

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Lore Wintergreen		2. Telephone No. 503-823-4035	3. Bureau/Office/Dept. ONI
4a. To be filed (date): Wed. May 23, 2012 For Council agenda Wed. May 30	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: Thurs. May 10, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize \$68,500.00 in grant agreements for the East Portland Neighborhood Office 2012-13 East Portland Action Plan Grants Program. (Ordinance)

2) Purpose of the Proposed Legislation:

Authorize ONI to enter grant agreements for the East Portland Action Plan grants program with selected recipients: Audubon Society of Portland; Better Life – USA; Buddhatham-Aram, Inc.; David Douglas School District; Immigrant Refugee Community Organization; Grow Portland; Human Solutions, Inc.; Impact NW; Johnson Creek Watershed Council; Metropolitan Family Service; Parkrose School District; East Portland Neighbors (fiscal sponsors of two projects); The Rosewood Initiative; Faith Baptist Church of Portland; and City of Portland: an interagency agreement with the City of Portland Bureau of Transportation Safe Routes To School on behalf of the Parent Teacher Organization of Parklane Elementary.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input checked="" type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No revenue impact.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

Total cost is \$68,500.00 for the selected grants. \$64,500.00 is from General Fund dollars allocated in the Office of Neighborhood Involvement's FY2011-12 budget. \$4,000.00 is from unused funds returned from FY 2010-11 and carried over to the current FY. Per the grant committee, \$68,500.00 was allocated in this cycle.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

NO

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

NO

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

185366

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

It is expected that the East Portland community will greatly benefit from enhanced community involvement and projects that will address the East Portland Action Plan items each proposal called-out in their respective applications.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Members appointed to the East Portland Action Plan (EPAP) Grants Review Committee (GRC) drafted the grant application and assessment criteria. Membership of the GRC included representation from the business, African, African American, Hispanic/Latina, school, and public sector communities.

The proposed application, criteria, and initial funding allocation were approved at the September 2012 general meeting of the East Portland Action Plan. 49 people were in attendance, representing business, neighborhood association, Chinese, Asian, Hispanic/Latino, Latina, faith, environmental justice, environmental activist, Native American, Mexican American, African American, school, social service, environmental justice, disabled, Somali, youth, elder, urban renewal, government, housing, Vietnamese, social change, Brazilian, Philippine, health, bike, and arts communities.

The application was:

1. Posted on the East Portland Neighborhood Office/ East Portland Action Plan website;
2. Hard copy distributed at the October East Portland Action Plan general meeting, the EPAP Civic Engagement Subcommittee meeting, out of the East Portland Neighborhood Office and Rosewood Initiative offices, East Portland Parks Coalition meeting, East Portland Land Use and Transportation meeting, EPAP Housing Subcommittee, IRCO Anniversary Celebration, Spirit of Portland Awards ceremony, and through community partners;
3. Emailed to the EPAP, EPNO, EPN, ONI, and Jeri Williams list serves, with requests to forward, as well as sent to the ONI media list.

Two grant support sessions were held: one morning and one evening session. Both sessions offered language interpretation, childcare, and were in mobility accessible locations. The grant application made it known that the Grant manager was available to assist, review, and provide input as the grant application was being developed. The grant application made it known that

applications could be submitted in any language and submitted hand written, electronically, and/or hardcopy.

The EPAP Grants Review Committee (GRC) read and scored the applications in accordance with the approved criteria and met for comparison and negotiation on November 30, 2011. Staff was assigned the task of following-up with clarifying questions and the GRC made the final decisions at a second meeting on December 5, 2011. The GRC reported their recommendations at the December 2011 general EPAP meeting and requested additional funds to be applied to funding 3 additional projects. The recommended projects, including those funded with additional monies were unanimously approved. 45 people were in attendance, representing electeds, Lao, Slavic, business, neighborhood association, Chinese, Asian, Hispanic/Latino, Latina, faith, environmental justice, environmental activist, Native American, Mexican American, African American, school, social service, environmental justice, disabled, youth, elder, urban renewal, government, housing, Vietnamese, social change, Philippine, health, bike, and arts communities.

c) How did public involvement shape the outcome of this Council item?

Public involvement developed, directed, and decided this Council item.

d) Who designed and implemented the public involvement related to this Council item?

Members of the East Portland Action Plan Grants Review Committee (Larry Kotan, Jo Ann Hardesty, Ahmed Iya, Olivia Quiroz, Chris Scarzello, and Mike Ewald), participants at general EPAP monthly meetings, and the EPAP Advocate.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

lore wintergreen, East Portland Action Plan Advocate: 503.823.4035 and lore.wintergreen@portlandoregon.gov.

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

The Council decision will be communicated to the East Portland Action Plan Grants Review Committee members, be announced at the following East Portland Action Plan general meeting, posted on the East Portland Neighborhood Office/EPAP website, released as a public service announcement to the Office of Neighborhood Involvement media list, and emails will be sent to awardees. The EPAP GRC will maintain contact with grant awardees and review project interim reports and review and score final project evaluations. Grant awardees will be encouraged to present updates on the projects at general EPAP meetings. Grant awardees will post information about the projects in the form of EPAP Updates on the East Portland Neighborhood/EPAP website per Action item cited to be addressed in their grant proposal.

Amalia Alarcon de Morris

BUREAU DIRECTOR (Typed name and signature)



CITY OF

PORTLAND, OREGON


OFFICE OF NEIGHBORHOOD INVOLVEMENT

AMANDA FRITZ, COMMISSIONER
 Amalia Alarcón de Morris, Bureau Director
 1221 SW 4th Avenue, Room 110
 Portland, Oregon 97204

Enhancing the quality of Portland's Neighborhoods through community participation

DATE: May 22, 2012

TO: Commissioner Amanda Fritz

FROM: Amalia Alarcon de Morris, Director 

RE: Ordinance Title: *Authorize \$68,500.00 in grant agreements for the East Portland Neighborhood Office 2012 – 13 East Portland Action Plan Grants Program. (Ordinance)

1. **Intended Thursday Filing Date: Wed. May 23, 2012**
2. **Requested Council Agenda Date: Wed. May 30, 2012**
3. **CONTACT NAME AND NUMBER:** Lore Wintergreen x34035
4. **PLACE ON** ☒ **CONSENT** ☐ **REGULAR**
5. **FINANCIAL IMPACT STATEMENT ATTACHED:** ☒ **Y** ☐ **N** ☐ **N/A**
6. **THREE (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A** Copy attached, originals retained at ONI for processing upon Council approval

7. **BACKGROUND ANALYSIS**

The Council on February 18, 2009 resolved through acceptance of Resolution No. 36682 to adopt the East Portland Action Plan to inform City Council and City bureaus in the course of decision-making related to long-term planning and capital improvement projects in the East Portland area.

The East Portland Action Plan (EPAP) was developed by the community for the community. Over an eight month process with the City of Portland Bureau of Planning and Sustainability, 268 action items were identified. The result is an Action Plan which contains **Strategies** and **Actions** that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to address the opportunities and challenges facing East Portland.

The fiscal year 2011-12 City budget allocated \$279,692 to be used for EPAP implementation.

Included in this budget allocation was \$150,000 from the FY 2011-12 EPAP budget to be applied toward EPAP priority projects established at general EPAP meetings during FY 2011 - 12. In addition, \$4,000 is available due to returned grant funds from the 2010 – 11 Grant Program EPAP allocation. These funds are stipulated to allow community members, neighborhoods, business associations, non-profits and other groups to seek funding to address the Action Plan items.

The EPAP 2012 – 2013 Grants Program competitive grant allocation process cycle received 25 grant applications for a total request of \$112,271. We had \$68,500.00 to allocate for this program. The Grant Review Committee selected 16 proposals for awards totaling \$68,500.00.



The duly designated six-person EPAP Grants Review Committee, in accordance with the proposal instructions, utilized the EPAP Prioritization Criteria established in 2008 (with special consideration given to the following criteria: Community building projects leading to more community involvement; Low cost/high impact; Leverage resources and partners involved in the EPAP process; Broad visibility; Spread out through geographic area and Demonstrate ability to involve under-represented populations).

The East Portland Action Plan and Office of Neighborhood Involvement have evaluated the proposals and grant paperwork and determined that the grantees are qualified to provide the services to be provided under the grant agreements.

Therefore, ONI is requesting authorization to enter grant agreements and release grant funds to the selected applicants.

The ordinance to authorize this agreement is filed Thursday, May 17 as an emergency ordinance to allow immediate execution of the agreements and prevent delay in project activities

8. FINANCIAL IMPACT

ONI's budget for FY2011-12 included funds for the East Portland Action Plan, and those funds have been only partially spent. \$68,500 of the funds is allocated for the East Portland Action Plan Grants Program. The grant agreements do not exceed the funds available. No new revenue will be generated.

9. RECOMMENDATION/ACTION REQUESTED

Approve the ordinance and allow the ONI Director to proceed with the grant agreements between the City of Portland and: Audubon Society of Portland; Better Life – USA; Buddhatham-Aram, Inc.; David Douglas School District; Immigrant Refugee Community Organization; Grow Portland; Human Solutions, Inc.; Impact NW; Johnson Creek Watershed Council; Metropolitan Family Service; Parkrose School District; East Portland Neighbors (fiscal sponsors of two projects); The Rosewood Initiative; Faith Baptist Church of Portland; and an interagency agreement with the City of Portland Bureau of Transportation Safe Routes To School on behalf of the Parent Teacher Organization of Parklane Elementary.