



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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Jack D. Graham, Chief Administrative Officer
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REPORT TO COUNCIL

To: Mayor Sam Adams

From: Jack D. Graham, Chief Administrative Officer

Subject: Accept the Report of the Chief Administrative Officer on the First Annual Report of the GO Bond Independent Citizen Committee (Report)

As the Chief Administrative Officer with responsibilities for GO Bond Fund, I am pleased to convey the first annual report of the GO Bond Independent Citizen Committee (ICC), attached as Exhibit A.

The ICC is now in full operation and has been meeting quarterly since March 2011. The following processes and organizational structures have been put in place to ensure timely and accurate information to the citizen members of the ICC:

- Project oversight committees (POC) have been established for the four projects receiving funding from the GO Bond.
- City project staff prepares standard, quarterly status reports, submits them for review and approval by their respective Project Oversight Committees (POC) who then submit them to the ICC.
- The ICC meets quarterly with City project staff and POC members to discuss the projects' financial and physical progress and any issues or concerns. These meetings will continue quarterly until bond proceeds are expended.
- The ICC prepares quarterly reports for the CAO, summarizing GO bond fund status and the respective progress of the four public safety projects funded by the bond.
- The ICC prepares an annual report for the CAO to submit to City Council.

This first annual report of the ICC provides a summary of the origin and development of the GO Bond ICC, status of the GO Bond Fund, and status of the four public safety projects.

I recommend that Council accept the report.

TO THE COUNCIL

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

The Commissioner of Finance and Administration concurs with the recommendations of the Chief Administrative Officer and

RECOMMENDS

That the Council accept the report.

Respectfully submitted,

Sam Adams
Mayor

Agenda No.
REPORT NO.
Title

Accept the Report of the Chief Administrative Officer on the First Annual Report of the GO Bond Independent Citizen Committee (Report) General obligation

<p align="center">INTRODUCED BY Commissioner/Auditor: Mayor Sam Adams <i>[Signature]</i></p>	<p>CLERK USE: DATE FILED <u>APR 20 2012</u></p>
<p align="center">COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Adams <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p>	<p align="center">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <u><i>[Signature]</i></u> Deputy</p>
<p align="center">BUREAU APPROVAL</p> <p>Bureau: Office of Management and Finance Bureau Head: Jack D. Graham, <i>[Signature]</i> Chief Administrative Officer</p>	<p>ACTION TAKEN:</p> <p align="center">APR 25 2012 ACCEPTED</p>
<p>Prepared by: Celia Heron Date Prepared: April 17, 2012</p>	
<p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>Council Meeting Date April 25, 2012</p>	
<p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p>	

AGENDA
<p>TIME CERTAIN <input checked="" type="checkbox"/> Start time: <u>2:00pm</u></p> <p>Total amount of time needed: 20 min (for presentation, testimony and discussion)</p>
<p>CONSENT <input type="checkbox"/></p>
<p>REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Leonard	✓	
Adams	✓	