

A02281

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Valentine Hellman	2. Telephone No. 503.823.2055	3. Bureau/Office/Dept. Emergency Management
4a. To be filed (date): 4/25/2012	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: 4/19/2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

Rename the Portland Office of Emergency Management to the Portland Bureau of Emergency Management (Ordinance; amend Code Chapters 3.124, 3.125, 3.126 and Code Section 2.12.020)

2) Purpose of the Proposed Legislation:

Rename the Portland Office of Emergency Management to the Portland Bureau of Emergency Management (PBEM).

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | <input checked="" type="checkbox"/> Internal City Government Services | | |

FINANCIAL IMPACT**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will not affect revenue to the City.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The cost to the City for this legislation is minimal and will only affect the operating budget of PBEM as it relates to changing business cards, letter head, etc.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- **Will positions be created or eliminated in *future years* as a result of this legislation?**

This legislation will not affect City staffing requirements.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

Changing the bureau's name is a minor matter and will not have a large impact on the community.

9) If "YES," please answer the following questions:

- a) What impacts are anticipated in the community from this proposed Council item?
- b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?
- c) How did public involvement shape the outcome of this Council item?
- d) Who designed and implemented the public involvement related to this Council item?
- e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No. Staff will notify stakeholders of the name change.

Carmen Merlo

BUREAU DIRECTOR (Typed name and signature)



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Sam Adams, Mayor
Carmen Merlo, Director

1001 SW 5th Avenue/ Suite 650
Portland, Oregon 97204
Phone: (503) 823-4375
Fax: (503) 823-3903
TDD: (503) 823-3947
www.portlandoregon.gov/oem

INTEROFFICE MEMORANDUM

DATE: 4/17/2012

TO: Mayor Sam Adams

FROM: Carmen Merlo, Director *CM*
Bureau of Emergency Management

RE: Rename the Portland Office of Emergency Management to the Portland Bureau of
Emergency Management (Ordinance; amend Code Chapters 3.124, 3.125, 3.126 and
Code Section 2.12.020)

1. INTENDED THURSDAY FILING DATE: 4/19/2012
2. REQUESTED COUNCIL AGENDA DATE: 4/25/2012
3. CONTACT NAME & NUMBER: Valentine Hellman, 503.823.2055
4. PLACE ON: CONSENT REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: Y N N/A
6. (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY
ATTORNEY ATTACHED: Yes No N/A
7. BACKGROUND/ANALYSIS
Changing the name of the Portland Office of Emergency Management to Portland Bureau of
Emergency Management is consistent with the naming convention of City bureaus.
Resolution 36881, passed by Council on September 21 2011, directed an ordinance to be
drafted making that change. The ordinance will authorize changing the bureau's name as well
as allowing for Portland Bureau of Emergency Management to be substituted for Portland
Office of Emergency Management throughout City code or City Policy documents wherever
necessary to provide consistency in official City references.
8. FINANCIAL IMPACT
See Financial Impact Statement.
9. RECOMMENDATION/ACTION REQUESTED
Approve ordinance to change the Portland Office of Emergency Management's name to
Portland Bureau of Emergency Management.