

## Cumulative 5-Year Summary (FY '06-'07 through FY '10-'11) Neighborhood Small Grant Program

Total amount of grants awarded:	\$829,354
Total number of organization projects funded:	443
Average dollar amount awarded:	\$1,812
Total amount requested in applications:	\$2,680,798
Total number of organization projects requesting funding:	871
Total amount of leveraged dollars:	\$4,489,544
Avg. % of funds spent on admin to manage grants:	9%

**Lead Organization Types:** 443 projects funded. 38% (168 unduplicated of 443) to under-represented organization projects identified as serving people of color, immigrant/refugee, low-income, youth and people w/disabilities (some groups identified with several categories.)

Lead Type	Number of Applicants	Percentage *	Funds Awarded	Percentage *
Neighborhood organization	213	48%	\$389,260	47%
Youth or school organization	92	21%	\$141,826	17%
Low-income organization	61	14%	\$103,685	13%
People of color organization	49	11%	\$96,224	12%
Environmental organization	45	10%	\$82,191	10%
Arts and Culture organizations	31	7%	\$54,119	7%
Business organizations	29	7%	\$48,213	6%
Faith-based organizations	22	5%	\$37,021	4%
Immigrant/refugee organizations	19	4%	\$47,040	6%
People with Disabilities orgs	8	2%	\$19,080	2%
Elders/Senior organizations	5	1%	\$10,347	1%

**Project Type:** 443 projects funded to date. 55% (244 unduplicated of 443) projects addressed outreach to or engagement with underrepresented organizations defined as people of color, immigrant/refugee, low-income, youth and people with disabilities.

Project Type	Number of Applicants	Percentage *	Funds Awarded	Percentage *
General neighborhood projects	224	51%	\$417,319	50%
Youth or school projects	126	28%	\$209,548	25%
People of color projects	106	24%	\$235,283	28%
Low-income projects	91	21%	\$161,323	19%
Environmental projects	89	20%	\$153,020	18%
Arts and culture projects	72	17%	\$134,606	16%
Immigrant/refugee projects	51	12%	\$126,093	15%
Business projects	27	6%	\$44,289	5%
Crime prevention projects	21	5%	\$44,677	5%
People w/Disabilities projects	13	3%	\$29,078	4%
Elders/Seniors projects	8	2%	\$17,756	2%

\* Numerous projects address multiple project types affecting different constituency groups, resulting in total in percentages exceeding 100%.

**5-Year Cumulative Summary (2007-2011) of Total Amounts by District Coalition**  
**ONI Neighborhood Small Grants Program**  
 July 2009

Coalition	Total Funds Awarded to Coalition	Total # Projects Requesting	Total Requested Amount	Total # Projects Funded	Total Awarded Amount	Admin Overhead Costs	Total Leveraged Amount
Central NE Neighbors	\$87,515	63	\$212,524	23	\$84,808	\$4,169	\$169,172
East Portland Neighborhood Office	\$167,352	137	\$381,606	74	\$155,704	\$19,090	\$702,641
Northeast Coalition of Neighborhoods	\$112,565	170	\$621,014	60	\$105,595	\$10,532	\$696,312
North Portland Neighborhood Services	\$98,268	138	\$353,871	69	\$92,913	\$5,855	\$646,725
Neighbors West/Northwest	\$112,491	82	\$254,355	50	\$103,755	\$9,351	\$492,460
Southeast Uplift	\$215,904	177	\$688,539	88	\$186,646	\$29,258	\$1,043,211
Southwest Neighborhoods	\$111,252	104	\$165,961	79	\$99,933	\$11,319	\$739,023
<b>TOTAL</b>	<b>\$905,347</b>	<b>871</b>	<b>\$2,677,870</b>	<b>443</b>	<b>\$829,354</b>	<b>\$89,754</b>	<b>\$4,489,544</b>

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## **Summary of types of grant projects – first five years ONI Neighborhood Small Grants Program**

April 25, 2012

Below is a rough categorization of the over 440 projects funded by the ONI Neighborhood Small Grants Program between FY 06 and FY 11. Its meant to provide an overview of the breath of creative community building projects initiated by neighborhood associations and other community-based organizations when they have seed money to get started on their project ideas.

### **Socio-economic/self-help**

- Farmers' markets
- Low-income food program for farmers' markets, food stamps, WIC
- Household clothing/goods exchanges/yard sales
- Sewing class
- Business association welcome packet/discounts
- Ride share
- Gleaning (harvesting produce, distribute to low-income families)
- Youth internships
- Wellness/Health fair for low-income families
- Gardening self-sustainability workshops
- Home buying workshops
- Low-income energy assistance outreach/engagement
- Food bank outreach
- Tool lending libraries
- Volunteer campaign to assist elderly, disable and single parent families with yard work
- Literacy fairs/book library for homeless
- Business district directories, resource packets
- Low-cost health care clinic outreach
- Business district organizational development/co-op project
- Community work days – volunteers construction help at low-income facility
- Community dinners for low-income residents/Thanksgiving
- Unemployed self-help group

### **Special events/outdoor events for community building**

- Neighborhood picnics/fairs/parades/carnivals
- Business district street fairs/festival
- Movies in the park
- Ice cream socials
- Summer outdoor symphony/band concerts
- Block parties
- Holiday events
- Meet and greet social events

- Opening/completion celebrations for special projects
- Resource fairs

#### **Art events and projects**

- Murals
- Digital/photo storytelling
- Concerts, International/multicultural music festivals and series
- Dance parties
- Film series
- Theater/popular education
- Multicultural arts classes/awareness/appreciation outreach
- Temporary public art exhibitions
- School bands
- Art fairs
- Music circle events
- Musical instrument lending library

#### **Family/youth/school events and projects**

- School/Family/community resource fairs
- School/neighborhood picnics and socials
- Neighborhood walks, Bicycle rides, running events to promote healthy lifestyles and awareness
- Chess clubs, after school activity
- School resource fairs
- Playdates for youth and their parents
- PTA and neighborhood association collaborations
- Community engagement in schools
- Art classes for youth, after school activity
- Youth community service
- Youth councils
- Tutoring/mentoring
- Youth physical activity
- ESL classes to engage families in schools
- Student/parent cooperative
- Youth literary projects, zines
- Sports camps, after school activity
- Parenting support groups for moms and/or dads

#### **Environmental/recreation events and projects**

- Planning for new community parks
- Community gardens, greenhouses
- Interpretive displays, Virtual web tours for parks
- Street tree/fruit tree plantings/orchards
- Neighborhood clean-ups/recycling events

- Graffiti abatement/removal
- Outdoor classroom
- Sports equipment replacement
- Reusable bag distribution, reducing single use bags
- Horticultural therapy
- Recycling education
- Earth day events
- Bicycle corrals and shelters
- Restoration of environmentally damaged wetlands, creeks, public right-of-ways
- Trail development and maintenance
- Placemaking projects, intersection repairs, benches, outdoor meeting spaces
- Playground/sports field development and/or restoration
- Tree stewardship trainings

#### **General Outreach/Communication**

- General Outreach-neighborhoods
- General Outreach-communities of color
- General Outreach-low income/renters
- General Outreach-youth/school
- General Outreach-seniors
- General Outreach-immigrants and refugees
- General Outreach-people with disabilities
- General Outreach-community engagement/information
- Welcome packets
- Informational kiosks/reader/message boards
- Newsletters
- Flier distribution to all households
- Outdoor signage
- Neighborhood/community histories, tours, oral storytelling
- Information kiosks
- Website development
- Neighborhood surveys
- Info booth/tabling at events
- Cross-neighborhood and community dialogues
- A-board, lawn signs, banners for meeting and event announcements
- Potluck dinners
- Volunteer recognition events
- Mass mailing outreach
- Neighborhood entry/portal signage/flags
- Brochure development
- Door to door outreach
- Resource fairs
- CD/DVD's with neighborhood info/history
- Sign caps on street corners

- Door prizes for meetings
- Videotaping neighborhood meetings and posting on website
- Documentary production – about neighborhood/coalition project
- Street banners on poles for neighborhood identity

#### **Organizational development/Community/Issue Organizing**

- Board development
- Needs assessment surveys
- Database development – contact information
- Database development – best practices list for event planning
- Land use/transportation/environmental/neighborhood planning community engagement processes
- Leadership training workshop series
- Multimedia/Social media/video technology trainings
- Asset Based Community Development, asset mapping (ABCD)
- Community meetings
- Visioning exercises
- Media technology upgrades for community rooms
- Block leader network organizing
- Unpaved street organizing, alternative community-based improvements

#### **Crime prevention, emergency preparedness events and projects**

- National Night Out event
- General crime prevention awareness projects
- Foot patrols/Safety vests
- Domestic violence awareness month events
- Emergency preparedness fair
- Self-defense trainings
- Bike safety training for kids, slow down/children present signage
- Public safety print information, inserts in newspapers
- Neighborhood Emergency Team (NET) organizing
- Community and police recognition events

#### **Culturally specific events and projects**

*Many of the events above are relevant to this category*

- Translation and interpretation projects – fliers, brochures
- Multicultural awareness social events
- Empowerment/Civil rights awareness event
- Cooking class
- Sewing classes

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Brian Hoop		2. Telephone No. 503-823-3075	3. Bureau/Office/Dept. ONI
4a. To be filed (date): Thurs. April 19, 2012	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: Thurs. April 12, 2012
6a. Financial Impact Section: X Financial impact section completed		6b. Public Involvement Section: X Public involvement section completed	

**1) Legislation Title:**

Authorize grant agreement of \$30,336 for East Portland Neighbors to administer Neighborhood Small Grants for fourteen community and neighborhood building projects. (Ordinance)

**2) Purpose of the Proposed Legislation:**

To qualify for Neighborhood Small Grants Program (NSGP) funding grantees need to clearly describe how the project will help neighborhood and community organizations build livable, equitable, and sustainable neighborhoods and communities for all by meeting one or more of the following goals:

- build community
- attract new and diverse members
- sustain those already involved.

City Council adopted the Five Year Plan for Increasing Community Involvement on February 27, 2008. In that plan Recommendation Five called for supporting the community's capacity to take action to move forward its priorities including providing small grants to community organizations.

Each of the seven neighborhood District Coalitions receives funding from ONI and coordinates outreach, orientation workshops, a grant making committee, technical assistance and performance monitoring of grantees within their respective geographic area.

East Portland Neighborhood Office, a city-administered neighborhood office, administers its grant dollars and is distributing its funds through three nonprofit organizations.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |  |
|--|------------------------------------|------------------------------------|--|
| <input type="checkbox"/> City-wide/Regional                | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North           |
| <input type="checkbox"/> Central Northeast                 | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input checked="" type="checkbox"/> East |
| <input type="checkbox"/> Central City                      |                                    |                                    |  |
| <input type="checkbox"/> Internal City Government Services |                                    |                                    |  |

FINANCIAL IMPACT

4) **Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

NA

5) **Expense:** What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

\$30,336. Funding was adopted by the City Council as part of the FY 2011-12 Office of Neighborhood Involvement (ONI) budget and is funded with a total of \$223,039 through City General Fund dollars.

The ONI FY 2011-12 budget allocates \$41,572 in funding for these grants and administrative overhead for East Portland. 33 grant applications were received for a total request of \$90,369.10. The East Portland Grants Review Committee identified sixteen grant projects to be funded. \$30,336 of this total is being granted to EPN as fiscal sponsor for fourteen projects. Another \$5,000 is divided into separate grants for projects to Lincoln Park Elementary for "Chess for Success" and Buddhatham-Aram, Inc. for "Community Connection".

6) **Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

NO

- Will positions be created or eliminated in future years as a result of this legislation?

NO

*(Complete the following section only if an amendment to the budget is proposed.)*

7) **Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

To qualify for Neighborhood Small Grants Program (NSGP) funding grantees need to clearly describe how the project will help neighborhood and community organizations build livable, equitable, and sustainable neighborhoods and communities for all by meeting one or more of the following goals:

- build community
- attract new and diverse members
- sustain those already involved.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

Each of the seven neighborhood district coalitions organized their own grant making committees made up of neighborhood, other community nonprofit organization, and business leaders from their respective geographic area. The outreach and grant making committee timeframe was September 2011 through December 2011.

**c) How did public involvement shape the outcome of this Council item?**

Those committees reviewed and determined awarding of grants for their coalition area. Each coalition organized broad outreach campaigns to encourage applications, organized one or two orientation workshops on how to complete an application, provides technical assistance to grant applicants, and organized a grant making committee.

**d) Who designed and implemented the public involvement related to this Council item?**

East Portland Neighborhood Office staff – Richard Bixby and David Ashton.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Richard Bixby, Director, EPNO, 503-823-4501, Richard.bixby@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Yes, They are community grants and are wholly driven by volunteer leaders.

Amalia Alarcon de Morris
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BUREAU DIRECTOR (Typed name and signature)



CITY OF

## PORTLAND, OREGON

OFFICE OF NEIGHBORHOOD INVOLVEMENT

*Enhancing the quality of Portland's Neighborhoods through community participation*

185281

AMANDA FRITZ, COMMISSIONER

Amalia Alarcón de Morris, Bureau Director

1221 SW 4th Avenue, Room 110

Portland, Oregon 97204

**DATE:** April 18, 2012

**TO:** Commissioner Amanda Fritz

**FROM:** Amalia Alarcon de Morris, Director

**RE: Ordinance Title:** Authorize grant agreement of \$30,336 for East Portland Neighbors to administer Neighborhood Small Grants for fourteen community and neighborhood building projects. (Ordinance)

1. **Intended Thursday Filing Date:** April 19, 2012
2. **Requested Council Agenda Date:** Wednesday, April 25, 2012
3. **CONTACT NAME AND NUMBER:** Brian Hoop x33075
4. **PLACE ON** ☐ CONSENT ☒ REGULAR
5. **FINANCIAL IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **THREE (3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A Copy attached, originals retained at ONI for processing upon Council approval

### 7. BACKGROUND ANALYSIS

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#### **8. FINANCIAL IMPACT**

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#### **9. RECOMMENDATION/ACTION REQUESTED**

We recommend passage of this ordinance to ensure timely distribution of small grants to the neighborhood and community organizations of East Portland.