

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kelly Davis	2. Telephone No. 503-823-7574	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date): February 15, 2012	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/> </div>	5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

Accept bid of R & R General Contractors, Inc. for The Fields Neighborhood Park for \$3,083,195.00 (Procurement Report – Bid No. 113755)

2) Purpose of the Proposed Legislation:

Authorize the Chief Procurement Officer to execute the construction contract.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|---|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input checked="" type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input checked="" type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)*

Construction contract cost based on bids received is \$3,083,195.00

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in *future years* as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

Development and Construction of the property as a three-acre public park will provide much needed active recreational space in the high-density, transit-orientated Pearl District neighborhood.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on November 28, 2011.

c) How did public involvement shape the outcome of this Council item?

Bids received resulted in the award of the construction contract.

d) Who designed and implemented the public involvement related to this Council item?

Procurement Services advertised the project for bids and held the prebid meeting that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Kelly Davis, Sr. Procurement Specialist, 503-823-7574, Kelly.davis@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer

BUREAU DIRECTOR (Typed name and signature)

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator George Lozovoy		2. Telephone No. 503-823-5595	3. Bureau/Office/Dept. Parks & Recreation
4a. To be filed (hearing date): December 7, 2011	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: November 23, 2011
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

*Authorize Procurement Services to enter into a contract for construction and payment of The Fields Neighborhood Park. (Ordinance)

2) Purpose of the Proposed Legislation:

Authorization to enter into a contract and provide payment for construction of The Fields Neighborhood Park.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|---|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input checked="" type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. NO

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

Annual O&M for Parks maintenance of the new park is estimated at \$206,000 and the one-time stabilization cost of \$5,500. Parks requests that Council include this funding in its five-year forecast for the FY 2012-13 going forward.

Source of funding is the Portland Development Commission Tax Increment Funding and Parks SDC Neighborhood Park Development Funds.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.) NO
- Will positions be created or eliminated in future years as a result of this legislation? NO

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item? Development of the property as a three-acre public park will provide much needed active recreational space in the high-density, transit-oriented Pearl District neighborhood.


b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved? The Pearl District Neighborhood Association, Business community, schools, day cares and individuals were involved throughout the entire design process. Planning for the design and construction of the Park has involved a Citizen Advisory Committee and numerous public involvement opportunities, including presentations, open houses, workshops, focus groups, questionnaires, newsletters and a project web site.

c) How did public involvement shape the outcome of this Council item? Public involvement informed the park design themes, desired activity areas and amenities. Focus groups provided needed input to the dog and children's area and a Park Citizen Advisory Committee helped shape the Park design and programming especially for priority elements including the off-leash dog area and children's play area.

d) Who designed and implemented the public involvement related to this Council item? Parks Public Involvement Manager

e) Primary contact for more information on this public involvement process (name, title, phone, email): Elizabeth Kennedy-Wong, Public Involvement Manager, 823-5113, Elizabeth.kennedy-wong@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not. Yes, a park dedication to celebrate the opening of a new park.

 Fred Kowell, Finance Manager 11/22/11

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor

Jack D. Graham, Chief Administrative Officer

Jeffrey B. Baer, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer

Procurement Services

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MEMORANDUM

DATE: February 9, 2012
TO: Mayor Sam Adams
FROM: Christine Moody, Chief Procurement Officer *CM*
SUBJECT: Accept bid of R & R General Contractors, Inc. for the Fields Neighborhood Park (Procurement Report - Bid No. 113755)

1. **INTENDED THURSDAY FILING DATE:** February 9, 2012
2. **REQUESTED COUNCIL AGENDA DATE:** February 15, 2012
3. **CONTACT NAME & NUMBER:** Christine Moody, (503) 823-1095
4. **PLACE ON:** ☒ CONSENT ☐ REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** Ordinance Number 185044 adopted on December 7, 2011 authorized a contract and provided for payment for the Fields Neighborhood Park Project. Resolution #35736 passed by the City Council on October 21, 1998 adopted the River District Parks Report and directed the Portland Development Commission and Portland Parks & Recreation to jointly manage the design and construction of the River District Parks, including the Fields Neighborhood Park.
8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$3,800,000 and the confidence level was high. Funding for this project is available in the Fiscal Year 2010-2011 Revised and Fiscal Year 2011-2012 Requested River District Urban Renewal Area budget.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept recommendation to award the contract to R & R General Contractors, Inc. in the amount of \$3,083,195.
10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision necessary for the new construction of The Fields Neighborhood Park, including clearing and grubbing, excavation, grading, water

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.