



PORTLAND PARKS & RECREATION

Healthy Parks, Healthy Portland

COVER SHEET for REPORT TO COUNCIL

Today's Date: March 17, 2010

Expected Date to Council: March 31, 2010

Title of Ordinance/Report: Accept contract with Triplett-Wellman Construction Company for the University Park Community Center Gymnasium and upgrades as complete, authorize final payment and release retainage. (Report; Contract No. 36603)

Preparer's Name: Vann Starr, x3-5766

Manager's Name: Eileen Argentina, x3-5103

Did your Manager review and accept this document?: Yes

If this is an Agreement or a Contract, has it been "Approved as to Form" by the City Attorney? N/A.

Your Tier One Manager accepts this and signed here: _____

Will this be on **Regular** or **Consent** agenda?: Consent

*If this is on the **Regular** agenda, please complete the following information*

- A. Provide three points of information that our Commissioner can use to introduce this item
- B. Will you, as the preparer of this item, be at Council when this is heard?
If not, who will be there in your place?
- C. Will you, as the preparer of this item, make a presentation to Council along with your manager?

If yes, please describe (power point, guest presenters, etc.) and how much time will be needed for the presentation.
- D. Will members of the community be part of the presentation?
- E. Will members of the community be invited?

Anything else you think is important to add?