

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

| | | | |
|---|--|---|---|
| 1. Name of Initiator Valentine Hellman | | 2. Telephone No. 503.823.2055 | 3. Bureau/Office/Dept. Emergency Management |
| 4a. To be filed (date): 4/25/2012 | 4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div> | | 5. Date Submitted to Commissioner's office and FPD Budget Analyst: 4/19/2012 |
| 6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed | | 6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed | |

1) Legislation Title:

Adopt the Communications Annex (Resolution)

2) Purpose of the Proposed Legislation:

A large-scale emergency will affect the ability of emergency responders and government officials to communicate by damaging, disrupting or degrading one or more communications systems. Timely communication affects the quality of the response provided and the outcomes achieved. When an emergency occurs, communication is critical to the response to, and recovery from, the incident. Even if no infrastructure damage occurs, the nature of the emergency may overwhelm the capacity of the communications systems in place. The Communication Annex describes the City's communications and information technology infrastructure and establishes a concept of operations for the use of these communications systems in an emergency event. The Communication Annex supports the City of Portland's Basic Emergency Operations Plan and applies to all City bureaus, staff and elected officials. The provisions of the Communication Annex establish a common understanding of the communications systems used to facilitate and coordinate the exchange and sharing of information and how these systems will be managed during an emergency event.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT**4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

This legislation will not directly affect revenue for the City.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*
This legislation will not directly affect expenses for the City.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- Will positions be created or eliminated in future years as a result of this legislation?

This legislation will not directly affect staffing at the City.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
|------|-------------|-----------------|-----------------|----------------|-------|-------------------|--------|
| | | | | | | | |
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[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

No direct impact is anticipated other than improved coordination of the City's ability to communicate during an emergency.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

Outreach for this item was solicited through the web and social media.

c) How did public involvement shape the outcome of this Council item?

The item was updated to respond to feedback and questions received from public comments.

d) Who designed and implemented the public involvement related to this Council item?

The PIO team for PBEM.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Carmen Merlo, PBEM Director

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

It is not anticipated that this item will require further public involvement.

Carmen Merlo, Director



BUREAU DIRECTOR (Typed name and signature)



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Sam Adams, Mayor
Carmen Merlo, Director

1001 SW 5th Avenue/ Suite 650
Portland, Oregon 97204
Phone: (503) 823-4375
Fax: (503) 823-3903
TDD: (503) 823-3947
www.portlandoregon.gov/oem

INTEROFFICE MEMORANDUM

DATE: 4/12/2012

TO: Mayor Sam Adams

FROM: Carmen Merlo, Director *CM*
Bureau of Emergency Management

RE: Adopt the Earthquake Response Appendix (Resolution)

1. INTENDED THURSDAY FILING DATE: 4/19/2012
2. REQUESTED COUNCIL AGENDA DATE: 4/25/2012
3. CONTACT NAME & NUMBER: Valentine Hellman, 503.823.2055
4. PLACE ON: ☐ CONSENT ☒ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Y ☐ N ☐ N/A
6. (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: ☐ Yes ☐ No ☒ N/A

7. BACKGROUND/ANALYSIS

The purpose of the Earthquake Response Appendix is to provide a consistent and flexible framework for Portland City government, regional partners and private entities to work in a coordinated manner in response to a large magnitude earthquake. The Earthquake Response Appendix applies to all City bureaus, staff and elected officials and acknowledges the City alone cannot respond to the myriad challenges posed by a significant seismic event. The City depends on its strong partnerships with public and private sector organizations and the general public to develop a resilient community able to withstand any emergency.

Even though the City endeavors to make every reasonable effort in response to an earthquake and related hazards, resources may become overwhelmed by the magnitude of the disaster and the Earthquake Response Appendix is not intended to guarantee specific tasks will be done in any particular order or that the tasks will be done at all.

8. FINANCIAL IMPACT

See Financial Impact Statement.

9. RECOMMENDATION/ACTION REQUESTED

The Earthquake Response Appendix to the Basic Emergency Operations Plan is be adopted as a non-binding policy.