

Portland, Oregon

## FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Andrew Scott		2. Telephone No. 823-6845	3. Bureau/Office/Dept. OMF/Financial Planning Division
4a. To be filed (date):  May 31, 2012	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input type="checkbox"/></span> <span>Consent <input checked="" type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: May 31, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

\*Approve an Intergovernmental Agreement with Portland State University for the Hatfield Resident Fellows Program (Ordinance)

**2) Purpose of the Proposed Legislation:**

The Hatfield Resident Fellows program is a new fellowship designed to provide training and leadership development opportunities for candidates interested in the public sector. The program is designed to build public sector capacity in Oregon by increasing the number of leaders who are devoted to public service. Each Hatfield Fellow serves an eight-month stint in the public sector, working on new or unique project-specific activities.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |                                    |                                    |                                |
|---|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional                           | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast                            | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                                 |                                    |                                    |                                |
| <input checked="" type="checkbox"/> Internal City Government Services |                                    |                                    |                                |

**FINANCIAL IMPACT****4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This action will no generate revenues.

**5) Expense:** What are the costs to the City related to this legislation? What is the source of

**funding for the expense?**

The \$35,000 agreement will fund one fellow for eight months. The agreement will be paid for within existing resources in the Office of Management and Finance's FY 2011-12 budget.

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?

No

- Will positions be created or eliminated in *future years* as a result of this legislation?

No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- ☐ **YES:** Please proceed to Question #9.  
☒ **NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

- a) What impacts are anticipated in the community from this proposed Council item?**
- b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**
- c) How did public involvement shape the outcome of this Council item?**
- d) Who designed and implemented the public involvement related to this Council item?**
- e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No, the agreement is for internal City government services.

Rich Goward, Jr.



BUREAU DIRECTOR (Typed name and signature)



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE  
Sam Adams, Mayor  
Jack D. Graham, Chief Administrative Officer  
Richard F. Goward, Jr., Chief Financial Officer

Andrew Scott, Manager  
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185388

**TO:** Mayor Sam Adams

**FROM:** Andrew Scott, Financial Planning Manager *AS*

**DATE:** May 31, 2012

**RE:** Approve an Intergovernmental Agreement with PSU – Hatfield Fellows Program

**FOR MAYOR'S OFFICE USE ONLY**

Reviewed by Bureau Liaison \_\_\_\_\_

1. **INTENDED THURSDAY FILING DATE:** May 31, 2012  
2. **REQUESTED COUNCIL AGENDA DATE:** June 6, 2012  
3. **CONTACT NAME & NUMBER:** Andrew Scott, 823-6845  
4. **PLACE ON:** ☒ **X** **CONSENT** ☐ **REGULAR**  
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **X** ☐ **Y** ☐ **N** ☐ **N/A**  
6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **X** ☐ **N/A**

**BACKGROUND/ANALYSIS**

The Hatfield Resident Fellows program is a new fellowship designed to provide training and leadership development opportunities for candidates interested in the public sector. The program is designed to build public sector capacity in Oregon by increasing the number of leaders who are devoted to public service. Each Hatfield Fellow serves an eight-month stint in the public sector, working on new or unique project-specific activities.

**Legal Issues:**

None

**Controversial Issues:**

None identified

**Citizen Participation:**

None

**Link to Current City Policies:**

None

**Other Governmental Participation:**

None

**FINANCIAL IMPACT**

The \$35,000 agreement will fund one fellow for eight months. The agreement will be paid for within

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

existing resources in the Office of Management and Finance's FY 2011-12 budget.

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**RECOMMENDATION/ACTION REQUESTED**

The Office of Management and Finance requests that Mayor Adams introduce the ordinance and place it on the Council Calendar Consent Agenda for June 6, 2012.

311-581