

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Todd Lofgren		2. Telephone No. 823-5229	3. Bureau/Office/Dept. Parks/Property Mgmt.
4a. To be filed (hearing date): March 7, 2012	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: Feb. 23, 2012
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize an Agreement with Hoyt Arboretum Friends Foundation at Hoyt Arboretum.
(Ordinance)

2) Purpose of the Proposed Legislation:

The purpose of the ordinance is to authorize the Director of Portland Parks & Recreation (PP&R) to execute an agreement with Hoyt Arboretum Friends Foundation (HAF) at Hoyt Arboretum.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|---|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input checked="" type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

HAF raises funds for operations and capital improvements at Hoyt Arboretum. Over the term of this agreement it is likely PP&R will receive cash or in-kind donations from HAF.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

The expenditures in the agreement have already been approved as part of Parks' budget, so there will be no new costs associated with this Agreement. The City will continue to pay HAF the

amount that the City collects in permit fees for use of the Arboretum and, subject to budget authorizations, an additional \$13,000 a year.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be affected.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No positions will be affected.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations

None.

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES: Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

This Ordinance is to authorize the Director of PP&R to execute an agreement with Hoyt Arboretum Friends Foundation (HAF) at Hoyt Arboretum, and does not change the existing use or operational structure of Hoyt Arboretum or PP&R property.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No future Council items are anticipated for this agreement, or further public involvement.



APPROPRIATION UNIT HEAD (Typed name and signature)