

RESOLUTION No.

Create an independent citizen oversight committee for City information technology projects and direct the Office of Management and Finance, City Auditor and City Attorney to prepare all necessary implementing ordinances (Resolution)

WHEREAS, Portland's taxpayers expect transparency and accountability in the use of their tax dollars when purchasing and implementing large information technology and communications projects; and

WHEREAS, the City of Portland is committed to maintaining high quality information technology and communications infrastructure; and

WHEREAS, IT/Communications projects have widespread financial and operational implications to the City's business practices and these projects are often complex and highly volatile; and

WHEREAS, November 2010's Audit report (#392) on the Business System Software Implementation clearly calls for future IT implementations to better evaluate external consultant's recommendations and use lessons learned from the City's SAP software implementation; and

WHEREAS, the City of Portland's Public Safety Systems Revitalization Program's project control methods including a Project Advisory Committee (PAC) and Monthly Executive Steering Committee Meetings represent best practices in complex IT and Communications system replacement projects; and

WHEREAS, direct oversight by City Council through an appointed independent committee of IT and Communications professionals can help ensure projects are on-time and on-budget while staying within the determined project scope.

NOW, THEREFORE, BE IT RESOLVED that City Council directs the Office of Management & Finance, City Auditor and the City Attorney to bring forward for adoption the necessary code amendments and administrative rules in March to ensure the successful creation of an IT Oversight Committee as expressed in this resolution; and

BE IT FURTHER RESOLVED that the IT Oversight Committee will be made up of 5 citizens submitted by each member of Council, having professional and/or academic experience in the field of communications and internet technologies; and

BE IT FURTHER RESOLVED that developed code and administrative rules derived from this resolution shall pertain to projects with an estimated budget over \$500,000; and

BE IT FURTHER RESOLVED that these projects will include an External Quality Assurance Consultant; and

BE IT FURTHER RESOLVED that City Council will hold a quarterly public Work Session to hear from Project Managers, the IT Oversight Committee and External Quality Assurance Consultants on these projects; and

BE IT FURTHER RESOLVED that the IT Oversight Committee's expertise shall be utilized on the front end of projects through their review and input of the Request for Proposals and/or Information (RFP/I) for these IT/Communications projects as this will help ensure the projects are reasonably scoped and feasible; and

BE IT FURTHER RESOLVED that the IT Oversight Committee will be a 2 year standing committee staffed by the Office of Management and Finance with new members appointed every other year; and

BE IT FURTHER RESOLVED that the Office of Management and Finance may add outside expertise to the committee on a project by project basis.

Adopted by the Council:

Commissioner: Dan Saltzman

Commissioner: Nick Fish

Prepared by: Matthew Grumm

Date Prepared: January, 20 2011

LaVonne Griffin-Valade

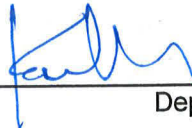
Auditor of the City of Portland

By

Deputy

Agenda No.
RESOLUTION NO.
Title

Create an independent citizen oversight committee for the City of Portland's information technology projects and direct the Office of Management and Finance, City Auditor and City Attorney to prepare all necessary implementing ordinances (Resolution)

INTRODUCED BY Commissioner/Auditor: Commissioner Dan Saltzman Commissioner Nick Fish COMMISSIONER APPROVAL	CLERK USE: DATE FILED <u>JAN 21 2011</u>
Mayor—Finance and Administration - Adams Position 1/Utilities - Fritz Position 2/Works - Fish <i>Nick Fish YEAS</i> Position 3/Affairs - Saltzman <i>Dan Saltzman</i> Position 4/Safety - Leonard	LaVonne Griffin-Valade Auditor of the City of Portland By:  Deputy
BUREAU APPROVAL Bureau: Bureau Head:	ACTION TAKEN:
Prepared by: Matthew Grumm Date Prepared: 01/20/11	
Financial Impact Statement Completed <input type="checkbox"/> Amends Budget <input type="checkbox"/> Not Required <input checked="" type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Council Meeting Date 01/26/11	
City Attorney Approval	

AGENDA
TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input type="checkbox"/>
REGULAR <input checked="" type="checkbox"/> Total amount of time needed: <u>10 min.</u> (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz		
2. Fish	2. Fish		
3. Saltzman	3. Saltzman		
4. Leonard	4. Leonard		
Adams	Adams		