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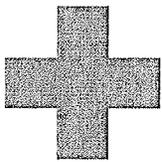
Memorandum of Understanding

Between

The American Red Cross

and

City of Portland, Oregon



**American
Red Cross**



I. Purpose

The purpose of this Memorandum of Understanding (MOU) is to define a working relationship between The American Red Cross (hereinafter "Red Cross") and City of Portland Bureau of Emergency Management (hereinafter "City"), in preparing for and responding to emergencies. This MOU provides the broad framework for cooperation and support between the Red Cross and the City in assisting individuals and families who have been impacted by an emergency and providing other humanitarian services.

II. Parties

A. City of Portland

In the event of an emergency or disaster, Portland City Code (PCC) sets forth regulations intended to reduce the risk of the City to loss of life, injury to persons, property and the environment in order to decrease human suffering and financial loss. The City's Comprehensive Emergency Management Plan specifies the purpose, organization, responsibilities and facilities of the agencies and officials of the City in the mitigation of, preparation for, response to, and recovery from emergencies and disasters. "Emergency" is defined in PCC 3.124.010 (C) and 15.04.030.

If the conditions of an emergency situation overwhelm the City's resources and/or support, the Mayor or Mayor's successor may declare by proclamation a State of Emergency. The State of Emergency allows the City to request support from other agencies, jurisdictions and municipalities beyond that which is normally provided. The conditions under which a State of Emergency may be declared are defined by PCC 15.04.040.

B. American Red Cross

1. Services for people affected by emergencies

Founded in 1881, the Red Cross is the nation's premier emergency response organization. As part of a worldwide movement that offers neutral and impartial humanitarian care, the Red Cross is a community-based organization that mobilizes people to aid victims of emergencies with the aim of preventing and relieving suffering. The Red Cross is closely integrated into community response efforts, including the efforts of federal, state and local government and non-governmental organizations. The Red Cross works with all partners to lead a well-integrated, effective and efficient response to every emergency.

The Red Cross provides services without regard to race, color, national origin, religion, gender, age, disability, sexual orientation, citizenship or veteran status. It follows the Fundamental Principles of the International Red Cross and Red Crescent Movement.

Following an emergency, whether natural or human-made, the Red Cross may provide

some or all of the following services:

Food, Shelter and Emergency Supplies

During an emergency, the first priority is to ensure that people have a safe place to stay, food and emergency supplies. Red Cross works with government and community partners to open shelters where residents will find comfort with a hot meal, recovery information and a place to rest. For emergency workers and people returning to their homes, the Red Cross mobilizes emergency response vehicles from which workers distribute food, water and essential clean-up items that might not be immediately available in the community

Welfare Information

Emergencies often disrupt regular communication channels and can separate families. Through the Red Cross' nationwide network of chapters, family members may request welfare information regarding their loved ones. The Red Cross "Safe and Well" website enables people within a disaster area to let their families and friends outside of the affected region know that they are all right. Clients register on *Safe and Well* at www.redcross.org/safeandwell. During large-scale emergencies, individuals without internet access can call 1-800-RED-CROSS to register.

Client Casework and Recovery Planning and Assistance

Red Cross provides individual client services through casework people with emergency-related needs, with particular attention to those who have experienced significant damage or loss of their homes. This casework process helps the worker to assess the client's immediate needs, and connect the client with items, financial assistance and referrals to local resources to meet those needs. The caseworker also engages the client in a brief planning process which can help identify action steps for the client to follow in the first few days or weeks after an emergency. Red Cross caseworkers protect client confidentiality and work closely with other organizations and groups to ensure clients have access to all available resources.

Emergency Health and Mental Health Services

After an emergency, injuries can ensue, essential prescription medicines lost and the shock and stress of sudden loss can overwhelm a person's normal coping skills. The Red Cross deploys licensed health and mental health professionals who are trained and equipped to provide assistance at the time of an emergency. Emergency health services professionals can provide emergency first aid and medical assessment, triage and replacement of emergency medications with item distribution, financial assistance or referrals to community partners. Emergency mental health professionals provide mental health assessments, crisis intervention and a sympathetic ear to those in need.

2. Services related to the National Response Framework

The Red Cross is a co-lead for the mass care component of Emergency Support

Function #6 of the National Response Framework. In this role, the Red Cross engages in a variety of activities to support state and local governments in their planning, coordinating and executing of mass care programs and strategies. The Red Cross also takes a leadership role in working with other non-governmental organizations and private companies that provide services during an emergency.

3. Organization

The Red Cross is a single corporation, chartered by the United States Congress to provide humanitarian services. Its national headquarters, located in Washington, D.C., is responsible for implementing policies and procedures that govern Red Cross activities and provides administrative and technical oversight and guidance to the chartered units, which include chapters and blood services regions. Each chapter has certain authority and responsibility for carrying out Red Cross preparedness and response activities, delivering local Red Cross services, and meeting corporate obligations within the territorial jurisdiction assigned to it. Each chapter is familiar with the hazards of the locality and surveys local resources for personnel, equipment, supplies, transportation, emergency communications and facilities available for emergency relief. The chapter also formulates cooperative plans and procedures with local government agencies and private organizations for relief activities should an emergency occur.

Through its nationwide organization, the Red Cross coordinates its total resources for use in large emergencies. In order to provide these services, the Red Cross may call on the federal, state or local government for assistance when voluntary contributions are not sufficient to meet community needs.

III. **Cooperative Actions**

The Red Cross and the City will coordinate their respective emergency relief activities to maximize services to the community and avoid duplication of efforts in the following ways:

1. Maintain close coordination, liaison and support at all levels with conferences, meetings, and other means of communication. Include a representative of the other party in appropriate committees, planning groups and task forces formed to mitigate, prepare for, respond to, and recover from emergencies. Develop joint Standard Operating Procedures for notification of emergency situations and requests for mutual aid.
2. During emergencies, keep each other informed of the human needs created by the events and the services they are providing. Share current data regarding emergencies, to include statistical information, historical information, emerging needs and trends, damage assessments, among others, and disaster declarations and service delivery.
3. During an emergency situation the Red Cross will, as appropriate at the

request of the City, provide liaison personnel to the City's Emergency Coordination Center. The City will provide work space and, whenever possible, other required support, such as a computer, e-mail access and a designated phone line for the Red Cross liaison personnel assigned to the Emergency Coordination Center.

4. The City will facilitate the Red Cross's use of City-owned or operated facilities for shelters and service delivery sites wherever possible.
5. Work together to develop plans and secure resources to facilitate delivery of services to people with disabilities and/or functional and access needs during an emergency.
6. Actively participate in reviewing and carrying out responsibilities outlined in the state and local emergency operations plans.
7. During an emergency, keep the public informed of the parties' cooperative efforts through the public information offices of the Red Cross and the City.
8. Advocate for programs and public policy/decisions, when appropriate, designed to mitigate damage and loss of life in the City.
9. Encourage residents to support the needs of hospital patients with blood donations when appropriate.
10. Actively seek to determine other areas, projects, and services within the Red Cross and the City where cooperation and support will be mutually beneficial with jointly defined goals and objectives.
11. Use or display the name, emblem, or trademarks of the American Red Cross or the City only in the case of defined projects and only with the prior express written consent of the other organization.
12. Make training, educational and other developmental opportunities available to the other party's personnel and explore joint training and exercises. Encourage all staff and volunteers to engage in training, exercises and emergency response activities, as appropriate
13. Explore opportunities for collaboration to promote emergency preparedness within the City.
14. Allow the use of each other's facilities, as available and if agreed upon in writing, for the purpose of preparedness training, meetings and response and recovery activities.
15. Widely distribute this MOU within the Red Cross and the City's bureaus and urge full cooperation.

IV. Periodic Review

The parties will, on an annual basis, on or around the anniversary date of this MOU, jointly evaluate their progress in implementing this MOU.

V. Term and Termination

This MOU is effective as of August 1, 2011. It expires on [DATE NO LATER THAN FIVE YEARS AFTER EFFECTIVE DATE]. Six months prior to expiration, the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional period not exceeding five years, and if so shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any or no reason.

VI. Miscellaneous

This MOU does not create a partnership or a joint venture and does not create any financial commitments from one party to the other. Neither party has the authority to bind the other to any obligation. It is not intended that this MOU be enforceable as a matter of law in any court or dispute resolution forum. The sole remedy for non-performance under this MOU shall be termination, with no damages or penalty.

Signature page follows.

185283

City of Portland, Oregon

The American Red Cross

By: _____
(Signature)

Name: Sam Adams

Title: Mayor

Date _____

By: _____
(Signature)

Name: _____

Title: _____

Date: _____

APPROVED AS TO FORM
James H. Van Dyke
CITY ATTORNEY *JVD*