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Office of Management and Finance

Kenneth L. Rust, Chief Administrative Officer

May 23, 2011

TO:

Mayor Sam Adams

FROM:

Yvonne L. Deckard

SUBJECT:

Reappointment to the Civil Service Board

Keith Pitt has served as the Presiding Officer of the Civil Service Board since December 21, 2007. His term expired on December 20, 2010. Due to workload issues and because no Civil Service appeals have been filed since April 2010, the Civil Service Board Administrator overlooked the expiration of Mr. Pitt's initial term.

Mr. Pitt has been a committed and valuable member of the Board and has expressed his interest to continue in this service. I recommend reappointment of Mr. Pitt for a three-year term, retroactive to December 21, 2010 and expiring December 20, 2013.

For your records, Mr. Pitt resides within the city at 6254 NE Emerson St, Portland, Oregon, 97201. His phone number is 503-330-8097.

Please contact me if you need additional information.

Thank you for your consideration of this matter.

Cc:

A. KanwitM. Weber

Approved:

Mayor Sam Adams (or designee)