



# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor  
Kenneth L. Rust, Chief Administrative Officer  
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services

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## REGULAR CALENDAR

September 22, 2010

### TO THE COUNCIL:

The Chief Procurement Officer has advertised and received bids for Bid Number 111296 for South Auditorium Lighting Phase I for the Bureau of Transportation, with a project construction estimate of \$4,941,528.90. The Bureau of Transportation rated the level of project estimate confidence as High.

Bids were opened on August 12, 2010, and five (5) bids were received. The low bid of Elcon Corporation was deemed responsive to the requirements of the solicitation. It is recommended that the bid of Elcon Corporation be accepted at the unit price quoted in their bid for bid Alternate B for a total amount of \$4,382,700.50.

On September 7, 2005, Council approved Ordinance #179568, which authorized an intergovernmental agreement with the Oregon Department of Transportation (ODOT) to allow the City to participate in the Local Public Agency Certification Program. ODOT's Local Agency Certification (LAC) program allows ODOT to delegate authority to the City to administer City Federal-Aid Transportation projects and under that program to become a certified local agency. This project is one of the projects that will be reviewed and audited by ODOT for compliance with the City-ODOT requirements.

Part of the agreement is that ODOT shall administer on behalf of the City the project's Disadvantaged Business Enterprises (DBE) program, Equal Employment Opportunity (EEO) program, and the On-The-Job Training (OJT) program.

ODOT establishes the minimum DBE goal for each Federal-Aid project. The criteria used in assigning project goals includes, project location, size, duration, dollar value and the availability of DBE firms that can perform identified subcontracting opportunities. This project has a 7% DBE goal. Elcon Corporation has 7.16% DBE participation on this project, therefore ODOT deemed the contractor to be responsive to the DBE requirement.

Elcon Corporation has a current City of Portland Business License and their EEO Certification is current through September 30, 2011. The company is located in Everett, Washington, and is not a State Certified M/W/ESB Contractor.

Elcon Corporation is in Full Compliance with the Equal Benefits Program.

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*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

Funds are available for this project under Owner Cost Center/WBS T009.C19.

It is further recommended that a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount be furnished by the Contractor.

The bid sureties of the remaining bidders should be returned immediately in compliance with Section 5.34.410D of the City Code.

Recommended by:



Christine Moody  
Chief Procurement Officer

CM:kbm



Sam  
Adams  
Mayor

Susan D.  
Keil  
Director

August 17, 2010

## MEMORANDUM

TO: Christine Moody, Purchasing Director

FROM: Steve Townsen, P.E., City Engineer *sol*

SUBJECT: **South Auditorium Lighting, Phase 1  
Bid No. 111296**

Attached are the bid summary and bid error reports for the above referenced project.

The apparent low bid of \$4,382,700.50 for Alternate B was received from Elcon Corporation. This bid is 88.7% of the Engineer's Estimate of \$4,941,528.90.

Based on the corrected results of the bids and findings of Purchasing staff, it is my recommendation that Elcon Corporation be declared the lowest responsible and responsive bidder and that their bid for Alternate B be accepted.

ST: svd *Steve Townsen by sol*

Attachments

Copy: Lisa Elbert, Project Manager w/attachments  
Slavik Dezhnyuk, Contract Manager w/attachments  
Michael Trabacca, Engineering Technician w/attachments  
File



1275

Agenda No.  
**REPORT NO.**  
 Title

Accept bid of Elcon Corporation for the South Auditorium Lighting, Phase I project for \$4,382,700.50  
 (Procurement Report - Bid No. 111296)

<p><b>INTRODUCED BY</b>          Commissioner/Auditor:  <b>Mayor Sam Adams</b>  <i>K. Willmann on behalf of Mayor Adams</i></p> <p><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Adams</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p> <p><b>BUREAU APPROVAL</b></p> <p>Bureau: Procurement Services          Bureau Head: Christine Moody <i>CM</i></p> <p>Prepared by: Kathleen Brenes          Date Prepared: 9/16/2010</p> <p>Financial Impact Statement</p> <p>Completed <input checked="" type="checkbox"/>      Amends Budget <input type="checkbox"/>          Not Required <input type="checkbox"/></p> <p>Council Meeting Date  <b>September 22, 2010</b></p> <p><b>City Attorney Approval</b></p>	<p>CLERK USE: DATE FILED <u>SEP 17 2010</u></p> <p style="text-align: right;">LaVonne Griffin-Valade          Auditor of the City of Portland</p> <p>By: <i>Susan Larson</i>          Deputy</p> <p><b>ACTION TAKEN:</b></p> <p>SEP 22 2010      <b>ACCEPTED PREPARE CONTRACT</b></p>
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**AGENDA**

**TIME CERTAIN**   
**Start time:** \_\_\_\_\_

**Total amount of time needed:** \_\_\_\_\_  
 (for presentation, testimony and discussion)

**CONSENT**

**REGULAR**   
**Total amount of time needed: 5 minutes**  
 (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	_____	
4. Leonard	4. Leonard	✓	
Adams	Adams	_____	