ORDINANCE No.   185355

*Authorize a five-year contract, not to exceed $475,000 with Prescient Information Systems in support of the IBM FileNet/P8 Enterprise Content Management System (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. In 1997 the Water Bureau (Water) purchased a FileNet document imaging system and upgraded it to an IBM FileNet/P8 Enterprise Content Management (ECM) System in 2008.

2. IBM makes software updates and upgrades for the ECM system available to the City through an existing software maintenance agreement, but IBM does not provide installation services for these upgrades and updates.

3. Water requires the ECM system to become Windows 7 compliant and expert assistance is required to customize, configure, administer, maintain and support it.

4. On August 29, 2011, Procurement Services issued Request for Proposal (RFP) No. 113027, in accordance with Section 5.68 of the City Code, to solicit the services of a qualified vendor with IBM-certified and Microsoft-certified personnel to install updates and upgrades for the ECM system and provide the additional services as identified by Water.

5. Procurement Services received two responses. Those responses were reviewed by five evaluators, one of which was a minority evaluator as per City requirements. This project preceded the City's Technology Oversight Committee (TOC) and was therefore not reviewed by TOC.

6. Prescient Information Systems (Prescient) was the highest scoring proposer and was selected to provide the City's required support services for the ECM System. The City and Prescient desire to enter into a five (5) year contract.

7. The total, not-to-exceed value of this contract is $475,000.00. Water will request $100,000.00 per fiscal year (FY) budget for the first four years of the contract and $75,000.00 will be requested the last FY of the contract.
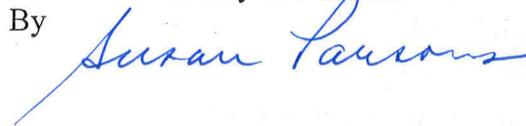
NOW, THEREFORE, the Council directs:

a. The Chief Procurement Officer is authorized to execute an agreement with Prescient on behalf of the City in a form substantially in accordance with the contract attached as Exhibit A, provided the contract has been approved as to form by the City Attorney.

b. The Chief Procurement Officer is authorized to execute amendments to this agreement, provided the contract amendment has been approved as to form by the City Attorney.

Section 2. The Council declares that an emergency exists because a delay would impede the City's ability to implement existing system upgrades in a timely manner; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: MAY 30 2012

LaVonne Griffin-Valade
Auditor of the City of Portland
By

Mayor Sam Adams
Prepared by: Christine Moody/MS
Date Prepared: May 9, 2012

Deputy

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Agenda No.

ORDINANCE NO. 185355

Title

*Authorize a five-year contract, not-to-exceed $475,000.00, with Prescient Information Systems in support of the IBM FileNet/P8 Enterprise Content Management System (Ordinance)

INTRODUCED BY Commissioner/Auditor: **Mayor Sam Adams**	CLERK USE: DATE FILED ___MAY 2 4 2012___
COMMISSIONER APPROVAL	LaVonne Griffin-Valade Auditor of the City of Portland
Mayor—Finance and Administration - Adams	
Position 1/Utilities - Fritz	By: _____ Deputy
Position 2/Works - Fish	
Position 3/Affairs - Saltzman	**ACTION TAKEN:**
Position 4/Safety - Leonard	
BUREAU APPROVAL	
Bureau: Internal Business Services Bureau Head: Bryant Enge	
Prepared by: Christine Moody Date Prepared: 5/15/2012	
Financial Impact & Public Involvement Statement Completed ☒ Amends Budget ☐	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes ☐ No ☒	
Council Meeting Date **May 30, 2012**	
City Attorney Approval	

AGENDA		FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
				YEAS	NAYS
TIME CERTAIN ☐ Start time: _____					
Total amount of time needed: _____ (for presentation, testimony and discussion)		1. Fritz	1. Fritz	✓	
		2. Fish	2. Fish	✓	
CONSENT ☒		3. Saltzman	3. Saltzman	✓	
REGULAR ☐		4. Leonard	4. Leonard	✓	
Total amount of time needed: _____ (for presentation, testimony and discussion)		Adams	Adams	✓	