

Portland, Oregon

**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kathleen Brenes-Morua		2. Telephone No. 503-823-5371	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date): May 3, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Accept bid of Skanska USA Building, Inc. for the Columbia Boulevard Wastewater Treatment Plant Support Facility Project for \$6,695,000.00 (Procurement Report - Bid No. 114003)

2) Purpose of the Proposed Legislation:

Authorize the Commissioner of Public Affairs and Auditor to execute the construction contract.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

Construction contract cost based on bids received is \$6,695,000.00

Funds are available in the Sewer System Operating Fund, FY 2012 Budget, Bureau of Environmental Services, WBS Element E09023.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. -Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

Construction of a new support facility at the Columbia Boulevard Wastewater Treatment Plant providing needed work space for City staff; site improvements beneficial to site function, site security, and pedestrian safety; sustainable site design; public meeting and open spaces; and enhanced visitor parking.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on February 15, 2012.

c) How did public involvement shape the outcome of this Council item?

Bids received resulted in the award of the construction contract.

d) Who designed and implemented the public involvement related to this Council item?

Procurement Services advertised the project for bids and held the prebid meeting that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Kathleen Brenes-Morua, Construction Procurement Supervisor, 503-823-5371,
Kathleen.Brenes-Morua@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is necessary to execute the construction contract.

Christine Moody / D. G. John
Christine Moody, Chief Procurement Officer

BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor

Jack D. Graham, Chief Administrative Officer

Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services

1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047

FAX (503) 823-6865
TTY (503) 823-6868

MEMORANDUM

DATE: May 3, 2012
TO: Mayor Sam Adams
FROM: Christine Moody, Chief Procurement Officer *CMoody / SGA*
SUBJECT: Accept bid of Skanska USA Building, Inc. for the Columbia Boulevard Wastewater Treatment Plant Support Facility Project for \$6,695,000.00 (Procurement Report - Bid No. 114003)

1. INTENDED THURSDAY FILING DATE: May 3, 2012
2. REQUESTED COUNCIL AGENDA DATE: May 9, 2012
3. CONTACT NAME & NUMBER: Christine Moody, (503) 823-1095
4. PLACE ON: ☒ CONSENT ☐ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Y ☐ N ☐ N/A
6. ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** Ordinance Number 185171 adopted on February 29, 2012 authorized a contract and provided for payment for the Columbia Boulevard Wastewater Treatment Plant Support Facility Project. The purpose of this project is to construct a new support facility for the engineering design and construction staff based at the Columbia Boulevard Wastewater Treatment Plant previously housed in four modular buildings.

8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$5,400,000.00 and the confidence level was optimal. Funds are available in the Sewer System Operating Fund, FY 2012 Budget, Bureau of Environmental Services, WBS Element E09023.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

9. **RECOMMENDATION/ACTION REQUESTED:** Accept recommendation to award the contract to Skanska USA Building, Inc. in the amount of \$6,695,000.00.

10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision necessary to construct a new support facility at the Columbia Boulevard Wastewater Treatment Plant that will provide needed work space for City staff; site improvements beneficial to site function, site security, and pedestrian safety; sustainable site design; public meeting and open spaces; and enhanced visitor parking.

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott T. Gibson		2. Telephone No. (503) 823-7615	3. Bureau of Environmental Services
4a. To be filed (hearing date): February 15, 2012	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Authorize a contract with lowest responsible bidder for the Columbia Boulevard Wastewater Treatment Plant Support Facility, Project Number E09023 (Ordinance).

2) Purpose of the Proposed Legislation:

To authorize the Commissioner of Public Affairs to execute a contract with the lowest responsible bidder for the purpose described in Section 1, in the amount of \$5,400,000.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

NO

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

The estimated cost is \$5,400,000. Confidence in the estimated cost is Optimal. Funds are available in the Sewer System Operating Fund, FY 2011-2012 Budgets, Bureau of Environmental Services, Project Number E09023.

6) Staffing Requirements:

185171

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No

- Will positions be created or eliminated in *future years* as a result of this legislation?

No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

185171

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

This Council item relates to a project that is currently in design and has incorporated significant public engagement thus far. Neighbors directly adjacent to the Treatment Plant may experience moderate disruptions as a result of typical construction activities. These disruptions may include but are not limited to the following: dust, vibrations, noise, odors/fumes, temporary disruptions to view sheds, traffic delays, restrictions to plant access, restrictions to a Peninsular/Columbia Slough trail parking area.

In addition to new and improved work space for city staff, the office building and appurtenances that are included in this project will provide the public with new public meeting space and visitor parking.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Over the past eighteen months project staff has conducted outreach and involvement to immediate neighborhood associations (East Columbia, Portsmouth, Kenton, Hayden Island, and St. Johns) regarding project scope, construction impacts, and project timelines.

A project open house was held in January 2011 during the early phase of design for this project. A public hearing related to this project was advertised to the public and stakeholders in September 2011. The hearing was related to the update of the Columbia Boulevard Wastewater Treatment Plant master plan that was amended as part of this project.

Public involvement and outreach for this project was also conducted with the Columbia Boulevard Wastewater Treatment Plant Citizens Advisory Committee regarding project scope, design development, and construction timelines.

c) How did public involvement shape the outcome of this Council item?

Public involvement and feedback from area neighbors, neighborhood associations, BES employees, and stakeholder groups provided important feedback for this project. Public participation in the early phases of design helped develop the use of natural light in this building, the access to an existing pond on the plant property, the shape and orientation of the building, and impacts to the existing pedestrian trail near the project.

d) Who designed and implemented the public involvement related to this Council item?


Environmental Services project staff designed and implemented the public involvement plan with assistance from members of the project consultant team.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Stephen Sykes, Sr. Community Outreach and Public Involvement Representative, Environmental Services. Stephen can be reached at 503-823-7898 or by email: stephen.sykes@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Environmental Services staff will continue to provide design and construction related updates to the neighboring public and interested stakeholders through the duration of this project. Once completed, project staff will coordinate with area neighborhood associations and interested groups to share information about how the meeting space in the new building can be utilized by the public.

 Dean Marriott, Director, Bureau of Environmental Services

 
APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND
ENVIRONMENTAL SERVICES

185171



1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ■ Dan Saltzman, Commissioner ■ Dean Marriott, Director

City Council
Agenda Item
Staff Supplemental Report

TO: Commissioner Dan Saltzman
THROUGH: Matt Grumm or Amy Trieu
FROM: Scott T. Gibson *Scott*
DATE: January 10, 2012
RE: Authorize a contract with lowest responsible bidder for the Columbia Boulevard Wastewater Treatment Plant Support Facility, Project Number E09023 (Ordinance).

Requested Council Hearing Date: February ²²15, 2012

I. RECOMMENDATION

Authorize a contract with lowest responsible bidder for the Columbia Boulevard Wastewater Treatment Plant Support Facility, Project Number E09023 (Ordinance).

II. BACKGROUND

The Engineering Design and Construction staff based at the CBWTP provides design and construction management services for treatment plant and pump station capital improvement projects. Staff was previously housed in four trailers, which have been disposed. In the interim until a new facility is complete, staff is housed off site. Constructing a new facility has been determined to be a long term cost effective solution. Contract No. 30001585 with Skylab Architecture, effective August 2, 2010, provides for architectural and engineering services to design and construct the CBWTP Support Facility. Skylab has completed the preparation of bid documents.

III. FINANCIAL IMPACT

The estimated cost is \$5,400,000. The level of confidence in this estimate is optimal. Funds are available in the Sewer System Operating Fund, FY 2011 - 2012 Capital Improvement Budgets, Bureau of Environmental Services, WBS Element E09023.

IV. LEGAL ISSUES

None

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V. CONTROVERSIAL ISSUES

None

VI. LINK TO CURRENT CITY POLICIES

This project will be consistent with the City's Green Building Policy and other policies related to sustainability and climate action.

VII. CITIZEN PARTICIPATION

CBWTP has a standing citizen advisory committee which will be involved during the project construction.

VIII. OTHER GOVERNMENT PARTICIPATION

None

IX. FINANCIAL IMPACT ON LOCAL ECONOMY

IF APPLICABLE, PROVIDE INFORMATION ON ESTIMATED NUMBER OF JOBS CREATED BY THIS ACTION

The total project has been estimated at \$5.4 million creating approximately 76 FTE jobs.

IF THIS ACTION IS CONTRACT-RELATED, PROVIDE INFORMATION ON M/W/ESB PARTICIPATION (NUMBER AND PERCENTAGE)

Unknown at this time.

- X. IF THIS IS A CONTRACT, DOES CONTRACTOR HAVE A CURRENT BUSINESS LICENSE? ____ WHAT IS THEIR BUSINESS LICENSE NUMBER? ____ IS THEIR ACCOUNT WITH THE CITY CURRENT? ____ IF NOT, HOW MUCH IS OWING? ____