

Matasar, Emily

From: Ross & Mellani Calvin [mellross@hevanet.com]
Sent: Wednesday, December 09, 2009 8:07 PM
To: Matasar, Emily
Cc: 'Barbie Scott'; Anderson, Dan; Stevens, Will; Lear, Mark; Broten, Lisa; Joe VanderVeer; Bogert, Sylvia
Subject: Re: FW: Council Communications: Thank you for Mayor Adams

Dear Emily,

I finally figured out there was a problem was with my e-mails to our group. My e-mail system was not forwarding the original correspondence from you for example. So I have cut and pasted the previous info and that's how Barbie finally figured out what was needed. I'm sooo sorry for all the back and forth. I would like to take one of the slots for Jan. 20th and I've spoken to Barbie and she'll be confirming that date as well. I have asked Joe and Pam VanderVeer if they would like a third slot but will await their response. I am also wondering if anyone from PBOT would like to take a slot with the Council as well.

Happy Holidays,
Mellani Calvin

Matasar, Emily wrote:

Barbie -

As I told Mellani in an email dated November 23 (see below), the Communications spots are filled on a first come, first served basis. Since I didn't hear back from Mellani or anyone in your party until your email yesterday, I was unable to hold spots for the meeting on January 13. At this time, there is one spot available on January 13 and five availabilities on January 20, and I will tentatively schedule you for January 13, pending your confirmation. If more people would like to speak on the subject, they will need to submit their requests in writing. I will reiterate that I am only holding one spot on January 13 for Barbie Scott until other presenters request their own spots.

If you have any questions, please don't hesitate to contact me; my direct line is below.

Thanks,
Emily

Emily Matasar
Deputy Auditor
(503) 823-3560

From: Matasar, Emily

Sent: Monday, November 23, 2009 10:01 AM
To: 'mellross@hevanet.com'
Cc: Moore-Love, Karla; Anderson, Dan
Subject: RE: Council Communications: Thank you for Mayor Adams

Mellani -

Council Clerk Karla Moore-Love is in and out of the office for a few weeks and asked me to get back to you about your request for Council Communications. As Dan Anderson mentioned in his original email, the Communications spots are filled on a first come, first served basis, and unfortunately all five Communications for December 16, 2009 have already been scheduled. The next meetings with three availabilities are January 13, 2010 and January 20, 2010 - which date works for your group? Also, each individual must request his or her Communications spot in writing, so please have the other two presenters email me their requests including: name, address, phone number and reason for request. Once you let me know which meeting works for your group, I will give the other presenters one week to email me their requests.

Let me know if you have any questions.

Thanks,

Emily

Emily Matasar
Deputy Auditor
(503) 823-3560

From: Ross & Mellani Calvin [mailto:mellross@hevanet.com]
Sent: Thursday, November 19, 2009 5:47 PM
To: Anderson, Dan
Cc: 'lisabrotten@comcast.net'; Moore-Love, Karla
Subject: Re: Council Communications: Thank you for Mayor Adams

Dear Karla,

I am so sorry it has taken me so long to get around to this. I tend to non-work related business after business hours and I've gotten way behind on home e-mails. I would like to reserve three slots at City Council on 12/16/09 if still possible. The specific topic is to personally thank Mayor Adams for his support to calm our road, SW Capitol Hill Road. This meant so much to the on-street neighbors.

Thank you for your patience and your help.

Mellani Calvin
503-888-2690

Anderson, Dan wrote:

Dear Mellani and Lisa,

I am following up on a request from Mayor Adams to contact you both about arranging a time to see him about Capitol Hill Road. Although his calendar is full, we will be able to schedule time at a City Council session where you and neighbors can speak to the Mayor and Commissioners during Council Communications.

Communications times are given by the Council Clerk, Karla Moore-Love (copied), on a first-come, first-serve basis. Each person is granted a 3 minutes slot at the beginning of Council. You have the option of having multiple people write Karla and ask for multiple slots. After you speak, the Mayor will be able to receive any items you bring and be available for photos.

The current openings are:

- Dec 2, 2 slots
- Dec 9, 5 slots
- Dec 16, 5 slots

Please come up with a time that works best for you and contact Karla directly for Council Communications reservations and questions. Once you make arrangements, write me back and I will let the Mayor know to expect you.

Thanks,

Dan Anderson

Community Outreach & Public Information
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Portland, OR 97204
(503) 823-3723

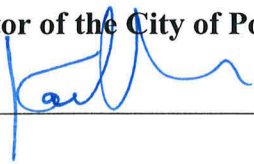
Request of Mellani Calvin to address Council to thank the Mayor for his support to
calm SW Capitol Hill Road (Communication)

JAN 27 2010

PLACED ON FILE

Filed JAN 22 2010

LaVonne Griffin-Valade
Auditor of the City of Portland

By 

COMMISSIONERS VOTED AS FOLLOWS:		
	YEAS	NAYS
1. Fritz		
2. Fish		
3. Saltzman		
4. Leonard		
Adams		