FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator	2. Telephone No.	3. Bureau/Office/Dept.
Sara Hussein	503-823-3994	Comm. Fritz

4a. To be filed (date):	4b. Calendar (Check One)	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
March 28, 2012	Regular ☒ Consent ☐ 4/5ths ☐	March 21, 2012

6a. Financial Impact Section:	6b. Public Involvement Section:
☒ Financial impact section completed	☒ Public involvement section completed

1) Legislation Title:

Accept the Office of Equity & Human Rights' recommendations on a bureau advisory committee (Report).

2) Purpose of the Proposed Legislation:

The ordinance establishing the Office of Equity & Human Rights (Ordinance No. 184880), which was created on September 21, 2011, directed the Commissioner in Charge to provide a progress report to Council and the community within six months from the date of adoption of the Ordinance on the structure of bureau advisory committee for the Office.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

☒ City-wide/Regional   ☐ Northeast   ☐ Northwest   ☐ North
☐ Central Northeast   ☐ Southeast   ☐ Southwest   ☐ East
☐ Central City
☐ Internal City Government Services

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of*

confidence.)

There is no cost associated with this legislation.

6) **Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

  No positions will be created, eliminated or re-classified as a result of this legislation.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

  No positions will be created or eliminated in future years as a result of this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) **Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) **Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**
    ☒ **YES**: Please proceed to Question #9.
    ☐ **NO**: Please, explain why below; and proceed to Question #10.

9) **If "YES," please answer the following questions:**

    a. **What impacts are anticipated in the community from this proposed Council item?**

        The Office will work the bureau's advisory committee to advise the Office on the creation of a city-wide and/or region-wide initiative to eliminate disparities and promote social justice is needed. The Office will join with work already under way in this regard, as capacity becomes available and will develop and maintain a relationship of transparency and accountability with the community on equity initiatives.

    b. **Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

        Members of the Coalition of Communities of Color, Commission on Disability, and Human Rights Commission participated, also representatives of businesses, non-profits, the Portland Plan Technical Advisory Group and government agencies.

    c. **How did public involvement shape the outcome of this Council item?**

        The creation of the Office was made possible through a collaborative effort between the community and City of Portland staff, specifically through the Creation Committee. The Creation Committee is composed of over 30 members from community organizations and City staff and has advised the Commissioner and the Mayor in discussing issues of equity in Portland and in the crafting of the Office. Effective collaboration needs to continue to ensure the success of the Office and will be done so by the formation of a bureau advisory committee that will include members of the community and City of Portland staff.

    d. **Who designed and implemented the public involvement related to this Council item?**

        The Mayor's Office and Commissioner Fritz's office collaborated on the design and implementation of public involvement strategies for this ordinance

e. **Primary contact for more information on this public involvement process (name, title, phone, email):**

Dante J. James, Bureau Director, 503-823-4433

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

There will be future public process and hearings as reports are submitted to Council updating the work of this Office.

Dante J. James	

BUREAU DIRECTOR (Typed name and signature)