

**MATTERS TO BE CONSIDERED BY THE COUNCIL AT THE MEETING
TO BE HELD WEDNESDAY, July 20, 2011 AT 9:30 A.M.**

FOUR-FIFTHS AGENDA

MAYOR SAM ADAMS

Agenda No.

Title

- | | |
|-------|---|
| 767-1 | Appoint Verlea Briggs and reappoint Jesse Beason and Mary Higgs to the Regional Arts and Culture Council Board of Directors for terms to expire June 30, 2013
(Report) |
|-------|---|

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Eloise Damrosch	2. Telephone No. 503-823-5400	3. Bureau/Office/Dept. Regional Arts & Culture Council
4a. To be filed (hearing date): 7/19/2011	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input checked="" type="checkbox"/> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title: Appoint Verlea Biggs and re-appoint Jesse Beason and Mary Higgs to the Regional Arts & Culture Council Board of Directors for terms ending June 30, 2013. (Report)

2) Purpose of the Proposed Legislation: To re-appoint Jesse Beason and Mary (Kira) Higgs for their second term ending 6/30/13; and to appoint Verlea Briggs for her first term ending 6/30/13.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? NO

5) Expense: What are the costs to the City as a result of this legislation? NONE

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? NO
- Will positions be created or eliminated in *future years* as a result of this legislation?
NO

(Complete the following section only if an amendment to the budget is proposed.) N/A

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)* N/A

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ **YES:** Please proceed to Question #9.
☒ **NO:** Please, explain why below; and proceed to Question #10.

RACC's board cultivation process is conducted internally by the RACC Leadership Development Committee (LDC), which consists of RACC Board members. However, with regards to potential city/county representatives, the LDC makes sure to vet the strongest candidates with its city/county elected liaisons.

Per RACC's process, board re-appointments occur as a result of the board members, whose terms are due to expire, agreeing to serve another term. The LDC must also determine that the renewing members are continuing to support RACC's goals and mission.

Regarding new appointments, the LDC has a rigorous vetting process. It involves the following: identifying potential candidates who meet a list of criteria and priorities established by the LDC; reviewing the candidates' résumés and references at scheduled meetings; conducting interviews with the strongest candidates; presenting names of candidates to the Executive Committee and, with regards to potential city/county representatives, to the city/county liaisons; presenting the nominations to the board one month prior to final election and giving city/county commissioners the opportunity to weigh in, as well; election at a full board meeting; and finally, approval by city/county commissioners.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?


b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not. No, the same procedure described in my response to question 8 will be used to (re-)appoint these candidates.


A rectangular box containing a handwritten signature in cursive script. The signature appears to read "Eloise Damrosch".

BUREAU DIRECTOR: Eloise Damrosch, RACC Executive Director