


Subrecipient Contract No. 30000578

Amendment No. 1


The above referenced Subrecipient Contract between the City of Portland, acting by and through its Portland Housing Bureau, and Impact Northwest is hereby amended as follows:

1. Compensation:
Impact Northwest shall be paid an additional \$20,000 in FY 2009-10 Community Development Block Grant (CDBG) Funds to serve additional households referred to the relocation program. The total revised amount of compensation shall not exceed ONE HUNDRED TWENTY-EIGHT THOUSAND, FIVE HUNDRED SEVENTY DOLLARS (\$128,570).
2. Exhibit:
Exhibit A and B of the original contract are deleted in its entirety and replaced with Exhibit A and B attached to this Amendment.
3. All other terms and conditions of Contract No. 30000578 between the City of Portland and Impact Northwest shall remain the same.

IMPACT NORTHWEST

 5/24/10
Susan Stoltenberg, Director Date

CITY OF PORTLAND


Margaret Van Vliet, Director Date
Portland Housing Bureau

APPROVED AS TO FORM:

APPROVED AS TO FORM

 6/2/10
Linda Meng CITY ATTORNEY Date
City Attorney

LaVonne Griffin-Valade Date
City Auditor

Subrecipient Contract No. 30000578
Amendment No. 1
Exhibit A

Revised Budget

**FY 2009-10 IMPACT NORTHWEST
RELOCATION PROGRAM BUDGET**

	Original Contract- GF	New Funds- CDBG	New Contract Total
<i>Personnel</i>			
Salaries	\$20,705		\$20,705
Employee Benefits	\$3,833		\$3,833
Payroll Taxes	\$1,972		\$1,972
<i>Total Personnel Expenses</i>	\$26,510		\$26,510
<i>Operating Expenses:</i>			
Local Travel	\$250		\$250
Insurance	\$60		\$60
Space Rental	\$1,555		\$1,555
Telephone	\$288		\$288
Office Supplies	\$180	\$100	\$280
Program Supplies / Activities	\$800		\$800
Photocopying	\$50		\$50
Client Assistance	\$67,005	\$17,700	\$84,705
Computer Repair & Maintenance	\$120		\$120
Training - Conference	\$120		\$120
Agency Overhead	\$11,632	\$2,200	\$13,832
<i>Total Operating Expenses</i>	\$82,060	\$20,000	\$102,060
Grand Total	\$108,570	\$20,000	\$128,570

**Subrecipient Contract No. 30000578
Amendment No. 1
Exhibit B**

Impact Northwest

Request for Payment

Project Name: Relocation

Request for Payment #: _____

Contract #: _____

Billing Period: _____

Budget Category	Contract Budget	Amount of This Bill	Amount Billed to Date	Balance Remaining
Personnel	\$26,510			
Client Assistance	\$67,005			
Operating Expenses	\$15,055			
Total GF	\$108,570			
Client Assistance	\$17,700			
Operating Expenses	\$2,300			
Total CDBG	\$20,000			
Total Budget	\$128,570			

*NOTE: Please reproduce this form on agency letterhead or submit cover letter to this invoice that includes total requested and authorizing signature.

Total Amount Requested: _____

Prepared by: _____

Phone No., Email and Date: _____

Approved by: _____

Please send invoice to: Tracy Lehto
Portland Housing Bureau
421 S W 6th, Suite 500
Portland, OR 97204

ORDINANCE NO.

* Amend subrecipient contract with Impact Northwest to add \$20,000 for relocation services.
(Ordinance; amend Contract No. 30000578)

The City of Portland ordains:

SECTION 1. The Council finds that:

1. The Portland Housing Bureau (PHB) is committed to assisting low-income households in the City of Portland to relocate from substandard housing.
2. PHB currently has a contract with Impact Northwest (formally known as Portland Impact) to provide the relocation services to low-income renter households.
3. PHB desires to increase the contract budget by \$20,000 in Community Development Block Grant (CDBG) for a revised total compensation not to exceed \$128,570 for serving additional households referred to the relocation program.

NOW, THEREFORE, the Council directs:

- a. The Bureau Director and City Auditor are hereby authorized to amend Subrecipient Contract No. 30000578 with Impact Northwest in accordance with the amendment attached as Exhibit A.
- b. The Mayor and City Auditor are hereby authorized to make payment chargeable to the FY 2009-10 budget when demand is presented and approved by proper authority.

SECTION 2. The Council declares that an emergency exists because delay in funding would interrupt Impact Northwest's ability to provide relocation services; therefore, this ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council:

Commissioner Fish
Prepared by: Tracy Lehto
June 9, 2010


LAVONNE GRIFFIN-VALADE
Auditor of the City of Portland
By

Deputy

Agenda No.
ORDINANCE NO.

140

* Amend subrecipient contract with Impact Northwest to add \$20,000 for relocation services. (Ordinance; amend Contract No. 30000578)

<p>INTRODUCED BY Commissioner/Auditor: Nick Fish</p>	<p>CLERK USE: DATE FILED <u>JUN 18 2010</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Adams</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p>	<p>LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <u></u> Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau: Portland Housing Bureau Bureau Head: Margaret Van Vleet</p> <p>Prepared by: Tracy Lehto Date Prepared: June 9, 2010</p> <p>Financial Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Council Meeting Date June 23, 2010</p>	<p>ACTION TAKEN:</p> <p>JUN 23 2010 <i>REFERRED TO COMMISSIONER OF PUBLIC WORKS</i></p>
<p>City Attorney Approval</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/> <i>Pulled</i></p>
<p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz		
2. Fish	2. Fish		
3. Saltzman	3. Saltzman		
4. Leonard	4. Leonard		
Adams	Adams		