

**DRAFT PHAC Work Plan**

05/30/12

After a successful first year of orientation and getting to know each other, PHAC is poised to become even more effective in the coming year. In the next year, PHAC will strive to take more ownership of meeting agendas with the goal of balancing information sharing with generative discussions that inform PHB’s work. PHAC will work to convene stakeholders to bring in diverse perspectives, and PHB staff will work to make meeting locations and times more conducive to public engagement.

Month	Focus Topic	Additional Agenda Items	Meeting Location	PHAC Chair / Topic Liaisons
<b>January 10, 2012</b>	PHB Budget	Con Plan Amendment	PHB	Deborah Imse
<b>February 7, 2012</b>	PHAC Work Plan	<ul style="list-style-type: none"> <li>● Budget follow up</li> <li>● NOFA/Development Update</li> <li>● “What is a Good Project?”</li> </ul>	PHB	Marc Jolin
<b>March 6, 2012</b> 2:45– 4:45pm	Equity <ul style="list-style-type: none"> <li>● Review Business Equity Plan</li> <li>● Coalition of Communities of Color Data Review</li> <li>● City Office of Equity</li> <li>● MWESB</li> </ul>	<ul style="list-style-type: none"> <li>● Liaison report out</li> <li>● Planning for next month’s topic</li> </ul>	NAYA Family Center 5135 NE Columbia Blvd.	Marc Jolin/ Rey Espana Carmen Rubio Christine Lau
<b>April 3, 2012</b>	Fair Housing Month Update and Review <ul style="list-style-type: none"> <li>● FHAC</li> <li>● Oregon ON Best Practices</li> </ul>	<ul style="list-style-type: none"> <li>● Liaison report out</li> <li>● LTE Program Changes Public Hearing</li> <li>● Con Plan Update</li> <li>● Planning for next month’s topic</li> </ul>	PHB	Marc Jolin/ Elisa Harrigan Deborah Imse Sarah Zahn
<b>May 1, 2012</b>	LTE discussion and public testimony	<ul style="list-style-type: none"> <li>● Liaison report out</li> <li>● Planning for next month’s topic</li> </ul>		Christine Lau/ Carter MacNichol
<b>June 5, 2012</b>	Rental Housing Discussion— What is a good project?	<ul style="list-style-type: none"> <li>● Liaison report out</li> <li>● Planning for next month’s topic</li> </ul>	PHB	Carter MacNichol/ Sarah Zahn
<b>July 3, 2012</b> (Date TBD)	10 Year Plan Reset Committee Update and Review	<ul style="list-style-type: none"> <li>● Liaison report out</li> <li>● Planning for next month’s topic</li> </ul>	JOIN	Carter MacNichol/ Marc Jolin Shannon Singleton
<b>August 7, 2012</b>	Strategic Plan Outcomes Review	<ul style="list-style-type: none"> <li>● Liaison report out</li> <li>● Planning for next month’s topic</li> </ul>	PHB	Carter MacNichol/ TBD
<b>September 4, 2012</b>	Citywide Housing Strategy Review	<ul style="list-style-type: none"> <li>● Liaison report out</li> <li>● Planning for next month’s topic</li> </ul>	Catholic Charities	Carmen Rubio/ Marc Jolin Rey Espana

<b>October 2, 2012</b>	Telling Our Story – <ul style="list-style-type: none"> <li>Review Past Year, Annual Report</li> <li>Media Strategies</li> </ul>	<ul style="list-style-type: none"> <li>Liaison report out</li> <li>Schedule City Council visits</li> <li>Planning for next month's topic</li> </ul>	PHB	Carmen Rubio/ TBD
<b>November 6, 2012</b>	Homeownership and foreclosure Prevention Programs	<ul style="list-style-type: none"> <li>Liaison report out</li> <li>Planning for next month's topic</li> </ul>	PHB	Carmen Rubio/ Jesse Beason
<b>December 4, 2012</b>	PHB Budget	<ul style="list-style-type: none"> <li>Liaison report out</li> <li>Planning for next month's topic</li> </ul>		Shannon Singleton/ TBD
<b>Retreat?</b>				

### Potential Sub Committees Structure

Liaisons identified now will agree to “host” the correlating PHAC meeting topic area and will decide after each meeting if there is a body of work that needs to be accomplished through an ad-hoc sub committee.

<b>Liaison Topic</b>	<b>PHAC Members</b>
Budget FY 12/13	Brian Wilson Marc Jolin
Ending Homelessness/10 YP Reset	Marc Jolin Shannon Singleton
Fair Housing	Elisa Aguilera Sarah Zahn Deborah Imse
Equity	Rey Espana Carmen Rubio Christine Lau
Resource Development	Carter McNichol Jesse Beason
Housing Development/Finance	Toby Washington