



City of Portland, Oregon
Bureau of Development Services
Office of the Director
FROM CONCEPT TO CONSTRUCTION

Randy Leonard, Commissioner
Paul L. Scarlett, Director
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December 29, 2010

To: Randy Leonard
Commissioner of Public Safety

From: Paul L. Scarlett, Director
Bureau of Development Services

PLS

Subject: Re-Appointment to the Design Commission

Re-appointment:

Guenevere (Gwen) Millius' term on the Design Commission will expire on December 31, 2010. I am recommending Gwen be re-appointed to a second 4-year term from January 1, 2011 through December 31, 2014. She has been an exceptional asset for this group as a marketing and design representative filling the same "marketing and design" position, and has expressed her interest in staying on for a second term.

Additionally, and perhaps more importantly, Gwen was also nominated as Chair of the Design Commission by her peer Commissioners when the previous Chair, Jeff Stuhr, completed his term in October 2010. This is momentous as she is now the first woman Chair of the Design Commission since its inception in 1975.

With this re-appointment, the Design Commission is current and has no vacancies. I have enclosed an updated Design Commission membership list for your records.

Enclosure



CITY OF
PORTLAND, OREGON
OFFICE OF PUBLIC SAFETY

Randy Leonard, Commissioner
1221 S.W. 4th Avenue, Room 210
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December 29, 2010

To: Mayor Sam Adams
Office of the Mayor

From: Randy Leonard
Commissioner of Public Safety

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Design Commission:

The Design Commission, authorized under Portland City Code 33.710.050, provides leadership and expertise on urban design and architecture and on maintaining and enhancing Portland's historical and architectural heritage. The Design Commission consists of seven members, none of whom may hold public elective office. The Commission must include a member of the Planning Commission, a representative of the Regional Arts and Culture Council, one person representing the public at-large, and five members experienced in either design, engineering, financing, construction or management of buildings, and land development. No more than two members may be appointed from any one of these areas of expertise. The Planning Commission member is chosen by the Planning Commission chair. The Regional Arts and Culture Council member is nominated by the Regional Arts and Culture Council chair and approved by the Mayor. The other members are appointed by the Mayor and confirmed by the City Council. The term shall be maximum 4 years, limited to a maximum of two full terms.

The Commission powers and duties include:

1. Recommending the establishment, amendment, or removal of a design district to the Planning Commission and City Council, except Historic Districts and Conservation Districts;
2. Developing design guidelines for adoption by City Council for all design districts except Historic Districts and Conservation Districts;
3. Reviewing major developments within design districts, except those projects involving or located within the following:
 - a. Historic Districts;
 - b. Conservation Districts;
 - c. Historic Landmarks; and
 - d. Conservation Landmarks.
4. Reviewing other land use requests assigned to the Design Commission; and
5. Providing advice on design matters to the Hearings Officer, Planning Commission, Historic Landmarks Commission, Portland Development Commission, and City Council.

The Commission meets the first and third Thursday of each month at 1:30 PM.

Current Design Commission Members are:

| <u>Name</u> | <u>Membership Category</u> | <u>Term Expires</u> |
|-------------------|----------------------------|---|
| David Keltner | Architect | 11/30/14 [partial and 1 st term] |
| Jane Hansen | Landscape Architect | 8/15/12 [1 st partial term] |
| Andrew Jansky | Public (Civil Engineer) | 6/9/12 [2 nd term] |
| Benjamin Kaiser | Land Development | 8/14/11 [1 st partial term] |
| Guenevere Millius | Design | 12/31/14 [2 nd term] |
| Katherine Schultz | Architect | 9/30/14 [1 st term] |
| David Wark | RACC Member | 10/31/13 [1 st partial term & 1 st full term] |

Primary Staff to the Design Commission: Tim Heron, 503-823-7726

Interest Form for City Board & Commission Appointments

*The purpose of this form is to obtain information for use in making appointments to City boards, commissions, and committees, and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointment. Please note that information provided in this document is **public information**, with the exception of the confidential section. (Information in the confidential section will only be disclosed as required by law.) If you have a recently prepared biography or resumé, please attach it to this form. Thank you for your interest.*

Please return application, resumé and any additional information to:
Office of Neighborhood Involvement, 1221 SW 4th Ave, Room 110, Portland, Or 97204

Name: Guevere A. Millius
First Middle Initial Last

Mailing Address: 1422 SE 32nd Place Portland, OR 97214

Occupation: Managing Partner, SRM Architecture & Marketing Inc.

Daytime Phone: 503.287.6404 Email: gwen@srstudio.net

Bio/Resumé Attached? ☒ Yes ☐ No

CHECK UP TO THREE (3) GROUPS YOU ARE INTERESTED IN (descriptions are online or enclosed):

- | | | |
|---|--|---|
| <input type="checkbox"/> Adjustment Committee | <input type="checkbox"/> Housing Authority of Portland | <input type="checkbox"/> Portland Utilities Review Board |
| <input type="checkbox"/> Building Code Board of Appeal | <input type="checkbox"/> Independent Police Review | <input type="checkbox"/> Private-for-Hire Board of Review |
| <input type="checkbox"/> Business License Appeals Board | <input type="checkbox"/> Investment Advisory Committee | <input type="checkbox"/> Purchasing Board of Appeals |
| <input type="checkbox"/> Citizen Budget Advisory Board | <input type="checkbox"/> Mechanical Code Board of Appeal | <input type="checkbox"/> Regional Arts & Culture Council |
| <input type="checkbox"/> Citizen Campaign Committee | <input type="checkbox"/> Metro Exposition-Recreation Comm. | <input type="checkbox"/> Small Business Advisory Council |
| <input type="checkbox"/> Civil Service Board | <input type="checkbox"/> Mt. Hood Cable Regulatory Comm. | <input type="checkbox"/> Special Inspections Advisory Board |
| <input checked="" type="checkbox"/> Design Commission | <input type="checkbox"/> Noise Review Board | <input type="checkbox"/> Structural Engineering Adv. Board |
| <input type="checkbox"/> Development Review Advisory Bd | <input type="checkbox"/> Plumbing Code Board of Appeal | <input type="checkbox"/> Time, Place, Manner Adv. Comm. |
| <input type="checkbox"/> Elders in Action | <input type="checkbox"/> Portland Development Commission | <input type="checkbox"/> Towing Board of Review |
| <input type="checkbox"/> Electrical Code Board of Appeals | <input type="checkbox"/> Portland Historical Landmarks Comm. | <input type="checkbox"/> Urban Forestry Commission |
| <input type="checkbox"/> Fire Code Board of Appeal | <input type="checkbox"/> Portland/Multnomah Sustainable | <input type="checkbox"/> Workforce Investment Board |
| <input type="checkbox"/> Golf Advisory Committee | <input type="checkbox"/> Portland Parks Board | |
| <input type="checkbox"/> Housing & Community Dev. Comm. | <input type="checkbox"/> Portland Planning Commission | |

List education, including degree(s) earned:

Bachelor of Arts, Women's Studies and French, Pomona College, 1996

RECEIVED

MAY 17 2006

1st Choice:

Bureau of Development Services

Name of Board/Commission/Committee: Design Commission

A. Reasons for wanting to serve on this group:

I have a deep interest in promoting good architectural and urban design in Portland.

B. List skills or knowledge that would be relevant to this Board/Commission:

- Nearly 10 years progressive experience in architecture and allied design fields, including 2.5 years as a managing partner in a multi-disciplinary design firm.
- Monthly columnist for the *Northwest Examiner* covering Pearl District architecture and urban design.
- Editor, *Pulse* newsletter, a publication of the Pearl District Business Association. As part of this position, covered architecture and urban design stories.
- I've testified as advocate and opponent for a number of projects before the Design Commission.

C. List work or volunteer experience that would add to your expertise for this Board/Commission

| Dates (from/to) | Employer or Volunteer Activity | Responsibilities |
|-----------------|--|---|
| 1996-2002 | Member, Pearl District Neighborhood Association's Planning, Design, and Transportation Committee (Volunteer) | As the employee of two chairs for this committee, I was primarily responsible for setting the agenda for each bi-monthly meeting, writing minutes, and penning letters to the Design Commission and City Council. I was also called upon to testify in public on a regular basis. |
| 1998-2002 | Board Member, Pearl District Neighborhood Association (Volunteer) | Responsible for occasional public testimony and letter writing. Participated in various planning and visioning projects. Volunteer for various fund raising events. Facilitated a Transit-Oriented Development group at one of ONI's Neighborhoods Now! Summits. |
| 1998-2002 | Marketing Manger, WPH Architecture, Inc. (Employee) | One person marketing department. Significant portion of my work devoted to researching building types and submarkets of the building industry. |
| 2002-2006 | Chair, New Leaders Council, City Club of Portland (Volunteer) | Founded arm of club geared toward attracting young members. Co-chaired the group for four years. Repeat volunteer for the Candidates Gone Wild debate; duties included script writer, stage manager, volunteer coordinator. |
| 2002-2006 | Board Member (Volunteer) | Liaison between board and New Leaders Council. Fundraising, membership recruiting, strategic planning, administration of club business. |
| 2002-present | Owner, SRM Architecture & Marketing, Inc. (a merger of Stueve & Royce Architecture and Stueve & Millius Identity Management. | Managing partner. In charge of budgets, human resources, and marketing / graphic design projects. |

List your experience working on diverse teams or committees:

- "New Leaders Council" is not actually a council. It's a call to a group of young people across a large pool of City Club's members and non-members to come together and plan some young-person-oriented events. I never know who will show up at the planning meetings, and have the task of taking their ideas, helping them shape them into real events, and assigning volunteer work to the group assembled.

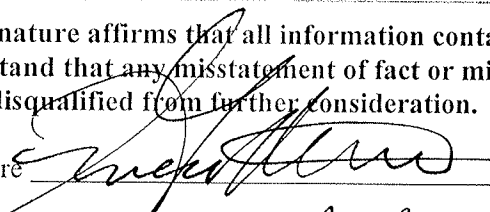
- My neighborhood association experience exposed me to a very diverse group of interests and ideas on a regular basis. Members of the board and planning committee hailed were young, old, rich, poor, industrialists, real estate developers, employees, and residents, and their opinions were all formed by these different backgrounds.

Describe your understanding of the services the City of Portland provides:

The City of Portland comprises a number of bureaus and departments, including fire, police, environmental services, transportation (liaison w/ mass transit, peds, bikes, roads but not bridges, for the most part), parks, development services, housing and community development, the office neighborhood involvement, the office of sustainable development, and of course, the water bureau, to name a few.

The portion of city government I'm interested in is a quasi-judicial board that is meant to provide leadership in the fields of architecture and urban design, and advocates for the "public good" in these matters. It responds to Design Advice Requests, reviews Design Review applications, and provides advice to public agencies.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration.

Signature  Date 5.16.06

Name: GUENEYERE A. MILLIUS Date: 5.16.06

OPTIONAL INFORMATION

The City asks that you voluntarily provide the following information. The City will use this information for statistical purposes, such as tracking the geographical diversity of board and commission appointees. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community. You are under no legal obligation to provide this information. State and federal law prohibit the use of this information to discriminate against you. The City will treat this information as confidential to the fullest extent allowed by law.

Home Address: 1422 SE 32nd Place, Portland 97214

Age: ☐ Under 18 ☒ 18-64 ☐ 65+

Race: ☐ African-American ☐ Asian ☒ Caucasian
 ☐ Hispanic ☐ Native American

Gender: ☒ Female ☐ Male

Disability: ☒ No ☐ Yes

If yes, please specify: _____

Guenevere Millius
1422 SE 32nd Place
Portland, Oregon 97214
503.287.6404
gwen@srmstudio.net

RESUME

PROFESSIONAL EXPERIENCE

Partner, SRM Architecture & Marketing, Inc., Portland, Oregon

July 2005-present

Managing partner for eight-person architecture, interiors and graphic design firm. Responsible for management of graphic design clients, human resources, finances and legal matters.

Partner, Stueve & Millius Identity Management, LLC, Portland, Oregon

July 2002-June 2005

Managing partner for small graphic design and marketing firm. Managed budgets, legal matters, and contracts as well as many of the partnerships design projects.

Marketing Manager, WPH Architecture, Inc., Portland, Oregon

March 1998-June 2002

Marketing manager for mid-sized Portland architecture firm. Responsibilities included researching new markets and potential clients, producing and outsourcing the production of all marketing materials, and development of marketing budgets.

Office Manager / Design Assistant, Architropolis, Inc.

November 1996-December 1997

Provided office management and bookkeeping for architectural design firm. Provided research assistance to design teams, wrote and distributed press releases, developed press contacts. Assisted firm owner in his chairmanship of the Pearl District Neighborhood Association's Planning, Design & Transportation Committee.

EDUCATION

Bachelor of Arts, Women's Studies with a Focus in French Literature, Pomona College, Claremont CA, 1996

Université de Strasbourg, Strasbourg, France, 1994-1995 Academic Year Abroad.

VOLUNTEER WORK

City Club of Portland

- Member, Program Committee, 1999-2000. Participated in bi-weekly discussion of potential future programs. Contacted and booked speakers for the Club's weekly Friday Forums.
- Co-Chair / Founder, New Leaders Council, 2001-present. At the request of the Club's President, participated in a round-table discussion regarding increasing Club membership among young adults. Chaired and co-authored a focused study of attitudes towards the Club and barriers to participation among 18-35 year old members and non-members. Went on to co-chair the newly formed New Leaders Council, whose objective is to increase membership among young people and ease their participation in Club activities. As co-chair, planned evening and weekend forums, events, and outings. Before formation of the New Leaders Council, under-30 year old memberships numbered fewer than ten per year. In NLC's first year, the Club gained fifty under-30 memberships.
- Member of the Year Award, 2002. Recognized for foundation of the New Leaders Council.
- Board Member, 2002-present. Act as liaison between the Club's Board and the New Leaders Council. Co-host of a Citizen Salon in 2004. Participant in developing Club's 2004 Strategic Plan. Member of the 2005 nominating committee, Chair of the 2006 nominating committee (Term ends June, 2006).
- Club Liaison, Candidates Gone Wild, 2004-present. Volunteer and Club liaison to a political forum co-sponsored by City Club, *Willamette Week*, and the Oregon Bus Project. The forum hosts candidates for local races in an unorthodox, multi-media "debate," and is designed to attract and inspire young voters. Provided script writing and volunteer coordination for the 2004 primary event, stage-managed and hosted the 2004 general election event, and was a script writer and stage manager for the 2006 primary event.

Pearl District Neighborhood Association

Member, Planning, Design, and Transportation Committee, 1996-2003. Began volunteer work as employee of the newly elected chair of the committee. Responsibilities included setting agenda for bi-monthly meetings, scheduling presentations, drawing up minutes, writing letters to the Design Commission and City Council, and testifying at public hearings. Tenure on this committee coincided with the development of the Pearl District's Hoyt Street rail yards and explosive growth in high-density, mixed-use housing and commercial development in the neighborhood.

Board Member, 1998 – 2003. Liaison between Planning, Design, and Transportation Committee and the Neighborhood Association's Board. Responsibilities included drafting correspondence, providing testimony at public hearings, participating in fund-raising activities, and participating in design charrettes and workshops with the City of Portland's Planning Department and METRO's regional planning department, including moderating a workshop on transit-oriented development at the City of Portland's Neighborhoods Now! Workshop.

PRO BONO SERVICES

In July of 2003, I left my position as a marketing manager at an architecture firm in Portland to form my own marketing business. I quickly took on a business partner, and we developed our business into a multi-disciplined design firm, SRM Architecture & Marketing, Inc.

Running a small business is a time-consuming and absorbing undertaking. While I have had less time to leave the office for volunteer activities in this very critical early stage in my business, I have incorporated a regular stream of pro-bono work into my schedule to help organizations that I admire. Here are a few of our pro bono clients:

Children's Relief Nursery

Children's Relief Nursery is a child-abuse prevention program for children aged 0-3 and their families. They are based in North Portland.

- Complete graphics package for major annual fundraising event, the Iron Chef competition, in 2004, 2005 and 2006. Package includes save-the-date cards, invitations, programs, signage, and other promotional materials.
- Logo and promotional materials development for the World's Biggest Baby Shower in Pioneer Square, 2005.
- Logo development study for Children's Relief Nursery, 2004.

City Club of Portland

- Designed sign package for new City Club offices, 2004-2005
- Designed new membership brochure for City Club, 2005.
- Donated 60% of fee for development and design of a new City Club Logo, 2004.

Literary Arts

- Helped organization plan an event aimed at building new members among residents of the Pearl District. Work included designing a mailer and assisting in the vision and planning of the event.