



# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor  
Kenneth L. Rust, Chief Administrative Officer  
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services  
1120 S.W. Fifth Avenue, Rm. 750  
Portland, Oregon 97204-1912  
(503) 823-5047  
FAX (503) 823-6865  
TTY (503) 823-6868

## CONSENT AGENDA

February 2, 2011

### TO THE COUNCIL:

The Office of Management and Finance, Business Operations, Fleet Services division is responsible for replacing all City-used vehicles based upon an annual replacement plan. Fleet Services has reviewed the current replacement schedule and the condition of the Bureau of Environmental Services vehicles and determined that 52 police sedans need to be replaced. On September 15, 2010, Council passed Ordinance 184121 authorizing the purchase of these vehicles.

A thorough procurement analysis was completed on January 12, 2011, with the resulting recommendation that it is in the City's best interest to procure these vehicles utilizing the State of Oregon Contract No. 9767 through Landmark Ford. The key factors influencing this decision were: manufacturer's established cut-off date, the manufacturer's extended production lead time and current order backlog and the state contract pricing that is significantly less than that which the City could obtain through its own bidding process.

The State of Oregon issued a joint solicitation for Police Sedans and awarded Contract No. 9767 to Landmark Ford as the lowest responsive and responsible offeror. The solicitation by the State of Oregon was on behalf of the State government as well as other governmental entities and included intergovernmental cooperative procurement language. The City is authorized under Portland City Code 5.33.150, Joint Cooperative Procurements to place orders against contracts issued by other governmental entities. The estimated total for the City's order against the State of Oregon Price Agreement will be \$1,187,576.12.

Landmark Ford is located in Tigard, Oregon, has a current City of Portland Business License, EEO certified through March 31, 2011 and they are in Full Compliance with the City's Equal Benefits Ordinance. They are not an Oregon state certified M/W/ESB contractor. At this time, there are no Oregon state certified M/W/ESB contractors that are authorized distributors for the vehicles.

Fleet Services' level of confidence is high to optimal provided that the procurement is completed within 30 days from the date of Council approval.

---

### *An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

This action will cost the CityFleet replacement fund \$1,187,576.12 in FY 2010-11. The Police Bureau pays for future vehicle replacement in the Interagency Agreement with CityFleet and the funds for this purchase do not affect the present year Police Bureau budget. CityFleet has budgeted in FY 2010-11 capital replacement budget for the procurement of these 52 vehicles. There is no estimated increase in ongoing operations or maintenance for these replacement vehicles for the Police Bureau.

The Chief Procurement Officer recommends that a purchase order be issued to Landmark Ford using the State of Oregon Price Agreement #9767 for the purchase of 52 Ford Crown Victoria police sedans for a contractual total amount of \$1,187,576.12.

Recommended by:

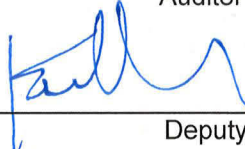


Christine Moody  
Chief Procurement Officer

081 - 971

Agenda No.  
**REPORT NO.**  
Title

Authorize a contract with Landmark Ford to furnish police sedans for the City of Portland, Office of Management and Finance, Business Operations, Fleet Services, in the contractual amount of \$1,187,576.12. (Report)

<p align="center"><b>INTRODUCED BY</b> Commissioner/Auditor:  Mayor Sam Adams</p>	<p>CLERK USE: DATE FILED <u>FEB 11 2011</u></p>
<p align="center"><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Adams</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Leonard</p>	<p align="center">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By:  Deputy</p>
<p align="center"><b>BUREAU APPROVAL</b></p> <p>Bureau: Bureau of Internal Business Services Bureau Head: Jeffrey B. Baer <i>JB</i></p>	<p><b>ACTION TAKEN:</b></p> <p>FEB 16 2011    <b>ACCEPTED</b></p>
<p>Prepared by: Celeste King Date Prepared: February 2, 2011</p>	
<p>Financial Impact Statement</p> <p>Completed <input checked="" type="checkbox"/>    Amends Budget <input type="checkbox"/> Not Required <input type="checkbox"/></p>	
<p>Council Meeting Date <b>February 16, 2011</b></p>	
<p><b>City Attorney Approval</b></p>	

**AGENDA**

**TIME CERTAIN**   
Start time: \_\_\_\_\_

**Total amount of time needed:** \_\_\_\_\_  
(for presentation, testimony and discussion)

**CONSENT**

**REGULAR**   
**Total amount of time needed:** \_\_\_\_\_  
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Leonard	4. Leonard	✓	
Adams	Adams	✓	