$1,700	100%
542400 - Out-Of-Town Travel	\$2,500	\$656	\$0	\$1,844	74%
COST-CENTER TOTAL:	\$9,200	\$2,251	\$0	\$6,949	76%