



CITY OF
PORTLAND, OREGON
OFFICE OF PUBLIC SAFETY

Randy Leonard, Commissioner
1221 S.W. 4th Avenue, Room 210
Portland, Oregon 97204
Telephone: (503) 823-4682
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randy@ci.portland.or.us

February 10, 2011

To: Mayor Sam Adams
Office of the Mayor

From: Randy Leonard 
Commissioner of Public Safety

Subject: Appointment to the Port of Portland's Citizen Noise Advisory Committee

Appointment

Koto Kishida's 3-year term has expired as of November 30, 2010 and is not interested in being re-appointed as a City of Portland member of the 15-member Citizen Noise Advisory Committee (CNAC). I am recommending Laura Young of the Cully Neighborhood to replace Koto on the committee for a partial 3-year term from February 16, 2011 through November 30, 2013.

With this appointment, there are no City of Portland vacancies on the CNAC.

CNAC is administered by the Port of Portland in partnership with the City of Portland and other local and regional jurisdictions. I have enclosed an updated CNAC membership list for your review and records.

Enclosure



City of Portland, Oregon
Bureau of Development Services
Office of the Director
FROM CONCEPT TO CONSTRUCTION

Randy Leonard, Commissioner
Paul L. Scarlett, Director
Phone: (503) 823-7308
Fax: (503) 823-7250
TTY: (503) 823-6868
www.portlandoregon.gov/bds

February 10, 2011

To: Randy Leonard
Commissioner of Public Safety

From: Paul L. Scarlett
BDS Director

Handwritten initials "PLSC" in blue ink.

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Citizen Noise Advisory Committee - **CNAC**

Portland International Airport (PDX)

c/o Noise Management Department

Port of Portland, PO Box 3529, Portland, Oregon 97208

Citizen Noise Advisory Committee – ROSTER

	<u>Oregon</u>
1	Clackamas County VACANT Term ends Nov. 2009
2	Multnomah County Joe Smith Term ends Nov. 2012
3	Washington County Stephen Kerman Term ends Nov. 2010
4	Cities of Fairview/Troutdale/Wood Village Francis Doo Term ends Nov. 2012
5	City of Gresham Vicki Thompson Term ends Nov. 2011
6	City of Portland Maryhelen Kincaid Term ends Nov. 2010
7	City of Portland Laura Young Term ends Nov. 2010
8	City of Portland Kelly Sweeney Term ends Nov. 2010

	<u>Washington</u>
9	Clark County Anne Holbert Term ends Nov. 2012
10	City of Vancouver Dave Smith Term ends Nov. 2012
11	City of Vancouver Mike Yee Term ends Nov. 2010

At-Large Positions (Appointed by the Port of Portland)

	<u>At-Large Positions (Appointed by the Port)</u> <i>At-Large positions are not assigned to any specific jurisdiction.</i>
12	At-Large Beverly Bruender (Portland) Term ends Nov. 2012
13	At-Large Matthew Jensen (Vancouver) Term ends Nov. 2009
14	At-Large Paul Speer (Vancouver) Term ends Nov. 2011
15	At-Large Karen Meyer (Maywood Park) Term ends Nov. 2012

Interest Form for City Board & Commission Appointments

The purpose of this form is to obtain information for use in making appointments to City boards, commissions, and committees, and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointment. Please note that information provided in this document **is public information**, with the exception of the confidential section. (Information in the confidential section will only be disclosed as required by law.) If you have a recently prepared biography or resumé, please attach it to this form. Thank you for your interest.

Please return application, resumé and any additional information to:

Office of Neighborhood Involvement, 1221 SW 4th Ave, Room 110, Portland, Or 97204

To help ensure equal access to City programs, services and activities, the City of Portland will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities. Call 503-823-2030 or 503-823-4000 with such requests.

Name: Laura D Young
First Middle Initial Last
Mailing Address: 6624 NE Going Street Portland, Oregon 97218
Occupation: Business Manager/Logistics Specialist
Daytime Phone: 503-819-6302 Email: LauraYoung411@Hotmail.com
Biography/Resumé Attached? ☒ Yes ☐ No

CHECK UP TO THREE (3) GROUPS YOU ARE INTERESTED IN (descriptions are online):

- | | | |
|--|--|--|
| <input type="checkbox"/> Adjustment Committee | <input type="checkbox"/> Housing Authority of Portland | <input type="checkbox"/> Portland Utility Review Board |
| <input type="checkbox"/> Alternative Technology Adv Com | <input type="checkbox"/> Human Rights Commission | <input type="checkbox"/> Private-for-Hire Board of Review |
| <input type="checkbox"/> Building Code Board of Appeal | <input type="checkbox"/> Independent Police - Citizen Review Com | <input type="checkbox"/> Public Involvement Advisory Council |
| <input type="checkbox"/> Business License Appeals Board | <input type="checkbox"/> Investment Advisory Committee | <input type="checkbox"/> Purchasing Board of Appeals |
| <input type="checkbox"/> Citizen Campaign Committee | <input type="checkbox"/> Mechanical Code Board of Appeal | <input type="checkbox"/> Regional Arts & Culture Council |
| <input type="checkbox"/> Civil Service Board | <input type="checkbox"/> Metro Exposition Recreation Commission | <input type="checkbox"/> River Community Advisory Committee |
| <input type="checkbox"/> Community Budget Advisory Board | <input type="checkbox"/> Mt. Hood Cable Regulatory Comm | <input type="checkbox"/> Small Business Advisory Council |
| <input type="checkbox"/> Design Commission | <input type="checkbox"/> Noise Review Board | <input type="checkbox"/> Structural Engineering Adv Board |
| <input type="checkbox"/> Development Review Advisory Com | <input type="checkbox"/> Plumbing Code Board of Appeal | <input type="checkbox"/> Time, Place, Manner Oversight Com |
| <input type="checkbox"/> Elders in Action | <input type="checkbox"/> Portland Community Media | <input type="checkbox"/> Towing Board of Review |
| <input type="checkbox"/> Electrical Code Board of Appeals | <input type="checkbox"/> Portland Development Commission | <input type="checkbox"/> Urban Forestry Commission |
| <input type="checkbox"/> Fire Code Board of Appeal | <input type="checkbox"/> Portland Housing Advisory Board | <input type="checkbox"/> Workforce Investment Board |
| <input type="checkbox"/> Floating Structures Board of Appeal | <input type="checkbox"/> Portland/Multnomah Food Policy Council | <input type="checkbox"/> Children's Investm. Fund Alloc Com |
| <input type="checkbox"/> Golf Advisory Committee | <input type="checkbox"/> Portland Parks Board | <input checked="" type="checkbox"/> Citizen Noise Advisory Committee |
| <input type="checkbox"/> Historic Landmarks Commission | <input type="checkbox"/> Portland Planning & Sustainability Com | |
-

List education, including degree(s) earned:

Master of Business Administration • Portland State University • Portland, Oregon 2008

Bachelor of Science, Sociology • Portland State University • Portland, Oregon 2001

1st Choice:

Name of Board/Commission/Committee: _____

Citizen Noise Advisory Committee

A. Reasons for wanting to serve on this group:

As a Portland native and resident the Cully Neighborhood who recognizes this vital importance of Portland International Airport's continuing economic success and also tremendous potential for community partnership, I am excited to have the opportunity to participate in an advisory capacity in the long range planning and future success of our community's closest neighbor. I believe I have a unique set of knowledge, skills and experience that will allow me to act in the best interests of my community while facilitating a positive working relationship with the Office of Noise Management, CNAC Board Members, other stakeholders and community members.

B. List skills or knowledge that would be relevant to this Board/Commission:

In addition to the volunteer/committee experience listed below I have more than a decade of experience in the field of international transportation logistics coordination, traffic management and analyses. Since completing and MBA at Portland State University in 2008 I have been engaged in entrepreneurial activities and small business development projects and am actively involved in community based efforts to support economic development, infrastructure improvements, access to education and neighborhood livability.

C. List work or volunteer experience that would add to your expertise for this Board/Commission

Dates (from/to)	Employer or Volunteer Activity	Responsibilities
10/2010 to Present	Columbia Biogas Advisory Committee	Neighborhood Advisory Committee Member
3/2010 to Present	Cully Association of Neighbors	Board Member: Member At Large, Transportation
1/2010 to Present	DHS SPD Children's Advisory Group	Developmental Disability Services Advisory Group Member

2nd Choice:

Name of Board/Commission/Committee: _____

N/A

A. Reasons for wanting to serve on this group:**B. List skills or knowledge that would be relevant to this Board/Commission:****C. List work or volunteer experience that would add to your expertise for this Board/Commission:**

Dates (from/to)	Employer or Volunteer Activity	Responsibilities
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3rd Choice:

Name of Board/Commission/Committee: N/A

A. Reasons for wanting to serve on this group:

B. List skills or knowledge that would be relevant to this Board/Commission:

C. List work or volunteer experience that would add to your expertise for this Board/Commission

Dates (from/to)	Employer or Volunteer Activity	Responsibilities
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List your experience working on diverse teams or committees:

I believe my volunteer activities will demonstrate both a diversity of interest and experience as well as my commitment to social equity, justice and community development. Throughout my academic, professional and volunteer experience I have had the opportunity to develop relationships with people from all walks of life and from all corners of the globe. This breadth of experience has provided me with a solid foundation in team building with members from diverse backgrounds and sometimes divergent perspectives that is goal focussed and success driven.

Describe your understanding of the services the City of Portland provides:

The City of Portland provides a vast array of services related to infrastructure, capital improvement, economic development, environmental services, safety, education, community improvement and long range planning just to name a few. City services and agencies play a vital role in the shaping of the Portland/Metro communities economic future and the quality of life we all share.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration.

Signature: _____

Laura D. George

Date: _____

01/04/2011

LAURA YOUNG

6624 NE Going Street • Portland, Oregon • 97218
503-819-6302 • laurayoung411@hotmail.com

January 4, 2011

RE: Citizen Noise Advisory Committee

To Whom It May Concern,

As a business professional with solid foundations in organizational development, stakeholder management, project management, systems development and integrative team coordination, I believe my experience will demonstrate that I am well qualified to serve as a member of the Portland International Airport's Citizen Noise Advisory Committee.

In addition to my professional experience I hold both a Bachelor of Science in Sociology and Master's Degree in Business Administration that I hope to utilize in the pursuit of service to my community. I am seeking opportunities that will allow me to employ my knowledge and experience in the service of my community and believe my contribution would add value to the CNAC team.

Recently I have been engaged in entrepreneurial activities in the arenas of business development and logistics management. As a logistics consultant I have designed logistics management tracking mechanisms, facilitated coordination of regional logistics IT systems, developed strategic initiatives, established procedural standards and implemented administrative structures designed to merge and centralize regional logistics systems, facilitated standardization of practices, improved communication and coordination between sales regions, operational divisions and stakeholder groups.

As part of my experience I have performed comprehensive systems analyses, external environment analyses, developed process models and narratives, defined roles, implemented procedures, educated stakeholders and provided technical assistance to staff in the use of emergent system management tools.

I believe my knowledge and experience will prove to a beneficial addition to the CNAC team and look forward to working with the group for the good of the greater community.

Thank you for your time and consideration of my participation.

Sincerely,

Laura Young

LAURA YOUNG

6624 NE Going Street • Portland, Oregon • 97218 • 503-819-6302 • laurayoung411@hotmail.com

PROFESSIONAL EXPERIENCE

WILKINSON ENGINEERING, Portland, Oregon • 2008 – Present

An emerging consulting engineering firm in specializing in LEED certified design, retrofits and non-traditional structures.

Business Manager, Co-Owner

Responsible for day-to-day operations, budgeting, A/P, A/R and accounting functions, contract management, team leadership, business partner communication and coordination, general contract services and sub-contract management, market research and competitive analysis.

Key Accomplishments

- Created growth resulting in annual revenue increases of approximately 300% in two years.
- Promoted firm through professional networks to bring in new customers without increasing marketing costs.
- Developed comprehensive business plan including industry analysis, marketing strategy, financial and strategic goals.
- Performed competitive market analysis to identify and develop niche opportunities.

SCHNITZER STEEL INDUSTRIES, Portland, Oregon • 2007 – 2008

A world leader in the metals recycling industry and steel manufacturing with annual revenues of \$2.5 billion.

Logistics Management Consultant

Performed systems performance analysis, generated process flow charts, and composed process narratives for both existing and developing systems. Analyzed regional traffic and accounting systems, provided summary findings and recommendations, developed and executed integration plans for a centralized traffic management department. Acted as central point of contact for internal and external stakeholders, supervised personnel, provided direction to regional yard staff, facilitated communication and cooperation between MRB regions during roll-out of the centralization project.

Key Accomplishments

- Improved communication, coordination, and profitability, eliminated internal competition for sales between regions.
- Developed a multi-stage compliance/control notification process for export sales.
- Established criteria for container sales profitability and feasibility analysis.
- Negotiated more favorable contract terms with carriers and developed RFP's for a limited supply of containers.
- Analyzed incremental shipping and inventory costs, and provided weekly P&L reports to key personnel.
- Coordinated regional shipment activity at corporate level and monitored international sales contracts for all regions.

LEATHERMAN TOOL GROUP, Portland, Oregon • 2004 – 2006

Portland based manufacturer of world renowned multi-purpose tools with sales exceeding \$100 million annually.

International Sales Service Representative

Serviced international distributor sales accounts in more than 40 countries, developed strategic plans for international distributor accounts including establishing markets, setting sales goals, and developing marketing plans. Budgeted and allocated co-op funds within compliance parameters and evaluated distributor marketing activities.

Key Accomplishments

- Developed new metrics for evaluating warranty activities and reimbursements to international distributor accounts.
- Improved response time and reduced warranty service costs through analysis of cost data and carrier performance.
- Performed supply chain analysis, negotiated contracts with third party international logistics providers.
- Selected optimal services to drive down incremental costs and enhance total customer value.
- Provided training and technical support for international customer service, sales, warranty, and shipping employees.
- Coordinated international sales, customs compliance and logistics activities with operations, inventory, warehousing, credit and shipping services enhancing internal communication and responsiveness.

PORTLAND STATE UNIVERSITY, Portland, Oregon • 2002 – 2004

PSU is the largest and most diverse urban university in Oregon with endowments exceeding \$34 million annually.

University Development GA - Office of the President

Assisted development and administrative staff in the planning and execution of the university's public relations, alumni, and financial donor events. Provided event logistics support for the Office of the President, University Development, University Relations, Government Relations, Marketing and Communications, and University Foundation in a highly confidential environment. Performed public relations on behalf of University Administration.

Key Accomplishments

- Provided internal and external university event logistics for signature university events including the annual Simon Benson Awards, and the dedication of the Native American Student Community Center.
- Managed donor database for University Development and University Foundation offices, performed data mining activities, and conducted research on perspective donors for University development staff.
- Produced, and maintained confidential documentation related to University donors and prospects, conducted multi-media research for grant writing and other special projects.
- Coordinated interdepartmental meetings and provided travel reimbursements when appropriate for University donors, government officials, student groups and guests.

AUSTRALIAN NATIONAL INDUSTRIES, Portland, Oregon • 1997 – 1999

ANI was a \$1.5 billion global steel producer and parent company to Helser Industries prior to acquisition in 1999.

International Logistics Coordinator

Managed all import and export logistics, customs compliance, documentation, container inspections and coordinated all domestic freight movement for Helser Division of Australian National Industries. Provided support to warehouse and inventory managers, directed warehouse and shipping staff in the compliance with packing, inspection and shipments requirements. Serviced international customer accounts through communication with customers, crediting institutions, customs agents, freight forwarders, domestic carriers, sales agents, operations and warehouse personnel.

Key Accomplishments

- Implemented the first internet-based shipping and tracking system for the organization.
- Converted paper-based parcel services to internet tracking systems allowing real time tracking of shipments.
- Conducted freight contract negotiations with major carriers to reduce LTL freight costs.
- Analyzed cost effectiveness of small package services, LTL freight services and shipping practices.
- Reduced forwarding costs and achieved greater control over tracking and analysis of sales and shipment profitability.
- Implemented the first in-house management of all export documentation including sales agreements, letters of credit, bank transfers, NAFTA certifications, hazardous materials certifications, proforma/commercial invoices, SLI-SED documentation, sight drafts, waybills and inspection certifications.

EDUCATION & CREDENTIALS

Master of Business Administration • Portland State University • Portland, Oregon

Focus Areas: Organizational Development, Performance Analysis, Operations, Marketing, Finance

Key Accomplishments: Developed comprehensive business plan to file and market patented structural design.

Bachelor of Science, Sociology • Portland State University • Portland, Oregon

Focus Areas: Organizational Psychology, Performance Motivation, Statistical Analysis, Research Methods

Awards of Merit: Dean's List, Honors Graduate, Presidential Nominee