



**CITY OF PORTLAND**  
OFFICE OF MANAGEMENT AND FINANCE

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To: Mayor Sam Adams  
Commissioner Nick Fish  
Commissioner Amanda Fritz  
Commissioner Randy Leonard  
Commissioner Dan Saltzman  
City Auditor LaVonne Griffin-Valade

From: Andrew Scott, Financial Planning Manager *AS*

Date: June 9, 2011

Subject: Adoption of the FY 2011-12 Budget for the City of Portland

With this memo, the Financial Planning Division conveys a package of information to aid the Council in considering changes to the Approved Budget and moving to an Adopted Budget for Fiscal Year 2011-12.

The package includes one resolution, four ordinances, and 5 attachments. Each ordinance and the resolution are required under local budget law.

- **Resolution #1:** Certifies eligibility for State Shared Revenues
- **Ordinance #1:** Accepts State Shared Revenues
- **Ordinance #2:** Creates, closes, and renames funds
- **Ordinance #3:** Adopts the budget
- **Ordinance #4:** Levies taxes
- **Attachment A:** A step-by-step description of the process for consideration of and deliberation on all Council actions necessary to adopt the FY 2011-12 budget
- **Attachment B:** Significant adjustments to the FY 2011-12 Approved Budget
- **Attachment C:** Summary report of technical and programmatic adjustments
- **Attachment D:** Adopted Budget Notes
- **Attachment E:** Appropriation Schedule

**Because of the short timeframe for voting on the Adopted Budget, Financial Planning would appreciate receiving any contemplated amendments in advance of June 16<sup>th</sup>.** This will allow staff to be adequately prepared for Council discussion and action. FPD will present these significant adjustments and budget note changes to be incorporated into the Adopted Budget subject to the vote of the Council on Thursday, June 16, 2011.

For reference, the amount remaining in unrestricted General Fund contingency for FY 2011-12 is \$1,434,378. The amount remaining in contingency to offset FY 2012-13 one-time programs and projects is \$9,127,673.

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*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

**ATTACHMENT A**  
**COUNCIL SESSION**

Thursday, June 16, 2011

Time Certain, 2:00 p.m., Council Chambers

1. Council conducts a Proposed Use Hearing on State Shared Revenue.

Explanation: State law requires this action. ORS 221.770 requires municipalities to hold two separate hearings on State Shared Revenue. The first hearing on possible uses of State Shared Revenue was held on May 25, 2011. The second hearing, this one, is to hear testimony on the proposed uses of State Shared Revenue.

**Mayor's Statement for the Record:**

THIS HEARING IS BEING HELD BY THE CITY COUNCIL OF PORTLAND, OREGON IN COMPLIANCE WITH THE PROVISIONS OF THE STATE REVENUE SHARING REGULATIONS (ORS 221.770).

IT IS TO ALLOW CITIZENS TO COMMENT ON THE PROPOSED USE OF THESE FUNDS IN CONJUNCTION WITH THE ANNUAL BUDGET PROCESS. AS PROPOSED FOR COUNCIL ADOPTION, THE FISCAL YEAR 2011-12 BUDGET ANTICIPATES RECEIPTS TOTALING **\$12,389,324** FROM STATE REVENUE SHARING UNDER ORS 221.770.

AS HAS BEEN THE CASE IN PRIOR YEARS, IT IS PROPOSED THAT THIS REVENUE BE ALLOCATED IN EQUAL PARTS TO SUPPORT FIRE PREVENTION AND POLICE PATROL SERVICES.

IS THERE ANYONE HERE TODAY WHO WISHES TO BE HEARD ON THIS SUBJECT?

2. After testimony (if any), the Mayor closes the hearing to discuss proposed uses of State Revenue Sharing.

I AM NOW CLOSING THIS HEARING TO DISCUSS PROPOSED USES OF STATE REVENUE SHARING

- 619
3. Council considers Resolution to Certify that the City Meets Eligibility Requirements for State Shared Revenue.

Explanation: State law requires this action. ORS 221.760 requires municipalities in counties of over 100,000 population to certify certain services are provided to be eligible to receive State Shared Revenue. The services certified by the City of Portland are: police protection; fire protection; street construction, maintenance and lighting; sanitary sewers; storm sewers; planning, zoning and subdivision control; and water.

- 620
4. Council considers Ordinance to Accept State Shared Revenue.

818  
Explanation: State law requires this action. ORS 221.770 states that municipalities must adopt an ordinance electing to receive State Shared Revenue for the upcoming fiscal year.

- 621  
5. Council considers Ordinance to Create, Close, and Rename Funds.

Explanation: Approve closing the Campaign Finance Fund

- 622  
6. Council considers Ordinance to Adopt the FY 2011-12 Budget.

- The Mayor calls to entertain a motion to adopt the budget as amended in Attachments B, C, and D to the June 9 memo, "Adoption of the FY 2011-12 Budget for the City of Portland."
- Financial Planning summarizes changes to Approved Budget.
- The Mayor entertains motions from Council to amend Attachments B, C, and D. Each amendment should note the amount, bureau, purpose, and funding source. Each must be separately moved, seconded, and voted on by Council.
- When discussion is complete, and amendments have been voted on, the Mayor calls for public testimony.
- At the conclusion of testimony, Council votes to adopt the budget as amended.

- 623  
7. Council considers Ordinance to Levy Taxes for the City of Portland for the fiscal year beginning July 1, 2011 and directs the Chief Administrative Officer to submit said tax levy and other certifications to the County Assessors of Multnomah, Clackamas, and Washington Counties.

Explanation: This action includes the levy amounts for property taxes accruing to the General Fund, Children's Investment Fund, and the Fire and Police Disability and Retirement Fund. It also includes property tax levies for General Obligation bonded debt and 11 urban renewal areas.

Conduct a Proposed Use Hearing on State Shared Revenue (Hearing introduced by Mayor Adams)

JUN 16 2011  
PLACED ON FILE

Filed JUN 10 2011

**LaVonne Griffin-Valade**  
Auditor of the City of Portland

By 

COMMISSIONERS VOTED AS FOLLOWS:		
	YEAS	NAYS
1. Fritz		
2. Fish		
3. Saltzman		
4. Leonard		
Adams		